

Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA

(Accredited by NAAC and Affiliated to Mangalore University)
[A Unit of Coondapur Education Society (R.), Kundapura]



"Moulding the future generation for a better tomorrow"

STUDENT HANDBOOK AND ACADEMIC CALENDAR

2024-25

| | |
|------------------------|----------|
| Name : _____ | PP Photo |
| Roll No.: _____ | |
| Class & Section: _____ | |

Vishalakshi B. Hegde Campus, Sangam, NH - 66
Kundapura - 576201, Udupi Dist., Karnataka, India.

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Website : www.bbhegdecollege.com

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ಪ್ರಾರ್ಥನೆ

ತಾಯಿ ಶಾರದೆ ಲೋಕ ಪೂಜಿತೆ
ಜ್ಞಾನದಾತೆ ನಮೋಸ್ತುತೆ ||2||
ಪ್ರೇಮದಿಂದಲಿ ಸಲಹು ಮಾತೆ
ನೀಡು ಸನ್ನತಿ ಸೌಖ್ಯದಾತೆ ||2|| ||ಪಲ್ಲವಿ||

ಅಂಧಕಾರವ ಓಡಿಸು
ಜ್ಞಾನಜ್ಯೋತಿಯ ಬೆಳಗಿಸು ||2||
ಹೃದಯ ಮಂದಿರದಲ್ಲಿ ನೆಲೆಸು
ಚಿಂತೆಯ ಅಳಿಸು ||2||
ಶಾಂತಿಯ ಉಳಿಸು ||ಪಲ್ಲವಿ||

ನಿನ್ನ ಮಡಿಲಿನ ಮಕ್ಕಳಮ್ಮ
ನಿನ್ನ ನಂಬಿದ ಕಂದರಮ್ಮ ||2||
ನಿನ್ನ ಕರುಣೆಯು ಬೆಳಗಲೆಮ್ಮ
ಬಾಳನು ಬೆಳಗಮ್ಮ ||2||
ನಮ್ಮ ಕೋರಿಕೆ ಆಲಿಸಮ್ಮ ||ಪಲ್ಲವಿ||

ಒಳ್ಳೆ ಮಾತುಗಳಾಡಿಸು
ಒಳ್ಳೆ ಕೆಲಸವ ಮಾಡಿಸು ||2||
ಒಳ್ಳೆ ದಾರಿಯಲೆಮ್ಮ ನಡೆಸು
ವಿದ್ಯೆಯ ಕಲಿಸು ||2||
ಆಸೆ ಪೂರೈಸು ||ಪಲ್ಲವಿ||

PRAYER

Taayi Shaarade Loka Poojithe
Jnana Daathe Namostuthe (2)
Premadindali Salahu Maathe
Needu Sanmathi Soukhya Daathe

Taayi Shaarade Loka Poojithe ||

Andhakaarava Oodisu
Jnaana Jyothiya Belagisu (2)
Hrudaya Mandiradalli Nelesu
Chintheya Alisu Shanthiya Ulisu

Taayi Shaarade Loka Poojithe ||

Ninna Madilina Makkamma
Ninna Nambida Kandamma (2)
Ninna Karuneyu Belagamma
Balanu Belagamma Namma Korike
Aalisamma

Taayi Shaarade Loka Poojithe ||

Olle Maatugalaadisu
Olle Kelasava Maadisu
Olle Daariyalemma Nadesu
Vidyeya Kalisu Aase Puraisu

Taayi Shaarade Loka Poojithe
Jnana Daathe Namostuthe (2)
Premadindali Salahu Maathe
Needu Sanmathi Soukhya Daathe

THE INSTITUTION

ESTABLISHMENT AND LEADERSHIP

Dr. B. B. Hegde First Grade College, Kundapura, affiliated to Mangalore University, was established in the year 2010 under the aegis of Coondapur Education Society (R.) with a desire to provide quality degree education for building the future generation for a better tomorrow. With the dynamic leadership of the President of the Coondapur Education Society (R.), Sri B. M. Sukumar Shetty, and the constant support and encouragement of the Managing committee and the Governing council of the College could carve a niche for itself among the renowned institutions affiliated to Mangalore University. The College is accredited by NAAC with B++ Grade (Cycle I) during 2021-22 ; recognized by the UGC u/s 2 (f) and also has got permanent affiliation from Mangalore University.

CAMPUS AND FACILITIES

The campus, located by the side of Varahi river, spreading over 2.5 acres of land, surrounded by lush greenery gives an experience of great delight. The campus presents an excellent learning atmosphere with an imposing new building, spacious and well furnished classrooms, audio-visual hall, computer science laboratory, commerce laboratory, auditorium with a seating capacity of 1500 students, state of art library , separate recreation rooms for men and women students, modern rest rooms, canteen, free local transport, medical examination, adequate ICT facilities, adequate provision for sports and games with well-laid sports ground, water coolers, shuttle badminton court, CCTV cameras, numerous Forums and Associations for all-round development of the students and above all competent and committed faculty.

AIM OF THE INSTITUTION

Our aim is to mould the students into knowledgeable and responsible citizens with character and integrity. We are genuinely interested in the all-round development of the students. Therefore, our mission goes beyond academic excellence. In addition to academics, our other concerns are personality development of the students, promotion of interest in art and culture among the students, enlightening the minds of the students with enduring social and human values and creating environmental awareness among them. Our intention is to develop graduates who are dynamic, caring, optimistic and humane. To quote Swami Vivekananda, "We want the education by which character is formed, strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet". We are in pursuit

of the holistic approach towards education. We believe "Educating the mind without educating the heart is no education at all". - Aristotle.

