



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Dr. B. B. Hegde First Grade College, Kundapura
• Name of the Head of the institution	K Umesh Shetty
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9844218126
• Mobile No:	9901574789
• Registered e-mail	iqac@bbhegdecollge.com
• Alternate e-mail	principal@bbhegdecollge.com
• Address	Dr. B.B. Hegde First Grade College Vishalakshi B. Hegde Campus, Sangam, Kundapura, Udupi Dist. - 576201
• City/Town	Kundapura
• State/UT	Karnataka
• Pin Code	576201
2.Institutional status	
• Affiliated / Constitution Colleges	Private and Self Financing
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Mangalore University				
• Name of the IQAC Coordinator	Deepika G.				
• Phone No.	9900262653				
• Alternate phone No.	9741789458				
• Mobile	9900262653				
• IQAC e-mail address	iqac@bbhegdecollge.com				
• Alternate e-mail address	deepikaraghavendra@bbhegdecollge.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.bbhegdecollge.com				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bbhegdecollge.com/assets/uploads/page_file/page_file-1697437942-0-ecs.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.92	2022	23/08/2022	22/08/2027
6.Date of Establishment of IQAC			27/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* Industry Collaboration: MOU with IBM India Pvt. Ltd. to introduce new Programs like B.Com. with Data Science and BCA with Artificial Intelligence to match with the required skills for the current Job Market. *More number of Soft skills and Placement Trainings, Internships and Mega Placements drives were arranged. * Formation of SQAC to uplift the quality and wellbeing of the students. * More number of Extension and Outreach activities to sustain the Institutional Values and serve the community. * A separate wing for the scholarships for the benefit students was initiated in the college office.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Training and Placement	300 students were placed in different companies.
2. Infrastructure Enhancement	Establishment of new Computer Lab, Extension of canteen premise, ICT Facilities were increased.
3. Introduction of Add-on Course	The PG CET Coaching Classes were commenced for the benefit of the students who wish to pursue MBA, MCA etc

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Management	08/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15. Multidisciplinary / interdisciplinary

Multidisciplinary involvement among students was encouraged, fostering an environment where diverse academic pursuits converge. By promoting interdisciplinary activities, institutions provide platforms where students collaborate across fields like science, humanities, technology, and the arts. This synergy cultivates innovative thinking, problem-solving skills, and a broader perspective, preparing graduates to navigate complex real-world challenges with creativity and adaptability. The college offers bachelor level courses in Commerce, Business Administration, Computer Science, Science and is equipped to offer multidisciplinary courses. Owing to the MOU with IBM India Pvt. Ltd. with the regular courses, there is an addition of two distinct courses that are- B.Com. (Data Science) and B.C.A. (Artificial Intelligence). The institution has remarkable Sports equipment along with NCC, NSS,

YRC, Rovers and Rangers amenities.

16.Academic bank of credits (ABC):

The establishment of an Academic Bank of Credits in a college signifies a progressive step towards a flexible and student-centric education system. This pioneering concept comprises the accumulation and transfer of academic credits, allowing students to build a customised and individually unique academic portfolio. By storing earned credits, students can easily transfer them across courses or institutions, facilitating a smoother academic journey. This system encourages interdisciplinary learning, as students can diversify their studies without being constrained by rigid program structures. The Academic Bank of Credits not only enhances educational flexibility but also promotes dynamic learning by recognizing and valuing a variety of academic experiences.

17.Skill development:

Significant emphasis is given on holistic skill development, aiming beyond academic excellence to equip students with a diverse set of practical abilities crucial for their professional and personal growth. Through various educational recommendations Vocational training is given national importance. Skill development is manifested through multifaceted approaches, including soft skill training, specialized workshops, hands-on projects, internships, and mentorship programs tailored to specific disciplines. The College is located in coastal Karnataka where many industries are close at hand- Cashew nut, Tile, fisheries, paddy. An industrial visit or the study of the industries offer a requisite exposure for Vocational/Occupational skill development. The college conducts diverse workshops related to specific expertise, internships that are both online and offline in nature, soft-skill trainings from deemed Academies and informative Guest lectures. These activities facilitate the integrated development and expansion of aptitude.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The integration of Indian knowledge in college education is essential for fostering a holistic and culturally rich learning atmosphere. The College has given importance to teaching in Indian Language, promotion of culture through the teaching in Indian languages (Sanskrit, Hindi and Kannada). Indian knowledge system refers to the knowledge, innovations and practices of indigenous and all local communities around the nation. The college is practicing and promoting the local culture by organizing various programmes such as Sharada pooja, Deepavali, Onam, Christmas, Holi etc by

involving the students. The College has offered certificate courses in Yakshagana and a variety of Associations that assist in inculcating traditional values viz., Kannada Sangha, Kundagannada Sangha, Sanskrit Sangha and Hindi Sangh. This method helps in instilling a sense of pride in Indian heritage but it aids in augmenting critical thinking by exposing students to diverse viewpoints.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the college's pursuit of Outcome-Based Education (OBE), the institution meticulously designs its academic framework to revolve around specific, predefined learning outcomes. Faculty members and curriculum developers collaboratively establish clear objectives, competencies, and skills that students should attain by the end of their programs. The objectives are subjective to the individuals but for the College, it is begetting a job that suits the proficiency and acumen. The College actively sustains the practice of OBE through internships, both online and offline; research projects, field visits, extension activities etc. Through these practices the students are able to avail both theoretical and hands-on experience in industrial and job-related competence. Hence, these activities help to direct the students towards the vital Objective: a profession.

20.Distance education/online education:

Online and distance education in colleges has become an integral part of the modern educational landscape, offering students flexibility and accessibility. Distance education typically works best with older students. But online education enables the teacher and students to set their own learning pace and there is added flexibility of setting a schedule that fits everyone's agenda. During the Corona pandemic, the College had adopted online mode for teaching and reached the students successfully. With advancements in technology, virtual learning platforms provide a wide range of courses. IBM India Pvt. Ltd. conducts online classes for the students of the College as per the existing MoU. The students who have been selected for an internship under V-Books Company, go through the internship while managing the classes through an online mode.

Extended Profile

1.Programme

1.1

191

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1 Number of students during the year		560
File Description	Documents	
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		613
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		487
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		50
File Description	Documents	
Data Template	View File	
3.2 Number of Sanctioned posts during the year		53

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	25
4.2 Total expenditure excluding salary during the year (INR in lakhs)	67,91,353.00
4.3 Total number of computers on campus for academic purposes	160

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution offers the undergraduate courses in Commerce, Management, Computer Applications and Science with elective options. It is also supported by number of Value-Added and Certificate courses. Earlier, the College offered four undergraduate degree courses (CBSS & CBCS) and now under NEP-B.Com, BBA, BCA, B.Sc with Mathematics, Physics Chemistry and Computer Science in tune with the changes of the University syllabi. College Library & departmental library are maintained separately. College is offering certificate programmes on Yakshagana, Consumer Education, Event Management, Communicative English, Fashion Designing, Basic Windows, Rural Marketing, Yoga and Meditation, Soft Skills Development, Electrical Appliances and Repairs; and Public Administration since 2016-17. Learner-centric teaching is made through Student Seminars, Role plays, Extension activities & Bridge course. "Teacher's Work Diary" submitted and verified by the Principal at the end of each month. Teachers follow the innovative teaching methods- Google classrooms, (PPTs), assignments, seminars, case studies, industrial visits, study tour etc. It inspires them to pursue doctoral studies, attend academic activities such as seminars /conferences /workshops; encourages them to present papers and publish articles in journals and books. Moreover, an effective mechanism for obtaining feedback from various stakeholders so the

institution will help to make necessary modifications and to enhance the curricular, co-curricular and extra-curricular quality.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://bbhegdecollge.com/web/document/1947/0/1.1.1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A faculty meeting is conducted at the beginning of each semester and guidelines are given for the effective implementation of the curriculum and the co-curricular and extra-curricular activities prepared as per the academic calendar of the University.

A copy of the College academic calendar and hand book are given to each student and maintenance of work diaries is mandatory for all the faculties. Two internal assessment examinations are conducted in each semester and time table will be prepared by College Examination Committee.

Internal marks are based on tests, assignments, attendance, projects, and more. Re-exams are allowed for valid reasons. Marks are verified before being posted online for students to check.

The College celebrates the Remembrance Days of late Mrs. Vishalakshi B. Hegde and late Dr. B. B. Hegde to commemorate the generosity in the establishment of the College in the year 2010. Apart from academics, the College conducts various cultural programmes, sports activities to improve the leaning efficiency of students. The College day, Talent's day, Sports day and other celebrations bring the students and teachers together with the bond of mutual respect and teamwork.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bbhegdecollege.com/web/document/1948/0/1.1.2

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

663

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

663

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender

The College has a variety of gender sensitization and awareness programmes. On this topic, guest talks, campaigns and interactive programmes were conducted. The Women Empowerment Cell and Anti Sexual Harassment Cell are also conducting various special lectures on gender related topics on special occasions.

Environmental Studies

The College's Eco Club enhances the campus with greenery, notably the Birthday Vana in corridors. Students and teachers plant saplings

on their birthdays, nurturing them long-term. NSS, Rangers, Rovers, and the Red Cross conduct Swachh Bharath campaigns, Vanamahostava, and awareness programs for better environmental understanding.

Human values

It is essential to deal with human rights issues at the institute level to create consciousness on specially-abled students. An awareness of human rights helps to create common universal brotherhood among the human beings is very pertinent. The College has a Human Rights Cell which conducts the programs in collaboration with other forums. Along with this, the UG course had paper titled- human rights Under the New education Policy.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

220

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

613

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

530

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has adopted a strategy to identify slow and advanced learners, which involves the use of a Standard Operating Procedure (SOP). Different departments conduct Bridge Courses to bridge the gap between Pre-University and Undergraduate courses. Once the Departmental Heads receive the list of advanced learners from all classes identified through the SOP, the Principal, mentors, and HODs conduct a meeting with the advanced learners to inform them of the privileges available to them. These privileges include additional library cards, special access to e-books maintained in departments and journals in the library. The Mentors guide advanced learners to participate in State, National, and International level conferences and seminars arranged by other colleges. The advanced learners are encouraged to participate in inter-collegiate fests organized by other colleges through proper guidance by the HODs and Mentors. The participants are provided with conveyance facilities along with faculty members to take care of them. Advanced learners are privileged to be selected for being a member of SQAC (Student Quality Assurance Cell). The excellent achievers among advanced learners are felicitated by the College during the Annual Day Celebration.