ACADEMIC AMBIENCE

Excellent student discipline, ingeniously crafted teaching processes and the presence of mechanisms to provide exposure to the students to wide-range of learning experiences with ample scope for acquiring knowledge and skills and more importantly, an exceptional team of dedicated and committed teachers have created learner-centered inspiring academic ambience in the College.

VISION

Ensuring quality higher education to the socio-economically disadvantaged sections of the society.

MISSION

- To meet the growing demand for quality education and educate the poorest of the poor
- To mould the students as capable, caring and sensitive youth of higher caliber
- To motivate the students to play a prominent role in nation building with humane attitude and social concern
- To formulate the policies for student support initiatives
- To use the latest technology in the educational processes and practice integrated approaches in academic endeavours
- To mould the students into knowledgeable citizens of the country with character and integrity

PRESIDENT'S MESSAGE

I am very happy to be associated with our Educational institutions. I consider education as an ennobling process of growth. Motivate the weak and address the average is the underlying principle of our institutions. We strive to empower, embolden and support the weak and the deprived in their aspirations and pursuits. I am indeed fascinated to work for this noble cause as I feel the duty of life fulfilled here. I welcome all the students joining our institution on a fascinating journey of self-discovery and development.

Sri B. M. Sukumar Shetty

Ex. MLA, Byndoor Constituency

PROGRAMS OFFERED

1. **Bachelor of Commerce** (B.Com. - Regular)
2. **Bachelor of Commerce** (B.Com. - CA, CS, CMA)
3. **Bachelor of Commerce** (B.Com. - Data Science)
4. **Bachelor of Business Administration** (B.B.A. - Regular)
5. **Bachelor of Computer Applications** (B.C.A. - Regular)
6. **Bachelor of Computer Applications** (B.C.A. - Artificial Intelligence)
7. **Bachelor of Computer Applications** (B.C.A. - Cyber Security)

STUDENT WELFARE SCHEMES

Institution Fee Concession for meritorious, economically poor, SC-ST, PWDs, Sports, Orphan students and children of the employees of Coondapur Education Society (R.).

Education Sponsorship (Adoption Scheme)

- ✿ Coondapur Dinesh Memorial Supriya Kamat Banerjee Scholarship
- ✿ Gulvady Dasarabettu Chandrashekar Shetty Memorial Veema Umesh Shetty Scholarship
- ✿ Huntrike Sudhakar Shetty Scholarship
- ✿ Bannadi Kanakangi Koragayya Shetty Charitable Trust Scholarship
- ✿ Dr. Asodu Anantharama Shetty Scholarship
- ✿ N. RACK Accessories Pvt. Ltd., Bengaluru Scholarship
- ✿ Shree Krishna Foundation - Vandaru Scholarship
- ✿ Anagalli Karunakar Hegde Scholarship
- ✿ Ramya Renukananda Scholarship
- ✿ Kshama Umesh Shetty Scholarship

Govt. Scholarships

- ✿ Backward Class Scholarship
- ✿ SC/ST Scholarship
- ✿ Minority Scholarship
- ✿ MHRD Scholarship
- ✿ Vidyasiri Scholarship
- ✿ Agricultural Scholarship
- ✿ Central Sanskrit University Scholarship
- ✿ Karnataka Labour Welfare Board Scholarship
- ✿ Vidyaposhak Scholarship

Other Scholarships

- ✿ Jindal Scholarship
- ✿ Bunts Scholarship
- ✿ Labour Scholarship
- ✿ Beedi Scholarship
- ✿ G. Shankar Scholarship
- ✿ Konkan Kharvi Scholarship
- ✿ Mogaveera Scholarship
- ✿ Billava Samaja Scholarship
- ✿ Santoor Scholarship
- ✿ Kushal Hegde Scholarship
- ✿ Auto Driver's Scholarship
- ✿ Sujnana Nidhi (Dharmasthala Gramabhivradddhi Yojana) Scholarship
- ✿ Special Prizes & Gold Medals

Free-Mid day Meal

Serving the students with Free Mid-day meal on merit cum means basis.

FACILITIES IN THE COLLEGE

- ▶ State of the art Library
- ▶ Audio-Visual Hall
- ▶ Computer laboratories
- ▶ Free transportation from Shastri Circle to the College
- ▶ Well-laid out sports grounds
- ▶ Auditorium
- ▶ Water Coolers & Purifiers
- ▶ Common rooms for Men & Women
- ▶ Cafeteria
- ▶ Career Counseling, Placement Training & Campus Drives

COONDAPUR EDUCATION SOCIETY (R.) KUNDAPURA

MANAGING COMMITTEE

- President & Correspondent : Sri B. M. Sukumar Shetty
- Vice-President : Sri Soloman Soans
- Secretary : Sri Seetharama Nackathaya
- Joint Secretary : Sri K. Sudhakar Shetty
- Treasurer : Sri K. Keshava Prabhu
- Members : Sri B. Arun Kumar Shetty
Dr. Y. S. Hegde
Dr. M. Sachidananda Shetty
Smt. Vinatha P. Rai
Dr. Santhosh Kumar Shetty M.

COLLEGE GOVERNING COUNCIL

- Sri B. M. Sukumar Shetty, Chairman
- Sri Seetharama Nackathaya, Member
- Sri Narayana Nayak, Member
- Dr. A. Anantharama Shetty, Member
- Sri H. Sudhakar Shetty, Member
- Sri K. C. Rajesh, Member
- Sri A. Karunakara Hegde, Member
- Sri Sampath Shetty, Member
- Prof. K. Umesh Shetty, Member - Secretary
- Dr. Chethan Shetty K., Member - Staff Representative

TEACHING FACULTY : 2024-25

PRINCIPAL

Prof. K. Umesh Shetty, M.Com., M.Phil, PGDHE.

VICE PRINCIPAL

Dr. Chethan Shetty K., M.A., Ph.D. (NET)

Dept. of Commerce

| | |
|-----------------------------------------------|-------------------------|
| Prof. K. Umesh Shetty, M.Com., M.Phil, PGDHE. | - Professor |
| Mrs. Veena V. Bhat, M.Com., B.Ed. | - Asst. Professor & HOD |
| Mr. Rajesh Shetty, M.Com. (KSET, NET) | - Assoc. Professor |
| Mr. Rakshith Rao, M.Com., B.Ed. | - Asst. Professor |
| Mr. Satish Shetty, M.Com. | - Asst. Professor |
| Mrs. Preeti Hegde, M.Com. | - Asst. Professor |
| Mr. Sudhir Kumar, M.Com., (KSET) | - Asst. Professor |
| Ms. Malathi, M.Com. | - Asst. Professor |
| Mr. Yogeesh, M.Com. | - Asst. Professor |
| Mr. Sathish Kanchan, M.Com. | - Asst. Professor |
| Ms. Deepa Poojary, M.Com. | - Asst. Professor |
| Mrs. Vinaya V. Shetty, M.Com., (KSET) | - Asst. Professor |
| Mr. Sharath Kumar, M.Com., (KSET) | - Asst. Professor |
| Ms. Shwetha B., M.Com., (NET, KSET) | - Asst. Professor |
| Mrs. Josline R. Almeida, M.Com. | - Asst. Professor |
| Mr. Akshay Kumar, M.Com.(KSET) | - Asst. Professor |
| Ms. Pooja, M.Com., B.Ed. | - Asst. Professor |
| Mr. Suhas J. G., M.Com. | - Asst. Professor |
| Mr. Kishorkrishna, M.B.A. | - Asst. Professor |

Dept. of Business Administration

| | |
|------------------------------------------------|-------------------------|
| Mrs. Nanda Rai, M.B.A., M.Com. | - Asst. Professor & HOD |
| Mr. Praveen Mogaveera, M.A., (KSET) | - Assoc. Professor |
| Mrs. Avitha M. Correa, M.B.A., B.Ed. | - Asst. Professor |
| Mr. Hareesha B., M.Com., M.B.A., PGDCA, (KSET) | - Assoc. Professor |
| Mr. Rajath Bangera, M.B.A. | - Asst. Professor |

Department of Kannada

| | |
|------------------------------------------|--------------------------|
| Dr. Chethan Shetty K., M.A., Ph.D. (NET) | - Assoc. Professor & HOD |
| Mrs. Reshma Shetty, M.A., B.Ed. | - Asst. Professor |
| Mr. Sukumar Shetty, M.A., B.Ed. | - Asst. Professor |
| Mrs. Praveena M. Poojary, M.A. | - Asst. Professor |

Department of Hindi

| | |
|---------------------------------------|--------------------------|
| Dr. Deepa, M.A., B.Ed., M.Phil, Ph.D. | - Assoc. Professor & HOD |
| Mrs. Revathi D., M.A., M.Phil. | - Asst. Professor |

Department of Samskritha

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|--------------------------|-------------------------|
| Mrs. Megha S. Bhat, M.A. | - Asst. Professor & HOD |
| Mr. Ganesh Bhat, M.A. | - Asst. Professor |

Department of English

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|---------------------------------|-------------------------|
| Mrs. Deepika G., M.A., B.Ed. | - Asst. Professor & HOD |
| Mr. Stalin D'souza, M.A. | - Asst. Professor |
| Ms. Ravina C. Poojary, M.A. | - Asst. Professor |
| Mrs. Swathi G. Rao, M.A., B.Ed. | - Asst. Professor |

Department of Computer Applications

| | |
|------------------------------------------|--------------------------|
| Mr. Mahesh Kumar, M.Sc. | - Assoc. Professor & HOD |
| Mr. Giriraj Bhat, M.Sc. (KSET) | - Assoc. Professor |
| Mr. Harish Kanchan, M.Sc., B.Ed. | - Asst. Professor |
| Mrs. Wilma Sheral Cornelio, B.E., M.C.A. | - Asst. Professor |
| Mrs. Jayalakshmi, M.C.A. | - Asst. Professor |
| Ms. Rashmi Gavadi, B.E. | - Asst. Professor |
| Mr. Shreekanth, M.Sc., B.Ed. | - Asst. Professor |
| Mr. Pranam B., B.E., M. Tech., (GATE) | - Asst. Professor |
| Mrs. Pavithra, M.Sc. | - Asst. Professor |
| Ms. Megha, M.Sc. | - Asst. Professor |
| Mrs. Vijayashree, M.C.A. | - Asst. Professor |
| Mr. Venkatesh M. Shetty, M.C.A. | - Asst. Professor |
| Mr. Rakshith, B.A.(Dip) | - Computer Programmer |
| Mr. Akash, B.Sc. | - Computer Programmer |
| Mr. Sachin Kumar, B.C.A. | - Computer Programmer |
| Mr. Manjunath, B.C.A. | - Computer Programmer |