File Description	Documents
Link for additional Information	https://bbhegdecollege.com/web/document/1980/0/2.2.1
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1446	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In response to the above, teachers have changed their conventional classroom teaching methodology to one that is student-centric. In this regard, the teaching faculties have created different ways for problem-solving and peer-participative learning practices.

Experiential learning:

To improve the process of learning through experience, many departments, forums, and associations routinely hold events like internships, mini-research projects, quiz competitions, extensional activities, GD Seminars, field trips, and industrial visits, Guest talk, Lab activities.

Participatory learning: In previous years, different participatory learning techniques such as management games, group discussions, role plays in classrooms, extension activities, student-made power point presentations, model-making, chart-making, posting on wall magazines, and student-led seminars have accelerated the process of participatory learning.

Problem solving:

Case analysis is a key component of problem solving because it gives students the chance to see, listen to, and comprehend situations

while also analyzing them and coming up with solutions for the simulated scenarios. Together with the a forementioned benefits, this approach to instruction teaches students how to discover new facets of their subject matter and encourages them to develop their capacity for practical thought.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://bbhegdecollege.com/web/document/1957/0/2.3.1

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are used by teachers to facilitate effective teaching and learning.

Information and communication technology (ICT), ICT is very beneficial when it comes to creative teaching methods. ICT enables students to keep track of and manage their own learning, think critically and creatively, work together to solve simulated real-world problems, make ethical decisions, and take a global perspective on problems and ideas.

All the faculty members at the college use this resource to connect with the students in new ways. This tool is used by faculties to project PPTs, lecture notes, or films to enhance learning through creativity and interaction. Four classrooms have access to IT resources. One classroom equipped with ICT is located on each floor. There is an ongoing registration. All of the faculty members' PowerPoint presentations and lectures, as well as links to various reference materials, YouTube videos, and websites, are uploaded to Google Drive and the college website. B.Com, BCA, BBA and B.Sc., are the four subcategories of the Google Drive. Students can use the resources by going to the Google Drive and College Website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bbhegdecollege.com/web/document/1958/0/2.3.2

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the academic year's start, the Principal conducts an orientation for first-year degree students, explaining college rules and the internal assessment mechanism under the credit/choice-based semester system. Guided by the Principal and faculty, the examination committee sets tentative exam dates and patterns, communicated through the notice board and official WhatsApp group. Schedules, posted at least ten days before exams, are complemented by classroom notices a week ahead. Answer scripts, with specifics on the first page, are prepared beforehand.

Question papers, varying in marks and duration, are electronically submitted by faculty to the Head of Department (HOD) a week before the exam. University SOPs govern arrangements during the exam. The faculty-created valuation scheme is retained with evaluated answer scripts. Valued scripts reach students within a week, along with faculty clarification. Re-exams for absent students occur at semester-end on dates fixed by the Examination Committee. Internal exam marks are displayed, verified, and signed by students before submission to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://bbhegdecollege.com/web/document/1984/0/Additional Information 2.5.1

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Upon the conclusion of examinations, a prompt evaluation of answer scripts will transpire, followed by their expeditious distribution to students for verification within one week. Grievances associated with allocated marks subsequent to the distribution of answer scripts will be diligently addressed by the respective faculty member. In cases where concerns persist, the matter will be escalated to the Examination Committee.

The Examination Committee, under the guidance of the Coordinator appointed by the Principal, meticulously addresses internal examination grievances. The Committee, as deemed necessary, promptly investigates and resolves matters within a two to three-day timeframe. Its overarching responsibility encompasses ensuring the seamless conduct of the entire process and implementing effective strategies for managing examination-related concerns.

Regarding issues related to University examination results, including delays, result withholding, internal mark inaccuracies, or challenges with the revaluation process, students are urged to report these matters to the Examination Committee Coordinator. Subsequently, the Coordinator consolidates student grievances and forwards them through the Principal for further review by the Registrar.

File Description	Documents
Any additional information	View File
Link for additional information	https://bbhegdecollege.com/web/document/1986/0/Additional_Information_2.5.2

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Each student's overall self development is provided a platform as part of the process of achieving the Programme Outcomes (PO) and Programme Specific Outcomes (PSO). All of the outcomes are given the same weight. The college shapes and equips its students with the confidence they need to take on the challenging business world and shifting socio-economic expectations.

Direct technique:

Here, the student's performance on the internal assessment and in the university exams is taken into account and directed appropriately. Reading materials including question banks, past test papers, and links to related lessons are made available to candidates well in advance, before the start of the exam in order to ensure adequate preparation.

A backdoor approach:

The evaluation of programme outcomes and program specific outcomes uses student achievement in co-curricular, extracurricular, extended learning, job placement, and higher education. The course outcomes are evaluated using a variety of student centered assessment techniques including, mid semester internal exams, final exams, group projects, quizzes, and assignment. A thorough feedback system has the edge in producing efficient teaching-learning results. At the conclusion of the programme, the students provide the feedback.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bbhegdecollege.com/web/document/1978/0/Additional_Information_2.6.1
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution prominently posts its vision, goal, objectives, programme results, programme specific results, and course results on its website. The creation of the programme outcomes and program specific outcomes takes into account students interest. Each course has specific course outcomes that are related to the overall programme outcomes and program specific outcomes. All of these outcomes are rigorously evaluated.

The institution encourages faculty to attend workshops and seminars outside the campus. The teacher articulates on the learning outcomes and programme outcomes at the beginning of every unit of the syllabus, making the teaching learning process more meaningful as students are aware of the relevance of the topic in their pursuit of knowledge. Through their performance in internal tests, university exams, and other exams, the performance of the POs and COs is directly evaluated.

Teachers use assignments, tests, mini research, projects, internships and other indirect methods to determine whether students have been able to accomplish the goals they were given when they enrolled in the course. At the institute level, the student input is gathered. A review of the same is conducted at the end of the semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bbhegdecollge.com/web/document/1979/0/Additional Information 2.6.2

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

454

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://bbhegdecollge.com/assets/uploads/storage/2035/Annual Report 22-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bbhegdecollge.com/web/document/2196/0/SSS Report 2022-23>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

88

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Department of English, Commerce with the YRC Unit, Kannada with the Kannada Association, Business Administration, Computer Science, and Fine Arts Association orchestrated extension activities at St.

Antony Senior Citizens Home, Manasa Jyothi special school, Kolkebailu, Namma Bhoomi, Nivedita High School, and Vagjyothi special school, respectively. This aimed to engage and entertain the inhabitants. Additionally, the Fine Arts, Kannada, and English Association held an extension activity at All India Radio. A cultural team showcased talents at 'Sanskritika Vaibhava,' 'Kannada Vaibhava,' and 'Sanvi-2023,' spotlighting students' literary and cultural prowess.

NCC cadets actively participated in the CATC Camp, Fit India Run 2.0, and the Parashrama theme park inauguration. The NSS Unit was involved in diverse events like 'Koti Kanta Gayana,' International Yoga Day, National Voters Day, and Fit India Freedom Run 3.0, promoting a healthy lifestyle. They partook in FSL Camp, Nasha Mukta Bharat Abhiyan, Walkathon for a drug-free India, and cleanliness drives at various locations. Initiatives included installing name plates for freedom fighters under the 'Hombelaku - namma nade gramadedge' project. Cultural programs, pipeline installations, and health camps were organized during one-day and annual camps. Moreover, they distributed saplings through the 'Hasiru Honnu' initiative and volunteered in blood donation camps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

272

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2688

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

62

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College boasts a prime location situated near a National Highway and alongside a flowing river, encompassing a vast area of 2.13 acres. The College is a four storeyed building. The ground floor consists of classrooms, Department of Commerce, boys and girls rest room, NSS Office, NCC Office, two purified drinking water, Notice Board, Wall Magazine, IQAC, toilet for boys and girls, Examination room, Counseling room and Administrative Office. The First floor consists of ten classrooms, Department of Business Administration, Economics and Languages, purified water cooler and toilet for boys and girls. The second floor consists of six classrooms, Department of Computer Science, four labs, purified drinking water, and toilets for girls and boys. The third floor has four classrooms, Department

of Physical Education, a Green Room, Mookambika Auditorium and a spacious library.

The campus facilities are commendable, with all classrooms equipped with basic amenities, including LCD's for enhanced Visual Learning. A spacious library, supplemented by the institutions subscription to N-LIST, along with ample computers for academic use. The college is equipped with CCTV cameras, a cafeteria, and a noiseless generator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education is located in the ground floor of the cafeteria near the ground. The Institution has spacious playgrounds viz., B.M.S Kreedangana and Sangam playground for sports and games. Annual sports events and Inter-Collegiate events are conducted in the play-ground 'Mahatma Gandhi Maidan' which is located one km away from the College and it is meant for the benefit of all the educational institutions. The College students have won in many sports and games at the University, State and National level Competitions.

Indoor games like Chess is coached by Mr. Naresh, Yoga is coached by Mrs. Revathi, Mr. Ranjith T.N coaches both Table Tennis and Wrestling.

Outdoor games like Cricket, Throwball, Kho - Kho, Kabbadi, Hand ball, Ball Badminton and Shuttle Badminton are coached by Mr. Ranjith T.N, Netball is coached by Mr. Avinash, Softball is coached by Mr. Dilip Kuduvali, Football is coached by Mr. Manish, Volleyball is coached by Mr. Sooraj Maravanthe.