Department of Science

| | |
|-----------------------------|----------------------------------|
| Mrs. Rakshitha S., M.Sc. | - Asst. Professor in Chemistry |
| Ms. Nirmala B. M.Sc., B.Ed. | - Asst. Professor in Mathematics |

Department of Training & Placements

Mr. Suresh Kamath K., DCE, AMIE, M.A., M.B.A. - Officer

Department of Physical Education

Mr. Ranjith T. N., B.A., M.P.Ed. - Director

Library & Information Centre

Mr. Mahesh Naik, B.Com. M.Li.Sc. - Librarian

Mrs. Prathika, B.Com. - Library Assistant

NON-TEACHING FACULTY

Administrative Staff

Ms. Gayathri Shet, B.Sc., - Office Superintendent

Mrs. Surekha Shetty, M.A. - First Division Clerk

Mr. Sudheendra K. S., B.Com. - First Division Clerk

Mrs. Vidyavathi, B.Com. - First Division Typist

Ms. Sangeetha, B.Com. - Second Division Clerk

Mrs. Supreetha, B.C.A. - First Division Typist

Mr. Sharath Kotari, B.Com. - Accountant

Mr. Nithyananda, B.Com. - Second Division Clerk

Mr. Sathisha Shetty - Campus Supervisor

Support Staff

Mr. Sharath Kharvi - Attender

Mr. Rajesh Shetty - Attender

Mr. Ramesh Mogaveera - Attender

Mr. Sushanth - Attender

Mr. Chandrashekar Shetty - Driver

Mrs. Rathna - Sanitary Worker

Mrs. Bhagyalaxmi - Sanitary Worker

Mrs. Tara - Sanitary Worker

Mrs. Yashoda - Sanitary Worker

Mrs. Preethi - Sanitary Worker

Mrs. Susheela - Sanitary Worker

Mr. Raymond - Security Guard

Internal Quality Assurance Cell (IQAC) : 2024-25

CORE MEMBERS

1. **Prof K. Umesh Shetty** Chairman
Principal
2. **Mrs. Deepika G.** Co-ordinator
Asst. Prof. & Head, Dept. of English
3. **Mr. Rakshith Rao** Asst. Co-ordinator
Asst. Prof. in Commerce

ASSOCIATE MEMBERS

(Criterion - wise & Administrative Representatives)

4. **Mr. Satish Shetty** Head, Criterion I
Asst. Prof., Dept. of Commerce
5. **Mrs. Veena V. Bhat** Head, Criterion II
Asst. Prof. & HOD, Dept. of Commerce
6. **Mrs. Nanda Rai** Head, Criterion III
Asst. Prof. & HOD, Business Administration
7. **Mr. Mahesh Kumar** Head, Criterion IV
Assoc. Prof. & HOD, Comp. Applications
8. **Mr. Rajesh Shetty** Head, Criterion V
Assoc. Prof., Dept. of Commerce
9. **Mr. Rakshith Rao** Head, Criterion VI
Asst. Prof., Dept. of Commerce
10. **Mrs. Avitha M. Correa** Head, Criterion VII
Asst. Prof., Dept. of Business Administration
11. **Mr. Giriraj Bhat** Web Administrator
Assoc. Prof., Dept. of Comp. Applications
12. **Dr. Chethan Shetty K.** Vice Principal
Assoc. Prof. & HOD of Kannada
13. **Ms. Gayathri Shet** Administrative Staff
Office Superintendent

ADVISORY MEMBERS

14. **Sri B. M. Sukumar Shetty** Management
President, CES (R.) Representative
15. **Sri Seetharama Nackathaya** Management
Secretary, CES (R.) Representative

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|--------------------------------------------------------------------|-------------------------|
| 16. Dr. M. Dinesh Hegde Retd. Principal, Kundapura | Educationalist |
| 17. Sri K. Chandrashekar M.D., Kalpatharu Industries, Kundapura | Industry Representative |
| 18. The President, Alumni Association | Alumni Representative |
| 19. The President, PTA | Parent Representative |
| 20. The Secretary Student Welfare Council (SWC) | Student Representative |
| 21. The Convener, Students' Quality Assurance Cell (SQAC) | Student Representative |

Academic and Administrative Responsibilities : 2024-25

- | | |
|--------------------------------------------------------------------------------|---------------------------------------|
| Dean - (Discipline) | : Mr. Rakshith Rao |
| Dean - (Academics) | : Mr. Giriraj Bhat |
| Quality Assurance & Accreditation IQAC & NAAC Co-ordinators | : Mrs. Deepika G. Mr. Rakshith Rao |

ACADEMIC COMMITTEES

- | | |
|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| Prospectus, Admission handouts, Teacher's Academic diary, Student Handbook & Academic Calendar } | : Prof. K. Umesh Shetty Mrs. Deepika G. Ms. Ravina C. Poojary |
| Faculty Teaching Monitoring Committee | : Mr. Giriraj Bhat Mr. Rakshith Rao |
| Library Advisory Committee | : Mr. Mahesh Naik Dr. Chethan Shetty K. Mrs. Veena V. Bhat Mrs. Nanda Rai Mr. Mahesh Kumar |
| Co-ordinator for B.Com. (Prof.) Program | : Mr. Suhas J. G. |
| Co-ordinators for MOOCs SWAYAM/ NPTEL/IIRS E-Content/LMS | : Mr. Giriraj Bhat Mr. Shreekanth Mr. Pranam B. |

Administrative Committees

NIRF & AISHE

Chairman : Prof. K. Umesh Shetty
Co-ordinators : Mrs. Avitha Correa
Mr. Giriraj Bhat

Admissions & Renewal of admissions

Chairman : Prof. K. Umesh Shetty
Co-ordinators : Mr. Rakshith Rao
Dr. Chethan Shetty K.
Mrs. Veena V. Bhat
Mrs. Nanda Rai
Mr. Mahesh Kumar

Code of conduct & Vigilance

Principal : Prof. K. Umesh Shetty
Vice Principal : Dr. Chethan Shetty K.
IQAC Co-ordinator : Mrs. Deepika G.
Student Welfare Officers : Mr. Rakshith Rao
Mrs. Reshma Shetty
Staff Welfare Secretary : Mr. Mahesh Naik
Heads of Program Depts. : Mrs. Veena V. Bhat
Mrs. Nanda Rai
Mr. Mahesh Kumar

Website Management -

Web and e-campus Administrators

: Mr. Giriraj Bhat
Mr. Venkatesh M. Shetty

Documentation

Convener : Mrs. Deepika G.
Mr. Giriraj Bhat

Campus Voice-News Bulletin

Editor : Mr. Stalin D'Souza
Ms. Rashmi Gavadi
Members : Ms. Ravina C. Poojary
Mrs. Vinaya V. Shetty
Mrs. Josline R. Almeida
Ms. Nirmala B.

Feedback and Appraisal

Chairman : Prof. K. Umesh Shetty
Co-ordinator : Mr. Giriraj Bhat

Estate Maintenance

: Mr. Rakshith Rao
Mr. Sathisha Shetty

| | |
|------------------------------------------------------------------------------------------|---------------------------------------------------------|
| Press, Media & Publicity WA, FB, MU News Letter etc. | : Dr. Chethan Shetty K. Mr. Praveen Mogaveera |
| Collaborations and Exchange Programmes | : Mr. Mahesh Kumar Mr. Giriraj Bhat |
| Coordination with ICT Academy, IBM Pvt. Ltd., MSDC etc. | : Mr. Mahesh Kumar Mr. Rajath Bangera |
| E-Governance Cell for UUCMS Coordination Nodal Officer IT Support Officer | : Mr. Mahesh Kumar Mr. Pranam B. |
| Physical Verification and Internal Audit Committee | : Mrs. Deepika G. Mr. Giriraj Bhat & all the HODs |

Welfare Committees

| | |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Student Welfare Council | Chairman : Prof. K. Umesh Shetty SWO's : Mr. Rakshith Rao Mrs. Reshma Shetty |
| Staff Welfare Association | Chairman : Prof. K. Umesh Shetty Secretary : Mr. Mahesh Naik |
| Alumni Association | Advisors : Prof. K. Umesh Shetty Dr. Chethan Shetty K. Mr. Rakshith Rao Mr. Rajesh Shetty Mr. Yogeesh Ms. Deepa Poojary Mrs. Josline R. Almeida |
| Parent Teacher Association | Advisor : Prof. K. Umesh Shetty Secretary : Dr. Chethan Shetty K. EC Members : Mrs. Veena V. Bhat Mrs. Nanda Rai Mr. Mahesh Kumar |
| Career Guidance, Training, Internships and Placements | : Mr. Mahesh Kumar Mrs. Preeti Hegde Mr. Rajath Bangera |

| | |
|-----------------------------------------------------------|------------------------------------------|
| Innovation & Entrepreneurship Development Cell | : Mr. Sharath Kumar Mr. Akshay Kumar |
| Consumer Forum | : Mrs. Avitha Correa Mr. Suhas J. G. |
| Human Values and Professional Ethics Cell | : Mrs. Jayalakshmi Mrs. Megha S. Bhat |
| Student's Counseling Cell | : Mr. Rakshith Rao Mrs. Reshma Shetty |

Co-curricular Associations

Subject Associations :

| | |
|-----------------------------------|--------------------------------------------|
| Commerce & Management Association | : Mr. Rajesh Shetty Mr. Kishore Krishna |
| IT Association | : Ms. Rashmi Gavadi Mrs. Pavithra |

Aptitude Associations :

| | |
|-----------------------|--------------------------------------------------------------|
| Fine Arts Association | : Mrs. Deepika G. Ms. Ravina C. Poojary Ms. Nirmala B. |
| Yakshagana Sangha | : Mr. Rakshith Rao Mr. Suhas J.G. |
| Nature Club | : Mr. Sudhir Kumar Mr. Sathish Kanchan |

Annual Magazine 'Shikhara' Editorial Board

| | |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Executive Editor | : Mr. Praveen Mogaveera |
| Members | : Mrs. Reshma Shetty Mr. Rakshith Rao Mr. Harish Kanchan Mr. Sudhir Kumar Ms. Ravina C. Poojary Ms. Deepa Poojary |