Besides this, the College has appointed experienced trainers to give special coaching on drama, dance, skit, yakshagana etc. The College cultural team has won many prizes. Even the College has won many prizes in Inter-Collegiate University level cultural fests. The College has an open air theater to show-case cultural talents of the students on the special occasions. The faculty members are given the responsibility of preparing students for participation in Inter

Collegiate University and State level Cultural fests being held throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bbhegdecollege.com/web/document/2009/0/4.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

67,91,353.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of the Software: eCampusSuite
- Nature of Automation: Fully automated
- Version: 2.0
- Year of Automation: 2020-21

Functions of eCampusSuite Library Management System

- Cataloguing and Accessioning
- Circulation: Issue and Return
- Members: Create records of all users of the library
- Periodical Entry Register
- Library Walk In and Walk Out Register (Students and Teachers)
- Reports
- OPAC (used for retrieval/reservation of books)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bbhegdecollege.com/index.php/web/opac

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,06,970

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

185

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College's broadband, BSNL FTTH, operates with the 80000/Bharat Fiber Superstar 300 plan for specific areas, providing 100 Mbps_750GB_2Mbps_UFN_DIAMOND. The campus houses 74 computers in labs, one each in the IQAC and Principal's chamber, eight in the college office, and two in the library, all linked via LAN for

academic use. Laptops, coupled with LCD projectors, aid teaching in classrooms and the Mookambika Auditorium during workshops. Among the 22 classrooms, three feature projectors, while the library offers both digital and hard copy resources, including INFLIBNET N-list E-resources accessed using unique IDs.

A well-equipped computer lab holds DELL, LENOVO, and HP machines, loaded with necessary software and antivirus protection. CCTV surveillance spans 16 cameras across crucial areas like labs, auditorium, library, and entrances. An SMS system facilitates communication with students and parents. Future plans encompass expanding desktop availability, e-learning resources, an Audio-Visual hall, and overall IT enhancements.

The college prioritizes connectivity and resources for academic purposes, emphasizing technological infrastructure and surveillance for a holistic educational environment. This comprehensive approach aims to create an enriched learning experience by integrating technology seamlessly into academic endeavors and ensuring a safe and resourceful campus atmosphere.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bbhegdecollege.com/web/document/1997/0/4.3.1

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College prides itself on its meticulous upkeep of physical infrastructure, ensuring every facet, from buildings to transport vehicles, remains in top condition. With separate grievance registers, prompt service from a skilled team of carpenters, electricians, and plumbers is guaranteed. Laboratories are meticulously managed by dedicated staff, tracked through detailed logbooks for instruments and chemicals.

Department Heads oversee facilities, engaging in annual maintenance contracts and implementing specialized fire safety systems across the campus. The expansive library, housing rare and contemporary collections along with INFLIBNET subscriptions, operates with an Integrated Library System (ILS) for efficient management. Policies govern the use of playgrounds and yoga centers, featuring well-

designed areas for various sports activities.

Computer labs are well-maintained with dedicated support, while select classrooms boast LCD projectors. Regular inspections and maintenance of electrical equipment ensure safety and efficiency. Comprehensive records of furniture inventory are diligently updated, allowing for prompt repairs and new acquisitions as needed.

Beyond infrastructure, the College ensures common facilities like safe drinking water, ample parking, and hygienic washrooms, all under the surveillance of CC cameras. The auditorium serves as a hub for diverse co-curricular and extra-curricular activities. Ground floor restrooms, separate for girls and boys, provide spacious and comfortable facilities for students. This meticulous attention to every aspect of the College's physical amenities fosters an environment conducive to learning, recreation, and overall well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bbhegdecollge.com/web/document/2045/0/4.4.2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

442

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

455

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.bbhegdecollege.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

24

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

227

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The academic and administrative bodies appoint student representatives to cultivate decision-making and leadership skills among students. These representatives play a vital role in Statutory Bodies such as the Internal Committee, Anti-Ragging Committee, and Grievance Committee. They actively engage in committee meetings, contribute to deliberations, and influence the decision-making process by providing crucial insights from the students' perspective. Moreover, student representatives across all associations organize a variety of programs, including extension activities, workshops, and seminars, conducted each semester

The Student Council plays a pivotal role in upholding academic discipline and fostering a culture of excellence. They are entrusted with specific responsibilities during Co-curricular, Extra-curricular, and Sports activities. Council members actively engage during Inter-Collegiate Events and Competitions, spanning sports, academics, cultural activities, and special events like the Annual Sports Day, Annual College Day, as well as Competitions such as the Annual NSS Special Camp and NCC Republic Day Parade. Moreover, both members of the Student Council and student representatives take the lead, support faculty, coordinate, and volunteer in various college-wide and departmental activities.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/assets/uploads/storage/2026/Students Committee 2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association is very active in shaping the institutional activities. Every year, the outgoing students are requested to fill the feedback form before they receive their degree certificates .

Financial support of the Alumni Association

- The membership fee of ₹.19200 was collected by the Alumni towards the Alumni association .

Non Financial support of the Alumni Association

- Expert alumni members are invited as resource persons to share

their experience and domain knowledge with present students .

- The Alumni members have helped for placing the students in various companies, Internship, project work and suggested the vacancies available elsewhere to the students .
- The Alumni members are actively sharing inputs to upgrade the academic course curriculum with respect to changing scenario.
- Some of the alumni members are providing the valuable feedback for the administration of the college.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2023/0/5.4.1
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The College was established in the year 2010 under the aegis of Coondapur Education Society (R.) with a desire to provide quality degree education for building the future generation for a better tomorrow.

With the dynamic leadership of the President of Coondapur Education Society (R.),

Sri B. M. Sukumar Shetty, and the constant support and encouragement of the Managing Committee and the Governing Council, the College could carve a niche for itself among the renowned institutions affiliated to Mangalore University.

Vision

"Ensuring quality higher education to the socio-economically disadvantaged sections of the society".

Mission

- To meet the growing demand for quality education and educate the poorest of the poor
- To mould the students as capable, caring and sensitive youth of higher calibre.
- To motivate the students to play a prominent role in nation building with humane attitude and social concern
- To formulate the policies for student support initiatives
- To use the latest technology in the educational processes and practice integrated approach in academic endeavours
- To mould the students into knowledgeable citizens of the country with character and integrity

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2033/0/6.1.1
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

The Governing Council of the College is headed by Sri. B. M. Sukumar Shetty, President of the Society with the following members - Sri. Seetharama Nackathaya, Sri. Krishnamurthy Manja, Sri. Vishwas Soans, Sri. Narayana Nayak, Dr. Anantharama Shetty, Sri. H. Sudhakar Shetty, Dr. Athul Kumar Shetty, Sri. B. S. Suresh Shetty, Dr. H. L. Shashirekha,

Dr. Prashanth Naik, Principal Prof. K. Umesh Shetty and Vice Principal Mr. Chethan Shetty.

All the day-to-day activities of the College are organized under the supervision of the Principal, IQAC and HOD's of various departments with the assistance of teaching and non-teaching staff members. As a regular practice, the Principal discusses with the staff

members for organising programs like guest lectures, annual daycelebrations, NSS annual special camp, sports day and others.

There are several Cells/Committees like IQAC, Staff Council, Student Welfare Council, Parent Teacher Association, Alumni Association, SC and ST Cell, Human Rights Cell, etc. are functioning in the college to decentralize the academic and administrative activities.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2034/0/6.1.2
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

The Institution constantly emphasizes on meeting the requirements of the Higher Education with a focus on social concern. The Institution has a perspective plan based on the feedback of the stakeholders, suggestions from the Governing Council and review mechanism adopted in the institution for functional accomplishments. The strategic plan of the institution laid importance on the following:

- To impart quality education to the rural and economically-weaker students.
- To make the students creative and research oriented.
- To raise the standard of the students to global level and make them employable.
- To provide education not only to acquire knowledge but also to inculcate a sound philosophy for holistic living.
- To encourage self-evaluation, personality development and guide the students to strive towards perfection and competence.
- To develop and provide good technological infrastructure and intellectually inspiring environment for learning and thereby ensuring the students to get self-motivated to uphold the moral and

ethical values.

The College IQAC plans the activities at the beginning of the academic year. A meeting chaired by the Principal wherein the plans of the departments are discussed threadbare with the Heads of the department.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The College, Kundapura affiliated to Mangalore University, is under the governance of Coondapur Education Society (R.), Kundapura, is registered under Karnataka Societies Registration Act, 1960 (Karnataka Act NO. 17 of 1960). The President/Correspondent is the Chief Executive of Coondapur Education Society. The Administrative Department of the College is headed by the President and assisted by other members of Governing Council.

The Principal being the Academic head acts as a liaison between the Management and the University. For the smooth governance of the academic system, the responsibilities of the College have been distributed among the Heads of the Departments (HoD) and Coordinators in Commerce, Science and Language. The College Library is headed by the Librarian with an assistant and Department of Physical Education is headed by the Physical Education Director. The office of the College is headed by the Office Superintendent and assisted by the clerks, accountant and support staff.

Besides, the College has mechanisms to support students as well as employees such as Student Welfare Council, Grievance Redressal Cell, Internal Quality Assurance Cell (IQAC) etc. to ensure the internal quality. The employees are appointed as per the policy of recruitment.

File Description	Documents
Paste link for additional information	https://bbhegdecollge.com/web/document/2036/0/6.2.2
Link to Organogram of the Institution webpage	https://bbhegdecollge.com/index.php/page/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is always striving hard to introduce welfare measures for the wellbeing of teaching and non- teaching staff. The institution always puts its effort for the satisfaction and wellbeing of its staff members, so that they will contribute to the overall development of the College. Leave, ESI, PF, Annual Personal Accident Insurance, Special increment for 5 years of service, bus facility, special allowances for PhD. KSET, NET holders, advance facility through staff association are some of the welfare measures introduced by the College. Whenever the staff members are attending workshops, presenting papers in National and State level seminars, the College bears the registration/delegate fees and travelling expenses. Special permission is also given for faculty members to pursue Ph.D. Different forms of leave like Casual Leave, Earned Leave, RH, Paid Study Holiday, Special Casual Leave, Maternity

Leave, On Official Duty Leave, Local holidays are also available for staff members. Through staff association, funds are given as gifts for faculty member's marriage functions, house warming ceremonies and also given as short-term loan for the needy. The institution also honors the service of faculty members when they are leaving for personal reasons or after retirement.