Wall Magazine 'Dhwani' Editorial Board

| | |
|------------------|------------------------------------------------------------------------------------------------------------------------|
| Executive Editor | : Dr. Deepa |
| Members | : Ms. Megha Mrs. Jayalakshmi Mrs. Vijayashree Mrs. Rakshitha S. Mrs. Swathi G. Rao Ms. Shwetha B. |

Digi Campus Editorial Board :

Executive Editor : Mr. Shreekanth

Members : Ms. Rashmi Gavadi
Mrs. Swathi G. Rao
Mrs. Vijayashree
Mr. Venkatesh Shetty

Literary Associations

Kannada Sangha : Mr. Sukumar Shetty
Ms. Swetha B.

Hindi Sangha : Dr. Deepa
Mrs. Revathi D.

Sanskrit Sangha : Mrs. Megha S. Bhat
Mr. Suresh Kamath

English Association : Mr. Stalin D'souza
Mrs. Swathi Rao

Kundagannada Sangha : Mrs. Reshma Shetty
Mrs. Praveena Poojary

Extra Curricular Associations

National Service Scheme (NSS) : Dr. Chethan Shetty K.
Ms. Deepa Poojary

National Cadet Corps (NCC) : Mr. Hareesha B
Mr. Sharath Kumar

Youth Red Cross (YRC) &
Red Ribbon Club : Mr. Yogeesh
Ms. Malathi

Rovers & Rangers (RR) : Mr. Praveen Mogaveera
Ms. Pooja

Rotaract Club : Mr. Satish Shetty
Mrs. Avitha M. Correa

Games & Sports Association : Mr. Ranjith T.N.
Mr. Shreekanth

Statutory Cells

Anti-Ragging Cell : Mr. Sathish Shetty
Mrs. Wilma S. C.

Anti-Sexual Harassment Cell & : Mrs. Preeti Hegde
Internal Complaints Committee : Mrs. Jayalakshmi
(ICC)

Anti-Human Trafficking Club : Mr. Rajesh Shetty
Mr. Sathish Kanchan

Human Rights Cell : Mr. Sudhir Kumar
Mr. Harish Kanchan

Equal Opportunity Cell : Mr. Hareesha B.

Electoral Literacy Cell : Mr. Praveen Mogaveera

Women Empowerment Cell : Mrs. Veena V. Bhat
Ms. Rashmi Gavadi

Grievance Redressal Cell

Principal : Prof. K. Umesh Shetty
Vice Principal : Dr. Chethan Shetty K.
IQAC Co-ordinator : Mrs. Deepika G.
Student Welfare Officers : Mr. Rakshith Rao
Mrs. Reshma Shetty
Staff Welfare Secretary : Mr. Mahesh Naik
Heads of Program Dept : Mrs. Veena V. Bhat
Mrs. Nanda Rai
Mr. Mahesh Kumar

Schedule of Mentors : 2024-25

| Class & Section | Names |
|----------------------------|-------------------------------------------|
| I B.Com. (A) | Ms. Pooja Ms. Ravina C. Poojary |
| I B.Com. (B) | Mr. Sukumar Shetty Mr. Kishore Krishna |
| I B.Com. (C) | Mrs. Deepika G. Ms. Shwetha B. |
| I B.Com. (D) | Mrs. Reshma Shetty |

| | |
|----------------|---------------------------------------------------------|
| I B.B.A. | Ms. Malathi Mr. Praveen Mogaveera Mr. Hareesha B. |
| I B.C.A. (A) | Mr. Mahesh Kumar Mrs. Pavithra |
| I B.C.A. (B) | Mrs. Jayalakshmi A. Mrs. Vijayashree |
| II B.Com. (A) | Mr. Yogeesh Mrs. Swathi G. Rao |
| II B.Com. (B) | Dr. Deepa Mr. Akshay Kumar |
| II B.Com. (C) | Mrs. Praveena M. Poojary Mr. Sharath Kumar |
| II B.Com. (D) | Mr. Suhas J.G. |
| II B.Com. (E) | Mr. Sudhir Kumar Mr. Stalin D'Souza |
| II B.B.A. | Mrs. Avitha M. Correa Mrs. Revathi D. |
| II B.C.A. (A) | Mr. Harish Kanchan Ms. Rashmi Gavadi |
| II B.C.A. (B) | Mr. Pranam R. Betrabet Mr. Venkatesh M. Shetty |
| III B.Com. (A) | Mr. Sathish Kanchan Ms. Deepa Poojary |
| III B.Com. (B) | Mr. Rajesh Shetty Mrs. Josline Renita D' Almeida |
| III B.Com. (C) | Mr. Satish Shetty Mrs. Vinaya V. Shetty |
| III B.Com. (D) | Mrs. Preeti Hegde |
| III B.B.A. | Mr. Rajath Bangera |
| III B.C.A. (A) | Mrs. Wilma Sharal D'souza Mr. Shreekanth |
| III B.C.A. (B) | Mr. Giriraj Bhat Ms. Megha |
| III B.Sc. | Mrs. Rakshitha Ms. Nirmala |

General Code of Conduct for Students

Preamble and Purpose

This policy broadly outlines the expectations of the Institution from its students during their association with the college for the cause of education. As a responsible BBHCian, it is the expectation that every student will conduct themselves in a manner that advances the collective well-being of all community members. This includes upholding conduct that maintains a safe, respectful and purposeful climate in which learning can flourish and all members of the community are treated with respect.