File Description	Documents
Paste link for additional information	https://bbhegdecollge.com/web/document/2047/0/6.3.1
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

Every teaching faculty member is required to fill self appraisal form at the end of each academic year. The self appraisal form consists of objective type questions relating to participation in the College activities, involvement in career oriented activities,

number of papers presented at the State, National and International level seminars and conferences, as well as academic excellence. Further, these self appraisal forms are assessed by HoDs and subsequently by the Principal, Governing Council, and Management.

The Institution has a student feedback system in respect of every faculty member to collect the feedback at the end of every academic year. The feedback collected by the students, helps to understand where the employee stands in his performance and what improvements are needed in future.

Non teaching staff:

Non-teaching staff - like the office staff, support staff etc. are currently not given any appraisal forms. Their performance appraisal is done by the Principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill-sets and efficiency. The appraisal of the non-teaching staff is conducted informally by the Principal and they are counseled to improve their work, if necessary.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2050/0/6.3.5
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial statement of the College, Kundapura is audited by Chartered Accountancy firm P. Prabhakar Mayya and Co. Kundapura. Proper books of accounts have been kept by the College so far, according to the report, Qualified internal auditors from external sources are also appointed and a team is constituted to do the thorough checking and verification of all vouchers of the transactions that are carried out in each financial year.

Scope of audit covers verification of all income and expenditure account, capital expenditure verification, payroll verification and statutory compliance. So far, there are no major findings/audit objections. Minor errors of omission and commissions when pointed

out by the audit team are immediately corrected. The report is analyzed by the management and remedial measures have been taken with the proper follow up.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2184/0/Audit Statement
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4,92,000.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Dr. B. B. Hegde First Grade College is a self financed institution. The fee collected from the students is themajor source of funding for the institution. In special cases like conduct of University level sports meet orInter Collegiate competitions, the College raises donation from the donors, non-government bodies or fromthe public. The College has been trying to generate funds in the form of financial and non- financialsources.

The mobilized resources are mainly utilized for:

- Infrastructural development
- Developing teaching learning process
- Operating expenses

- Student & Faculty development activities
- Other administrative activities
- Beautification of college campus

The financial activities are administered by the President of Governing Council. The College has been following the transparent mechanism of auditing for utilizing these funds and resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is always considerate regarding the quality enhancement initiatives of the institution for the sustainability. With the academic council, recurrent meetings are conducted to discuss the plan of action, process and assessment procedure. To effectuate, the IQAC conducts meeting with its members and student representatives.

The College offers 10 diverse certificate courses through various departments, with a focus on personality advancement of the students. Co-curricular and extra-curricular activities are conducted, together with 20 forums and associations to expand virtuosity. Emphasis is given on ICT enabled teaching and learning. Library has been strengthened correspondingly by new books, periodicals and e-resources.

BEST PRACTICES:

1. First Aid Training and Health Awareness Programme

Right first aid at right time can protect lives. With this noble thought, every year the College organizes first aid training moreover numerous health awareness programmes for the students, trained by the professional trainers.

2. Student Support Programme

The various student support programmes available in the institution

are - Extension Activities, Certificate Courses, Internships, Industrial Visits, Mini Research Projects, Seminars, Workshops, Use of ICTs, Bridge Courses, Mentorships, Slow learner's and Advanced learner's coaching, Integrated coaching for professional courses- CA, CS, IBPS and others. Besides, there are MoUs signed by the College.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2074/0/6.5.1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Teaching learning method

The teaching learning process of the College has been administrated and channeled by the College IQAC, periodically. The quality of teaching and learning is analyzed through internal examination marks, it becomes the base for advanced and slow learners' determination.

2. Feedback and mentoring system

The quality of teaching is monitored through student feedback system.

Incremental improvement in various activities:

Sr. No.

Recommendations

Initiations and Response

1.

Introduction of career oriented/job

oriented coaching such as IBPS

Coaching and CA/CS coaching.

Conducted CA/CS classes regularly.

2.

Library may be strengthened by adding new books on competitive examinations and reputed journals.

Library strengthened by adding new text books, competitive examinations books etc.

Present data:

Text Books 8,1466

Reference Books 808

Journals 11

Magazine 12

News Papers 13

CDs/DVDs 37

Projects 18

E-resources @ e-ShodhSindhu

(N-LIST 6000+ Journals and

1,99,500+ ebooks)

3.

Providing placement training to

all the students and providing training for other competitive examinations.

College placement cell regularly organizes placement training to all final year students to enable them to prepare and face interviews.

4.

Organising environmental friendly programme for the benefit of society.

NSS Camps

Eco Club activities

Programmes by Rovers and Rangers unit

Youth Red Cross

File Description	Documents
Paste link for additional information	https://bbhegdecollge.com/web/document/2075/0/6.5.2
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

B. Any 3 of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://bbhegdecollge.com/web/document/2198/0/Annual_Report
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security

The College is a co-education institution where all the students irrespective of their gender are treated equally. The College has taken special care for women by giving them training and counselling sessions on self-protection. Discipline Committee, Grievance Redressal and Anti Sexual Harassment cells are actively functioning which provide a convenient opportunity for girls to voice their problems, if any. Each year College arranges for workshops with regard to safety measures to be adopted in unforeseen situations.

The College has an SC and ST wing to bring equality among the students and also in the society. All the facilities provided by the Government to SC and ST are made available through this wing.

Counselling

Mentoring system has been introduced in the College with an objective to nurture the talents and ensure the welfare of the students through counselling. A group of about 30 students are allotted to a faculty member preferably who engages the particular class. The trained teachers reach out the students through behavioural counselling, career guidance counselling, adolescence

counselling and counselling for gender issues etc.

Common Rooms

Common rest rooms for boys and girls are made available in the ground floor.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bbhegdecollege.com/web/document/2119/0/7.1.1

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: With smart initiatives like Go-green Campus Model, Waste Management is helping the College to achieve a higher level of environmental awareness. Leaf litter is allowed to decompose systematically over a period of time to be used as manure for the gardens in the institute. All the waste from the College is collected and handed over to Kundapura Municipality.

E-Waste Management: Electronic goods are put to optimum use; the minor repairs are set right by the Laboratory assistants and teaching staff in the campus and the major repairs are handled by the Technical Assistants. All e-waste and non-working computer spare

parts and other non-working equipments are safely handed over to Shivashakthi Technologies, Kundapura. UPS Batteries are recharged / repaired / exchanged by the suppliers.

Liquid Waste Management: Organic solvents are collected in a container with a tight fitting lid and labelled. The College has a well organized and maintained storage system for all chemicals. Water reactive materials such as sodium are kept away from the water sources.

Waste recycling system: Pits are arranged near the Canteen, for putting the waste properly into the specified pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://bbhegdecollege.com/assets/uploads/storage/2137/Solid Waste Management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response:

The College has adopted the Apparent Admission Policy in accordance with Mangalore University guidelines for seat reservation. The Institution has been celebrating a few significant festivals to cultivate the momentousness of the vibrant cultural diversities. The Institution has embraced the following applications to extirpate regional and linguistic barriers. Some departments offer Bridge Course to the students of First Year. The Institution renders certain certificate courses in order to illuminate the students apropos of the requisite skills. The Institution furnishes Pre-placement Training for Final Year Students to assist the students to grab the employment opportunities. The College motivates the students to take up Internship and Mini Research Projects. The Institution expands the horizon of Students' learning through Advance learners' mentoring and Slow learners' coaching. The Institution conducts ample extension activities, industrial visits and deposes students to seminars, conferences, fests, competitions etc. to embolden the various skills and also gives stimulus through various special prizes. The College shores up the scholarship facility so that the students receive financial abet for their academic work. The Institution, in its endeavour to achieve its vision bestows: Fee concession facility, Free Mid-day Meal facility, free bus transport from Shastri Circle, Kundapura to the College campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

Rights, Duties and Responsibilities: A programme - Namma Nadige Gramadedge (A Walk towards Village), where name plates of freedom fighters were enshrined to their house. As a responsible citizens' duty- blood donation camp, PAN card drive, DEMAT account opening drive were arranged. As a major concern, health awareness drives were conducted on AIDS & First Aid treatment. The International Drug Abuse Day was observed to enlighten the students. The display of Preamble, Constitutional Rights and Duties are being made. To commemorate national integrity Ektha divas, Yoga day, Independence day, etc are celebrated.

Values: Republic day is celebrated to highlight the importance of Indian Constitution. The NSS and NCC units exclusively encourage the students in conducting community oriented activities like Nettara neravu (donating blood to the needy), Nirmala Nagara Abhiyan, Walkathon towards anti-drugs, beach cleaning, Hasiru Honnu (distribution of saplings) to serve the society. Guest lectures on Professional and ethical issues are being conducted. The students have taken up many cleanliness drives both inside the campus and nearby villages to extend aid towards a clean and green environment. The College conducted voter awareness programme, Human Rights Day, Constitution day, National Voters day etc are organized as a part of constitutional obligation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code **A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response

International Women's day - to recognize and honour the contribution of women to the society.

World Red Cross day - to commemorate the birth anniversary of Henry Dunant.

World Blood Donor Day serves to raise awareness of the need for safe blood and blood products.

World Yoga day is observed to raise awareness about the benefits of yoga.

World Youth day is solemnized to engage young individuals and promote youth-led initiatives.

Independence Day is annually celebrated on 15th August, as a national festival commemorating the nation's independence.

Teacher's day was celebrated by the students to mark the birth anniversary of Dr S Radhakrishnan and to honour the teachers'.

The festival of rice harvest - Onam is celebrated each year with great spirituality and delight.

Gandhi Jayanti is celebrated to mark the occasion of the birthday of "the Father of the Nation".

Human Rights Day - to commemorate the Universal Declaration of human rights.

Vishwa Kundapra Kannada Dina (World Kundapura Kannada Day)

observation of Kundapra Kannada - a regional language which has gained worldwide popularity. This day is celebrated to highlight the contributions of local achievers and imbibe local culture among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Title: Donate Blood, Save Life

Objective

- Organizing blood donation camps since 2015, aiming to serve the society.

The Context

- Blood donation practice reflects kindness toward leukemia patients, accident victims, and the institution's vision.

The Practice

- Jointly organized by college units, Indian Red Cross Society, Lions Club Kundapura, HDFC Bank, and Abhayahasta Charitable Trust on 17-12-2022, this camp introduced "Nettara Neravu" on 23.11.2022, identifying students' blood groups for future donations.

Evidence of Success

- Total of 153 units of blood was collected. Due to the tremendous involvement of the donor students, coordinators of YRC, office bearers of the IRCS, medical staff of the govt. Hospital, Kundapura, ensured effective camp organization.

Problems encountered & Resources required

- No major operational issues due to prior blood donation awareness programmes. Due to the tremendous involvement of all the stakeholders, the institution has effectively organized the campus without any resource hurdles.

2) Title:Annapoorna Yojane

Objective:

- Providing free midday meals to underprivileged students.

The Context:

- Majority of low-income, remote students benefit from provided mid-day meals.

The Practice:

- The mid-day meals are provided through an organized committee's selection process, initiated since the institution's inception.

Evidence of Success

- Increased student participation in activities, eradicated hunger, protein deficiency; no corpus fund developed by the institution for this purpose.

SI.No.

Year

Amount

No. of Mid-day Meal Beneficiaries

1.

2022-23

57,000

269

Problems Encountered and resources required

- Encourage donations to sustain the mid-day meal project and ensure deserving students reap the scheme benefits.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response:

Title: "Financial aid to socio-economically disadvantaged students".

Description:

The distinctive practice of the institution is to give fee concession to the students who are not able to pay the institutional fees prescribed.

Objectives:

- To extend financial aid to the deserving poor students without

any discrimination of caste, creed or gender.

- To promote the 'equality', generosity' among students.

Context: The institution is not receiving any external financial supports like UGC funds and grant-in-aid from Government. It is managed mainly on the resources mobilized on fee collection from the students.

Distinctiveness:

The college is aimed at integrated personality development of students, therefore it provides opportunities to economically weaker students to study in college according to their choice.

Evidence of Success: The total number of students who receives benefit of the fee concession is 360 amounted to Rs 22,27,045 in the academic year 2022-23.

Intended outcome:

Due to this distinctive practice, the college has succeeded in securing maximum admissions against the allotted seats. The institution has positioned itself as one of the branded Colleges at the Mangalore University.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution offers the undergraduate courses in Commerce, Management, Computer Applications and Science with elective options. It is also supported by number of Value-Added and Certificate courses. Earlier, the College offered four undergraduate degree courses (CBSS & CBCS) and now under NEP- B.Com, BBA, BCA, B.Sc with Mathematics, Physics Chemistry and Computer Science in tune with the changes of the University syllabi. College Library & departmental library are maintained separately. College is offering certificate programmes on Yakshagana, Consumer Education, Event Management, Communicative English, Fashion Designing, Basic Windows, Rural Marketing, Yoga and Meditation, Soft Skills Development, Electrical Appliances and Repairs; and Public Administration since 2016-17. Learner-centric teaching is made through Student Seminars, Role plays, Extension activities & Bridge course. "Teacher's Work Diary" submitted and verified by the Principal at the end of each month. Teachers follow the innovative teaching methods- Google classrooms, (PPTs), assignments, seminars, case studies, industrial visits, study tour etc. It inspires them to pursue doctoral studies, attend academic activities such as seminars /conferences /workshops; encourages them to present papers and publish articles in journals and books. Moreover, an effective mechanism for obtaining feedback from various stakeholders so the institution will help to make necessary modifications and to enhance the curricular, co-curricular and extra-curricular quality.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://bbhegdecollege.com/web/document/1947/0/1.1.1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A faculty meeting is conducted at the beginning of each semester and guidelines are given for the effective implementation of the curriculum and the co-curricular and extra-curricular activities prepared as per the academic calendar of the University.

A copy of the College academic calendar and hand book are given to each student and maintenance of work diaries is mandatory for all the faculties. Two internal assessment examinations are conducted in each semester and time table will be prepared by College Examination Committee.

Internal marks are based on tests, assignments, attendance, projects, and more. Re-exams are allowed for valid reasons. Marks are verified before being posted online for students to check.

The College celebrates the Remembrance Days of late Mrs. Vishalakshi B. Hegde and late Dr. B. B. Hegde to commemorate the generosity in the establishment of the College in the year 2010. Apart from academics, the College conducts various cultural programmes, sports activities to improve the leaning efficiency of students. The College day, Talent's day, Sports day and other celebrations bring the students and teachers together with the bond of mutual respect and teamwork.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bbhegdecollege.com/web/document/1948/0/1.1.2

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

663

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

663

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender

The College has a variety of gender sensitization and awareness programmes. On this topic, guest talks, campaigns and interactive programmes were conducted. The Women Empowerment Cell and Anti Sexual Harassment Cell are also conducting various special lectures on gender related topics on special occasions.

Environmental Studies

The College's Eco Club enhances the campus with greenery, notably the Birthday Vana in corridors. Students and teachers plant saplings on their birthdays, nurturing them long-term. NSS, Rangers, Rovers, and the Red Cross conduct Swachh Bharath campaigns, Vanamahostava, and awareness programs for better environmental understanding.

Human values

It is essential to deal with human rights issues at the institute level to create consciousness on specially-abled students. An awareness of human rights helps to create common universal brotherhood among the human beings is very pertinent. The College has a Human Rights Cell which conducts the programs in collaboration with other forums. Along with this, the UG course had paper titled- human rights Under the New education Policy.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

220

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

613

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

530

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has adopted a strategy to identify slow and advanced learners, which involves the use of a Standard Operating Procedure (SOP). Different departments conduct Bridge Courses to bridge the gap between Pre-University and Undergraduate courses. Once the Departmental Heads receive the list of advanced learners from all classes identified through the SOP, the Principal, mentors, and HODs conduct a meeting with the advanced learners to inform them of the privileges available to them. These privileges include additional library cards, special access to e-books maintained in departments and journals in the library. The Mentors guide advanced learners to participate in State, National, and International level conferences and seminars arranged by other colleges. The advanced learners are encouraged to participate in inter-collegiate fests organized by other colleges through proper guidance by the HODs and Mentors. The participants are provided with conveyance facilities along with faculty members to take care of them. Advanced learners are privileged to be selected for being a member of SQAC (Student Quality Assurance Cell). The excellent achievers among advanced learners are felicitated by the College during the Annual Day Celebration.

File Description	Documents
Link for additional Information	https://bbhegdecollge.com/web/document/1980/0/2.2.1
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1446	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In response to the above, teachers have changed their conventional classroom teaching methodology to one that is student-centric. In this regard, the teaching faculties have created different ways for problem-solving and peer-participative learning practices.

Experiential learning:

To improve the process of learning through experience, many departments, forums, and associations routinely hold events like internships, mini-research projects, quiz competitions, extensional activities, GD Seminars, field trips, and industrial visits, Guest talk, Lab activities.

Participatory learning: In previous years, different participatory learning techniques such as management games, group discussions, role plays in classrooms, extension activities, student-made power point presentations, model-making, chart-making, posting on wall magazines, and student-led seminars have accelerated the process of participatory learning.

Problem solving:

Case analysis is a key component of problem solving because it gives students the chance to see, listen to, and comprehend situations while also analyzing them and coming up with solutions for the simulated scenarios. Together with the a forementioned benefits, this approach to instruction teaches students how to discover new facets of their subject matter and encourages them to develop their capacity for practical thought.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://bbhegdecollege.com/web/document/1957/0/2.3.1

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are used by teachers to facilitate effective teaching and learning.

Information and communication technology (ICT), ICT is very beneficial when it comes to creative teaching methods. ICT enables students to keep track of and manage their own learning, think critically and creatively, work together to solve simulated real-world problems, make ethical decisions, and take a global perspective on problems and ideas.

All the faculty members at the college use this resource to connect with the students in new ways. This tool is used by faculties to project PPTs, lecture notes, or films to enhance learning through creativity and interaction. Four classrooms have access to IT resources. One classroom equipped with ICT is located on each floor. There is an ongoing registration. All of the faculty members' PowerPoint presentations and lectures, as well as links to various reference materials, YouTube videos, and websites, are uploaded to Google Drive and the college website. B.Com, BCA, BBA and B.Sc., are the four subcategories of the Google Drive. Students can use the resources by going to the Google Drive and College Website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bbhegdecollege.com/web/document/1958/0/2.3.2

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the academic year's start, the Principal conducts an orientation for first-year degree students, explaining college rules and the internal assessment mechanism under the credit/choice-based semester system. Guided by the Principal and faculty, the examination committee sets tentative exam dates and patterns, communicated through the notice board and official WhatsApp group. Schedules, posted at least ten days before exams, are complemented by classroom notices a week ahead. Answer scripts, with specifics on the first page, are prepared beforehand.

Question papers, varying in marks and duration, are electronically submitted by faculty to the Head of Department (HOD) a week before the exam. University SOPs govern arrangements during the exam. The faculty-created valuation scheme is retained with evaluated answer scripts. Valued scripts reach students within a week, along with faculty clarification. Re-exams for absent students occur at semester-end on dates fixed by the Examination Committee. Internal exam marks are displayed, verified, and signed by students before submission to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://bbhegdecollege.com/web/document/1984/0/Additional Information 2.5.1

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Upon the conclusion of examinations, a prompt evaluation of answer scripts will transpire, followed by their expeditious distribution to students for verification within one week. Grievances associated with allocated marks subsequent to the distribution of answer scripts will be diligently addressed by the respective faculty member. In cases where concerns persist, the matter will be escalated to the Examination Committee.

The Examination Committee, under the guidance of the Coordinator appointed by the Principal, meticulously addresses internal examination grievances. The Committee, as deemed necessary, promptly investigates and resolves matters within a two to three-day timeframe. Its overarching responsibility encompasses ensuring the seamless conduct of the entire process and implementing effective strategies for managing examination-related concerns.