Application

This Code of Conduct is applicable to all the bonafide students of the college who have sought admissions to the academic programs of their study. This policy presupposes that all its students are adult learners who have accepted the principle that they share collective responsibility for creating and maintaining a safe, respectful and productive learning environment. In addition to this policy, there are various other institutional policies, guidelines and regulations that are applicable to all the concerned and administered from time-to-time.

Policy Statement

This Code of Conduct is designed to provide an explicit understanding of the minimum standard of personal conduct that the College expects from all its students. With a view to ensure smooth functioning of the college, the students are expected to observe the general rules of discipline and are bound to abide by the regulations which the management may frame from time to time.

1. College Timings and Lecture Schedule

1.1 Note the schedule of bell timings

| Forenoon | | |
|------------------|-------------|----------------------------------------------------|
| 9.30 AM | First Bell | Students to enter into their respective classrooms |
| 9.35 AM | Second Bell | Arrival of the teacher to the classroom |
| 9.40 AM | Third Bell | College Prayer |
| 9.45 AM | Fourth Bell | Commencement of the classes |
| Afternoon | | |
| 12.55 PM | First Bell | Students to enter into their respective classrooms |
| 1.00 PM | Second Bell | Arrival of the teacher to the classroom |
| 1.05 PM | Third Bell | Commencement of the classes |

- 1.2. The schedule of lecture sessions are as follows : Students are expected to adhere to the college timings and bear in mind the schedule of lecture sessions.

Schedule of Lecture Sessions

| Days | Forenoon | Afternoon |
|------------------|---------------------|--------------------|
| Monday to Friday | 9:45 AM to 12:25 | 1:05 PM to 3:45 PM |
| Saturday | 9:45 AM to 12:25 PM | |

- 1.3. Habitually arriving late to the class will not be entertained and will be viewed seriously.
- 1.4. Students who depend upon public conveyance should start early so as to reach the college on time.
- 1.5. On the arrival of the teacher to the classroom, the students shall stand in respectful silence to receive them and take their seats when asked to do so.
- 1.6. The day shall begin with the College Prayer invoking the blessings of the Almighty. Hence, everyone must rise and pray devotedly. Also must respectfully remain standing for National Song, State Song and National Anthem when sung on the specified days.
- 1.7. When the attendance roll is called out, each student shall rise and answer to his/ her name.
- 1.8. No student shall enter or leave the classroom or move away from one place to another without the permission of the faculty.

- 1.9. In the absence of classes, students shall not loiter in the campus. Instead they are expected to productively spend their leisure time in the College Library or Reading Room.
- 1.10. Students shall move from one classroom to another in an orderly and disciplined manner. All movements in the College must conform to the standard of academic decorum and dignity.

2. Dress Code

- 2.1. Students are expected to keep in mind the basic norms of modesty, decency and professional etiquette with regards to dress code. Hence, they shall strictly observe the uniform dress code prescribed by the college.
- 2.2. Students shall wear the prescribed college uniform on all the working days including the days of examination and national days.

2.3. Dress code for Boys

- 2.3.1. Long hair / peculiar hairstyles are strictly prohibited.
- 2.3.2. With a view to promote professional grooming and etiquette, clean shaving is insisted upon.
- 2.3.3. Students are expected to wear formal shoes or sandals.
- 2.3.4. Tight fitting, altered, low waist pants are not permitted.
- 2.3.5. Wearing caps, scarves, single ear rings, head gears, bands or any such other fashion accessories are strictly not permitted.

2.4. Dress code for Girls

- 2.4.1. Altering the uniform in any manner is not permitted.
- 2.4.2. Attending classes with colored hair is not permitted.
- 2.4.3. Wearing head scarves is not permitted.
- 2.4.4. Letting loose hair is not permitted.

2.5. Dress code for Laboratories

The dress code shall be as specified by the Program.

2.6. Dress code on Special Days

Students attending formal congregations, gatherings and special occasions of the college are expected to be decently dressed in accordance with the approved code of etiquette.

Sports Day : College Uniform or track suit.

Fests / Special Occasions : As specified by the College.

Non-compliance to the prescribed Dress code will attract strict disciplinary actions. Hence, parents are requested to cooperate in

making these norms acceptable to students by encouraging them to understand the dress ethics.

3. Identity Card :

- 3.1. Photo Identity Card attested by the Principal will be issued to all the bonafide students of the college. It is mandatory for all the students to wear the Identity Card while they are on the campus and produce it whenever asked for, especially when dealing with the office and library.
- 3.2. In case a student loses the Identity Card, he / she may approach the concerned Class Mentor and apply for a duplicate ID Card by making a payment of 250/- at the college Office.