Regarding issues related to University examination results, including delays, result withholding, internal mark inaccuracies, or challenges with the revaluation process, students are urged to report these matters to the Examination Committee Coordinator. Subsequently, the Coordinator consolidates student grievances and forwards them through the Principal for further review by the Registrar.

File Description	Documents
Any additional information	View File
Link for additional information	https://bbhegdecollege.com/web/document/1986/0/Additional Information 2.5.2

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Each student's overall self development is provided a platform as part of the process of achieving the Programme Outcomes (PO) and Programme Specific Outcomes (PSO). All of the outcomes are given the same weight. The college shapes and equips its students with the confidence they need to take on the challenging business world and shifting socio-economic expectations.

Direct technique:

Here, the student's performance on the internal assessment and in the university exams is taken into account and directed appropriately. Reading materials including question banks, past test papers, and links to related lessons are made available to candidates well in advance, before the start of the exam in order to ensure adequate preparation.

A backdoor approach:

The evaluation of programme outcomes and program specific outcomes uses student achievement in co-curricular, extracurricular, extended learning, job placement, and higher education. The course outcomes are evaluated using a variety of student centered assessment techniques including, mid semester internal exams, final exams, group projects, quizzes, and assignment. A thorough feedback system has the edge in producing efficient teaching-learning results. At the conclusion of the programme, the students provide the feedback.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bbhegdecollege.com/web/document/1978/0/Additional Information 2.6.1
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution prominently posts its vision, goal, objectives, programme results, programme specific results, and course results on its website. The creation of the programme outcomes and program specific outcomes takes into account students interest. Each course has specific course outcomes that are related to the overall programme outcomes and program specific outcomes. All of

these outcomes are rigorously evaluated.

The institution encourages faculty to attend workshops and seminars outside the campus. The teacher articulates on the learning outcomes and programme outcomes at the beginning of every unit of the syllabus, making the teaching learning process more meaningful as students are aware of the relevance of the topic in their pursuit of knowledge. Through their performance in internal tests, university exams, and other exams, the performance of the POs and COs is directly evaluated.

Teachers use assignments, tests, mini research, projects, internships and other indirect methods to determine whether students have been able to accomplish the goals they were given when they enrolled in the course. At the institute level, the student input is gathered. A review of the same is conducted at the end of the semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bbhegdecollge.com/web/document/1979/0/Additional_Information_2.6.2

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

454

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://bbhegdecollge.com/assets/uploads/storage/2035/Annual_Report_22-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bbhegdecollege.com/web/document/2196/0/SSS_Report_2022-23

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

88

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Department of English, Commerce with the YRC Unit, Kannada with the Kannada Association, Business Administration, Computer Science, and Fine Arts Association orchestrated extension activities at St. Antony Senior Citizens Home, Manasa Jyothi special school, Kolkebaillu, Namma Bhoomi, Nivedita High School, and Vagjyothi special school, respectively. This aimed to engage and entertain the inhabitants. Additionally, the Fine Arts, Kannada, and English Association held an extension activity at All India Radio. A cultural team showcased talents at 'Sanskritika Vaibhava,' 'Kannada Vaibhava,' and 'Sanvi-2023,' spotlighting students' literary and cultural prowess.

NCC cadets actively participated in the CATC Camp, Fit India Run 2.0, and the Parashrama theme park inauguration. The NSS Unit was involved in diverse events like 'Koti Kanta Gayana,' International Yoga Day, National Voters Day, and Fit India Freedom Run 3.0, promoting a healthy lifestyle. They partook in FSL Camp, Nasha Mukta Bharat Abhiyan, Walkathon for a drug-free India, and cleanliness drives at various locations. Initiatives included installing name plates for freedom fighters under the 'Hombelaku - namma nade gramadedge' project. Cultural programs, pipeline installations, and health camps were organized during one-day and annual camps. Moreover, they distributed saplings through the 'Hasiru Honnu' initiative and volunteered in blood donation camps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

272

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2688

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

62

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College boasts a prime location situated near a National Highway and alongside a flowing river, encompassing a vast area of 2.13 acres. The College is a four storeyed building. The ground floor consists of classrooms, Department of Commerce, boys and girls rest room, NSS Office, NCC Office, two purified drinking water, Notice Board, Wall Magazine, IQAC, toilet for

boys and girls, Examination room, Counseling room and Administrative Office. The First floor consists of ten classrooms, Department of Business Administration, Economics and Languages, purified water cooler and toilet for boys and girls. The second floor consists of six classrooms, Department of Computer Science, four labs, purified drinking water, and toilets for girls and boys. The third floor has four classrooms, Department of Physical Education, a Green Room, Mookambika Auditorium and a spacious library.

The campus facilities are commendable, with all classrooms equipped with basic amenities, including LCD's for enhanced Visual Learning. A spacious library, supplemented by the institutions subscription to N-LIST, along with ample computers for academic use. The college is equipped with CCTV cameras, a cafeteria, and a noiseless generator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education is located in the ground floor of the cafeteria near the ground. The Institution has spacious playgrounds viz., B.M.S Kreedangana and Sangam playground for sports and games. Annual sports events and Inter-Collegiate events are conducted in the play-ground 'Mahatma Gandhi Maidan' which is located one km away from the College and it is meant for the benefit of all the educational institutions. The College students have won in many sports and games at the University, State and National level Competitions.

Indoor games like Chess is coached by Mr. Naresh, Yoga is coached by Mrs. Revathi, Mr. Ranjith T.N coaches both Table Tennis and Wrestling.

Outdoor games like Cricket, Throwball, Kho - Kho, Kabbadi, Hand ball, Ball Badminton and Shuttle Badminton are coached by Mr. Ranjith T.N, Netball is coached by Mr. Avinash, Softball is coached by Mr. Dilip Kuduvali, Football is coached by Mr. Manish, Volleyball is coached by Mr. Sooraj Maravanthe.

Besides this, the College has appointed experienced trainers to give special coaching on drama, dance, skit, yakshagana etc. The College cultural team has won many prizes. Even the College has won many prizes in Inter-Collegiate University level cultural fests. The College has an open air theater to show-case cultural talents of the students on the special occasions. The faculty members are given the responsibility of preparing students for participation in Inter Collegiate University and State level Cultural fests being held throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bbhegdecollge.com/web/document/2009/0/4.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

67,91,353.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of the Software: eCampusSuite
- Nature of Automation: Fully automated
- Version: 2.0
- Year of Automation: 2020-21

Functions of eCampusSuite Library Management System

- Cataloguing and Accessioning
- Circulation: Issue and Return
- Members: Create records of all users of the library
- Periodical Entry Register
- Library Walk In and Walk Out Register (Students and Teachers)
- Reports
- OPAC (used for retrieval/reservation of books)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bbhegdecollege.com/index.php/web/opac

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,06,970

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

185

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College's broadband, BSNL FTTH, operates with the 80000/Bharat Fiber Superstar 300 plan for specific areas, providing 100 Mbps_750GB_2Mbps_UFN_DIAMOND. The campus houses 74 computers in labs, one each in the IQAC and Principal's chamber, eight in the college office, and two in the library, all linked

via LAN for academic use. Laptops, coupled with LCD projectors, aid teaching in classrooms and the Mookambika Auditorium during workshops. Among the 22 classrooms, three feature projectors, while the library offers both digital and hard copy resources, including INFLIBNET N-list E-resources accessed using unique IDs.

A well-equipped computer lab holds DELL, LENOVO, and HP machines, loaded with necessary software and antivirus protection. CCTV surveillance spans 16 cameras across crucial areas like labs, auditorium, library, and entrances. An SMS system facilitates communication with students and parents. Future plans encompass expanding desktop availability, e-learning resources, an Audio-Visual hall, and overall IT enhancements.

The college prioritizes connectivity and resources for academic purposes, emphasizing technological infrastructure and surveillance for a holistic educational environment. This comprehensive approach aims to create an enriched learning experience by integrating technology seamlessly into academic endeavors and ensuring a safe and resourceful campus atmosphere.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bbhegdecollege.com/web/document/1997/0/4.3.1

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response :

The College prides itself on its meticulous upkeep of physical infrastructure, ensuring every facet, from buildings to transport vehicles, remains in top condition. With separate grievance registers, prompt service from a skilled team of carpenters, electricians, and plumbers is guaranteed. Laboratories are meticulously managed by dedicated staff, tracked through detailed logbooks for instruments and chemicals.

Department Heads oversee facilities, engaging in annual maintenance contracts and implementing specialized fire safety systems across the campus. The expansive library, housing rare and contemporary collections along with INFLIBNET subscriptions, operates with an Integrated Library System (ILS) for efficient management. Policies govern the use of playgrounds and yoga

centers, featuring well-designed areas for various sports activities.

Computer labs are well-maintained with dedicated support, while select classrooms boast LCD projectors. Regular inspections and maintenance of electrical equipment ensure safety and efficiency. Comprehensive records of furniture inventory are diligently updated, allowing for prompt repairs and new acquisitions as needed.

Beyond infrastructure, the College ensures common facilities like safe drinking water, ample parking, and hygienic washrooms, all under the surveillance of CC cameras. The auditorium serves as a hub for diverse co-curricular and extra-curricular activities. Ground floor restrooms, separate for girls and boys, provide spacious and comfortable facilities for students. This meticulous attention to every aspect of the College's physical amenities fosters an environment conducive to learning, recreation, and overall well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bbhegdecollge.com/web/document/2045/0/4.4.2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

442

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

455

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.bbhegdecollege.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

24

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

227

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

26

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

26

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The academic and administrative bodies appoint student representatives to cultivate decision-making and leadership skills among students. These representatives play a vital role in Statutory Bodies such as the Internal Committee, Anti-Ragging Committee, and Grievance Committee. They actively engage in committee meetings, contribute to deliberations, and influence the decision-making process by providing crucial insights from the students' perspective. Moreover, student representatives across all associations organize a variety of programs, including extension activities, workshops, and seminars, conducted each semester

The Student Council plays a pivotal role in upholding academic discipline and fostering a culture of excellence. They are entrusted with specific responsibilities during Co-curricular, Extra-curricular, and Sports activities. Council members actively engage during Inter-Collegiate Events and Competitions, spanning sports, academics, cultural activities, and special events like the Annual Sports Day, Annual College Day, as well as Competitions such as the Annual NSS Special Camp and NCC Republic Day Parade. Moreover, both members of the Student Council and student representatives take the lead, support faculty, coordinate, and volunteer in various college-wide and departmental activities.

File Description	Documents
Paste link for additional information	https://bbhegdecollge.com/assets/uploads/storage/2026/Students Committee 2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association is very active in shaping the institutional activities. Every year, the outgoing students are requested to fill the feedback form before they receive their degree certificates .

Financial support of the Alumni Association

- The membership fee of ₹.19200 was collected by the Alumni towards the Alumni association .

Non Financial support of the Alumni Association

- Expert alumni members are invited as resource persons to share their experience and domain knowledge with present students .
- The Alumni members have helped for placing the students in various companies, Internship, project work and suggested the vacancies available elsewhere to the students .
- The Alumni members are actively sharing inputs to upgrade the academic course curriculum with respect to changing scenario.
- Some of the alumni members are providing the valuable feedback for the administration of the college.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2023/0/5.4.1
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The College was established in the year 2010 under the aegis of Coondapur Education Society (R.) with a desire to provide quality degree education for building the future generation for a better tomorrow.

With the dynamic leadership of the President of Coondapur Education Society (R.),

Sri B. M.Sukumar Shetty, and the constant support and encouragement of the Managing Committee and the Governing Council, the College could carve a niche for itself among

therenowned institutions affiliated to MangaloreUniversity.

Vision

“Ensuring quality higher education to the socio-economically disadvantaged sections of the society”.

Mission

- To meet the growing demand for quality education and educate the poorest of the poor
- To mould the students as capable, caring and sensitive youth of higher calibre.
- To motivate the students to play a prominent role in nation building with humane attitude andsocial concern
- To formulate the policies for student support initiatives
- To use the latest technology in the educational processes and practice integrated approach inacademic endeavours
- To mould the students into knowledgeable citizens of the country with character and integrity

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2033/0/6.1.1
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

The Governing Council of the College is headed by Sri. B. M. Sukumar Shetty, President of the Societywith the following members - Sri. Seetharama Nackathaya, Sri. Krishnamurthy Manja, Sri. Vishwas Soans, Sri. Narayana Nayak, Dr. Anantharama Shetty, Sri. H. Sudhakar Shetty, Dr. Athul Kumar Shetty, Sri. B. S.Suresh Shetty, Dr. H. L. Shashirekha,

Dr. Prashanth Naik, Principal Prof. K.Umesh Shetty and Vice Principal Mr. Chethan Shetty.

All the day-to-day activities of the College are organized under

the supervision of the Principal, IQAC and HOD's of various departments with the assistance of teaching and non-teaching staff members. As a regular practice, the Principal discusses with the staff

members for organising programs like guest lectures, annual day celebrations, NSS annual special camp, sports day and others.

There are several Cells/Committees like IQAC, Staff Council, Student Welfare Council, Parent Teacher Association, Alumni Association, SC and ST Cell, Human Rights Cell, etc. are functioning in the college to decentralize the academic and administrative activities.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2034/0/6.1.2
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

The Institution constantly emphasizes on meeting the requirements of the Higher Education with a focus on social concern. The Institution has a perspective plan based on the feedback of the stakeholders, suggestions from the Governing Council and review mechanism adopted in the institution for functional accomplishments. The strategic plan of the institution laid importance on the following:

- To impart quality education to the rural and economically-weaker students.
- To make the students creative and research oriented.
- To raise the standard of the students to global level and make them employable.
- To provide education not only to acquire knowledge but also to inculcate a sound philosophy for holistic living.

- To encourage self-evaluation, personality development and guide the students to strive towards perfection and competence.
- To develop and provide good technological infrastructure and intellectually inspiring environment for learning and thereby ensuring the students to get self-motivated to uphold the moral and ethical values.

The College IQAC plans the activities at the beginning of the academic year. A meeting chaired by the Principal wherein the plans of the departments are discussed threadbare with the Heads of the department.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The College, Kundapura affiliated to Mangalore University, is under the governance of Coondapur Education Society (R.), Kundapura, is registered under Karnataka Societies Registration Act, 1960 (Karnataka Act NO. 17 of 1960). The President/Correspondent is the Chief Executive of Coondapur Education Society. The Administrative Department of the College is headed by the President and assisted by other members of Governing Council.

The Principal being the Academic head acts as a liaison between the Management and the University. For the smooth governance of the academic system, the responsibilities of the College have been distributed among the Heads of the Departments (HoD) and Coordinators in Commerce, Science and Language. The College Library is headed by the Librarian with an assistant and Department of Physical Education is headed by the Physical Education Director. The office of the College is headed by the Office Superintendent and assisted by the clerks, accountant and support staff.

Besides, the College has mechanisms to support students as well as employees such as Student Welfare Council, Grievance Redressal Cell, Internal Quality Assurance Cell (IQAC) etc. to ensure the internal quality. The employees are appointed as per the policy of recruitment.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2036/0/6.2.2
Link to Organogram of the Institution webpage	https://bbhegdecollege.com/index.php/page/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College is always striving hard to introduce welfare measures for the wellbeing of teaching and non-teaching staff. The institution always puts its effort for the satisfaction and wellbeing of its staff members, so that they will contribute to the overall development of the College. Leave, ESI, PF, Annual Personal Accident Insurance, Special increment for 5 years of service, bus facility, special allowances for PhD. KSET, NET holders, advance facility through staff association are some of

the welfare measures introduced by the College. Whenever the staff members are attending workshops, presenting papers in National and State level seminars, the College bears the registration/delegate fees and travelling expenses. Special permission is also given for faculty members to pursue Ph.D. Different forms of leave like Casual Leave, Earned Leave, RH, Paid Study Holiday, Special Casual Leave, Maternity Leave, On Official Duty Leave, Local holidays are also available for staff members. Through staff association, funds are given as gifts for faculty member's marriage functions, house warming ceremonies and also given as short-term loan for the needy. The institution also honors the service of faculty members when they are leaving for personal reasons or after retirement.

File Description	Documents
Paste link for additional information	https://bbhegdecollge.com/web/document/2047/0/6.3.1
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

Every teaching faculty member is required to fill self appraisal form at the end of each academic year. The self appraisal form

consists of objective type questions relating to participation in the College activities, involvement in career oriented activities, number of papers presented at the State, National and International level seminars and conferences, as well as academic excellence. Further, these self appraisal forms are assessed by HoDs and subsequently by the Principal, Governing Council, and Management.

The Institution has a student feedback system in respect of every faculty member to collect the feedback at the end of every academic year. The feedback collected by the students, helps to understand where the employee stands in his performance and what improvements are needed in future.

Non teaching staff:

Non-teaching staff - like the office staff, support staff etc. are currently not given any appraisal forms. Their performance appraisal is done by the Principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill-sets and efficiency. The appraisal of the non-teaching staff is conducted informally by the Principal and they are counseled to improve their work, if necessary.

File Description	Documents
Paste link for additional information	https://bbhegdecollge.com/web/document/2050/0/6.3.5
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial statement of the College, Kundapura is audited by Chartered Accountancy firm P. Prabhakar Mayya and Co. Kundapura. Proper books of accounts have been kept by the College so far, according to the report, Qualified internal auditors from external sources are also appointed and a team is constituted to do the thorough checking and verification of all vouchers of the transactions that are carried out in each financial year.

Scope of audit covers verification of all income and expenditure

account, capital expenditure verification, payroll verification and statutory compliance. So far, there are no major findings/audit objections. Minor errors of omission and commissions when pointed out by the audit team are immediately corrected. The report is analyzed by the management and remedial measures have been taken with the proper follow up.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2184/0/Audit_Statement
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4,92,000.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Dr. B. B. Hegde First Grade College is a self financed institution. The fee collected from the students is themajor source of funding for the institution. In special cases like conduct of University level sports meet orInter Collegiate competitions, the College raises donation from the donors, non-government bodies or fromthe public. The College has been trying to generate funds in the form of financial and non-financialsources.

The mobilized resources are mainly utilized for:

- Infrastructural development
- Developing teaching learning process
- Operating expenses
- Student & Faculty development activities
- Other administrative activities
- Beautification of college campus

The financial activities are administered by the President of Governing Council. The College has been following the transparent mechanism of auditing for utilizing these funds and resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is always considerate regarding the quality enhancement initiatives of the institution for the sustainability. With the academic council, recurrent meetings are conducted to discuss the plan of action, process and assessment procedure. To effectuate, the IQAC conducts meeting with its members and student representatives.

The College offers 10 diverse certificate courses through various departments, with a focus on personality advancement of the students. Co-curricular and extra-curricular activities are conducted, together with 20 forums and associations to expand virtuosity. Emphasis is given on ICT enabled teaching and learning. Library has been strengthened correspondingly by new books, periodicals and e-resources.

BEST PRACTICES:

1. First Aid Training and Health Awareness Programme

Right first aid at right time can protect lives. With this noble thought, every year the College organizes first aid training moreover numerous health awareness programmes for the students, trained by the professional trainers.

2. Student Support Programme

The various student support programmes available in the institution are - Extension Activities, Certificate Courses, Internships, Industrial Visits, Mini Research Projects, Seminars, Workshops, Use of ICTs, Bridge Courses, Mentorships, Slow learner's and Advanced learner's coaching, Integrated coaching for professional courses- CA, CS, IBPS and others. Besides, there are MoUs signed by the College.

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2074/0/6.5.1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Teaching learning method

The teaching learning process of the College has been administrated and channeled by the College IQAC, periodically. The quality of teaching and learning is analyzed through internal examination marks, it becomes the base for advanced and slow learners' determination.

2. Feedback and mentoring system

The quality of teaching is monitored through student feedback system.

Incremental improvement in various activities:

Sr. No.

Recommendations

Initiations and Response

1.

Introduction of career oriented/job

oriented coaching such as IBPS

Coaching and CA/CS coaching.

Conducted CA/CS classes regularly.

2.

Library may be strengthened by

adding new books on competitive

examinations and reputed

journals.

Library strengthened by adding new text books, competitive examinations books etc.

Present data:

Text Books 8,1466

Reference Books 808

Journals 11

Magazine 12

News Papers 13

CDs/DVDs 37

Projects 18

E-resources @ e-ShodhSindhu

(N-LIST 6000+ Journals and

1,99,500+ ebooks)

3.

Providing placement training to all the students and providing training for other competitive examinations.

College placement cell regularly organizes placement training to all final year students to enable them to prepare and face interviews.

4.

Organising environmental friendly programme for the benefit of society.

NSS Camps

Eco Club activities

Programmes by Roversand Rangers unit

Youth Red Cross

File Description	Documents
Paste link for additional information	https://bbhegdecollege.com/web/document/2075/0/6.5.2
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://bbhegdecollge.com/web/document/2198/0/Annual_Report
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security

The College is a co-education institution where all the students irrespective of their gender are treated equally. The College has taken special care for women by giving them training and counselling sessions on self-protection. Discipline Committee, Grievance Redressal and Anti Sexual Harassment cells are actively functioning which provide a convenient opportunity for girls to voice their problems, if any. Each year College arranges for workshops with regard to safety measures to be adopted in unforeseen situations.

The College has an SC and ST wing to bring equality among the students and also in the society. All the facilities provided by the Government to SC and ST are made available through this wing.

Counselling

Mentoring system has been introduced in the College with an objective to nurture the talents and ensure the welfare of the

students through counselling. A group of about 30 students are allotted to a faculty member preferably who engages the particular class. The trained teachers reach out the students through behavioural counselling, career guidance counselling, adolescence counselling and counselling for gender issues etc.

Common Rooms

Common rest rooms for boys and girls are made available in the ground floor.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bbhegdecollege.com/web/document/2119/0/7.1.1

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: With smart initiatives like Go-green Campus Model, Waste Management is helping the College to achieve a higher level of environmental awareness. Leaf litter is allowed to decompose systematically over a period of time to be used as manure for the gardens in the institute. All the waste from the College is collected and handed over to Kundapura Municipality.

E-Waste Management: Electronic goods are put to optimum use; the minor repairs are set right by the Laboratory assistants and teaching staff in the campus and the major repairs are handled by the Technical Assistants. All e-waste and non-working computer spare parts and other non-working equipments are safely handed over to Shivashakthi Technologies, Kundapura. UPS Batteries are recharged / repaired / exchanged by the suppliers.

Liquid Waste Management: Organic solvents are collected in a container with a tight fitting lid and labelled. The College has a well organized and maintained storage system for all chemicals. Water reactive materials such as sodium are kept away from the water sources.

Waste recycling system: Pits are arranged near the Canteen, for putting the waste properly into the specified pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://bbhegdecollege.com/assets/uploads/storage/2137/Solid Waste Management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
--	--

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
--	-----------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
---	-----------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response:

The College has adopted the Apparent Admission Policy in accordance with Mangalore University guidelines for seat reservation. The Institution has been celebrating a few significant festivals to cultivate the momentousness of the vibrant cultural diversities. The Institution has embraced the following applications to extirpate regional and linguistic barriers. Some departments offer Bridge Course to the students of First Year. The Institution renders certain certificate courses in order to illuminate the students apropos of the requisite skills. The Institution furnishes Pre-placement Training for Final Year Students to assist the students to grab the employment opportunities. The College motivates the students to take up Internship and Mini Research Projects. The Institution expands the horizon of Students' learning through Advance learners' mentoring and Slow learners' coaching. The Institution conducts ample extension activities, industrial visits and deposes students to seminars, conferences, fests, competitions etc. to embolden the various skills and also gives stimulus through various special prizes. The College shores up the scholarship facility so that the students receive financial abet for their academic work. The Institution, in its endeavour to achieve its vision bestows: Fee concession facility, Free Mid-day Meal facility, free bus transport from Shastri Circle, Kundapura to the College campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

Rights, Duties and Responsibilities: A programme - Namma Nadige Gramadedege (A Walk towards Village), where name plates of freedom fighters were enshrined to their house. As a responsible citizens' duty- blood donation camp, PAN card drive, DEMAT account opening drive were arranged. As a major concern, health awareness drives were conducted on AIDS & First Aid treatment. The International Drug Abuse Day was observed to enlighten the students. The display of Preamble, Constitutional Rights and Duties are being made. To commemorate national integrity Ektha divas, Yoga day, Independence day, etc are celebrated.

Values: Republic day is celebrated to highlight the importance of Indian Constitution. The NSS and NCC units exclusively encourage the students in conducting community oriented activities like Nettara neravu (donating blood to the needy), Nirmala Nagara Abhiyan, Walkathon towards anti-drugs, beach cleaning, Hasiru Honnu (distribution of saplings) to serve the society. Guest lectures on Professional and ethical issues are being conducted. The students have taken up many cleanliness drives both inside the campus and nearby villages to extend aid towards a clean and green environment. The College conducted voter awareness programme, Human Rights Day, Constitution day, National Voters day etc are organized as a part of constitutional obligation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="100 692 539 757">File Description</th> <th data-bbox="547 692 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="100 757 539 822">Code of ethics policy document</td> <td data-bbox="547 757 1437 822">View File</td> </tr> <tr> <td data-bbox="100 822 539 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="547 822 1437 1115">View File</td> </tr> <tr> <td data-bbox="100 1115 539 1180">Any other relevant information</td> <td data-bbox="547 1115 1437 1180">View File</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File	Any other relevant information	View File	
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Code of ethics policy document	View File								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File								
Any other relevant information	View File								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>Response</p> <p>International Women’s day - to recognize and honour the contribution of women to the society.</p> <p>World Red Cross day - to commemorate the birth anniversary of Henry Dunant.</p> <p>World Blood Donor Day serves to raise awareness of the need for safe blood and blood products.</p> <p>World Yoga day is observed to raise awareness about the benefits of yoga.</p> <p>World Youth day is solemnized to engage young individuals and promote youth-led initiatives.</p> <p>Independence Day is annually celebrated on 15th August, as a</p>									

national festival commemorating the nation's independence.

Teacher's day was celebrated by the students to mark the birth anniversary of Dr S Radhakrishnan and to honour the teachers'.

The festival of rice harvest - Onam is celebrated each year with great spirituality and delight.

Gandhi Jayanti is celebrated to mark the occasion of the birthday of "the Father of the Nation".

Human Rights Day - to commemorate the Universal Declaration of human rights.

Vishwa Kundapra Kannada Dina (World Kundapura Kannada Day)

observation of Kundapra Kannada - a regional language which has gained worldwide popularity. This day is celebrated to highlight the contributions of local achievers and imbibe local culture among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Title: Donate Blood, Save Life

Objective

- Organizing blood donation camps since 2015, aiming to serve the society.

The Context

- Blood donation practice reflects kindness toward leukemia patients, accident victims, and the institution's vision.

The Practice

- Jointly organized by college units, Indian Red Cross Society, Lions Club Kundapura, HDFC Bank, and Abhayahasta Charitable Trust on 17-12-2022, this camp introduced "Nettara Neravu" on 23.11.2022, identifying students' blood groups for future donations.

Evidence of Success

- Total of 153 units of blood was collected. Due to the tremendous involvement of the donor students, coordinators of YRC, office bearers of the IRCS, medical staff of the govt. Hospital, Kundapura, ensured effective camp organization.

Problems encountered & Resources required

- No major operational issues due to prior blood donation awareness programmes. Due to the tremendous involvement of all the stakeholders, the institution has effectively organized the campus without any resource hurdles.

2) Title:Annapoorna Yojane

Objective:

- Providing free midday meals to underprivileged students.

The Context:

- Majority of low-income, remote students benefit from provided mid-day meals.

The Practice:

- The mid-day meals are provided through an organized committee's selection process, initiated since the institution's inception.

Evidence of Success

- Increased student participation in activities, eradicated hunger, protein deficiency; no corpus fund developed by the institution for this purpose.

SI.No.

Year

Amount

No. of Mid-day Meal Beneficiaries

1.

2022-23

57,000

269

Problems Encountered and resources required

- Encourage donations to sustain the mid-day meal project and ensure deserving students reap the scheme benefits.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response:

Title: "Financial aid to socio-economically disadvantaged students".

Description:

The distinctive practice of the institution is to give fee concession to the students who are not able to pay the

institutional fees prescribed.

Objectives:

- To extend financial aid to the deserving poor students without any discrimination of caste, creed or gender.
- To promote the 'equality', generosity' among students.

Context: The institution is not receiving any external financial supports like UGC funds and grant-in-aid from Government. It is managed mainly on the resources mobilized on fee collection from the students.

Distinctiveness:

The college is aimed at integrated personality development of students, therefore it provides opportunities to economically weaker students to study in college according to their choice.

Evidence of Success: The total number of students who receives benefit of the fee concession is 360 amounted to Rs 22,27,045 in the academic year 2022-23.

Intended outcome:

Due to this distinctive practice, the college has succeeded in securing maximum admissions against the allotted seats. The institution has positioned itself as one of the branded Colleges at the Mangalore University.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The pursuit of innovation and academic excellence, the college gears up for a successful future. This encompasses the idea of adding Life skill classes, mandatory Swayam courses for the faculties and students are also encouraged to be benefited by it.

Due to the MOU signed with IBM Pvt. Ltd. India the college is able to provide BCA courses with Artificial Intelligence(AI) and B.Com. courses with Data Science.

It was planned to get another unit of NSS sanctioned from Mangalore University.

The Principal envisioned to organise an Inter-Collegiate P.U. level fest in the upcoming year termed as 'Ugama' in the college. It was scheduled to set up a new Research Lab in the imminent year.

It was foreseen to include Aviation along with the BBA course in the next year.

The Head of Commerce Department put forth the outlook of the establishment of a Commerce Lab.

It was informed that the area of the Canteen area would be extended in order to suit the increase in students.

The importance of expansion of Students' Parking Space was brought up in the assembly.