4. Attendance :

- 4.1. Students are encouraged to make all efforts to attend all the classes and arrive at each class on time. Hence, the college insists upon maintaining punctuality and regularity in attendance.
- 4.2. Attendance is taken every hour at the commencement of the class. Students habitually arriving late to the class will lose the attendance for the particular hour.
- 4.3. The college has Students' E-Attendance Monitoring System which keeps track on the day-to-day attendance record of every student. An hourly-wise absentee message is disseminated at the end of the day to the registered mobile number of parents / Guardian.
- 4.4. The Students' E-Monitoring Attendance Committee will periodically update the students and their Parents / Guardian about shortage of attendance through their respective Class Mentors. Hence, such students shall take note of the same and clear their doubts if any., with the concerned faculty.
- 4.5. No complaints or requests of attendance on any ground will be entertained after the closure of semester.
- 4.6. Attendance on the re-opening of the college after the vacations, Tests, Examinations, Viva-Voce, Industry / Field / Study Visits / Add-on / Certificate Courses, Association meetings, Co-curricular / Extra-curricular activities / special occasions, etc., is mandatory to all the students.
- 4.7. A candidate shall be considered to have satisfied the requirements of attendance for a semester if he / she attends not less than 75% of the number of classes actually held up to the end of the semes-

ter in each of the subjects.

- 4.8. A candidate who does not satisfy the minimum requirement of 75% of attendance even in one subject, he / she will not be permitted to take the whole University End Semester Examination and shall seek re-admission to that semester in the subsequent year.

5. Leave / Absence :

- 5.1. A student is required to seek the permission of the concerned authority for leave of absence. Unforeseen absence must be justified on return before entering to the class with a Leave Note (in the proforma that is appended at the end) duly signed by the parents.
- 5.2. Leave Note duly signed by the Parent / Guardian in the prescribed proforma shall be justified by the student between 9:00 to 9:15 AM with all the concerned.
- 5.3. If the absence is only for one hour, the student shall seek written permission from the concerned teacher.
- 5.4. If the absence is for more than one hour and up to two days, leave will be sanctioned by the concerned Class Mentor only.
- 5.5. If the absence is for three days or more, such leave will be noted / sanctioned by the Principal. (Separate Application Form is available in the Office is to be used for the same.)
- 5.6. In case of absence or illness for more than two days, a Medical Certificate from a Registered Medical Practitioner approved by the college must be produced before the Principal. However, this does not entitle a student to obtain the attendance.
- 5.7. Under no circumstances medical certificates for earlier absence will be accepted at a later stage.
- 5.8. The Leave Notes should be produced in the prescribed forms that is available in the college office, to the Principal for absence for Tests and Examinations, absence on the re-opening day of the college and absence on the special occasions announced specifically by the Principal, like College Day, Annual Sports and Athletic Meet, etc.
- 5.9. Absence for Test / Examinations on medical grounds must be justified to the Principal by producing a Medical Certificate from a Registered Medical Practitioner approved by the college.
- 5.10. In all the cases, the Leave Note should be duly signed by the Parent / Guardian.

- 5.11. Whenever a student remains absent continuously for more than a week without any information or permission, it will be deemed that he / she has discontinued the studies and hence his / her name will be struck off from the rolls of the college.
- 5.12. The following are authorized to issue attendance certificates to the students for their participation in various co-curricular and extra-curricular activities :
- i. NSS : NSS Program Officer
 - ii. NCC : NCC Officer
 - iii. Games and Sports : Physical Education Director
 - iv. Intra and Inter-collegiate Activities/Participation : Student Welfare Officers/Conveners of respective CC / EC Associations / Principal.

6. Conduct and Behavior :

- 6.1. Students are required and expected to conduct themselves in a mature and considerate manner and maintain civilized behavior both inside and outside the campus.
- 6.2. Students should conduct and express themselves in a way that is respectful to all individuals. This includes being humble, polite and kind enough while dealing with one another and faculty and staff in particular.
- 6.3. It is a good etiquette that the students respect the Principal, faculty and staff of the institution and greet on meeting them on the first occasion of the day.
- 6.4. Students should not enter into any kind of altercation with the faculty or staff members. Disobedience in this regard will be seriously dealt with.
- 6.5. With a view to improve the fluency in language, the students are expected to speak in English within the campus.
- 6.6. Be active and engaged in all courses, which include participating in classroom conversations and being respectful and attentive to those instructing.
- 6.7. Maintain academic integrity at all times.
- 6.8. Cultivate respectful, constructive and healthy dialogue at all times.
- 6.9. Have an open mind to new ways of thinking, working and learning and thereby contribute to your own educational experience.
- 6.10. Disrespect or discourtesy with the faculty and staff, habitual neglect of work, creating distractions or disturbance to the fellow mates, disrupting and obstructing the faculty in taking up the classes,

irregularity in attendance, refusal to follow the directions of the instructor, obscenity in word or act are sufficient reasons for breach of conduct and will attract disciplinary actions for the same.

- 6.11. Students conduct and behavior, punctuality, attendance, progress and consistency will be taken into consideration while recommending them for awarding Merit / Proficiency, scholarships, concessions as well as for representing the college in co-curricular and extra-curricular activities.
- 6.12. Playing, hooting, whistling, producing unreasonable / peculiar noises or shouting inside the college building / classrooms / campus is strictly prohibited.
- 6.13. Boys and girls are expected to conduct themselves with a sense of dignity and maturity. They should observe norms of decency, propriety and mutual respect in their inter-relationships.
- 6.14. The college does not hold itself responsible for the conduct of the students outside the campus unless such a conduct arises out of his / her college life. However, the college takes cognizance of any serious misconduct of the students committed outside its campus which is likely to reflect upon the reputation of the college. If any serious charges are fairly substantiated, the guilty shall be punished according to the gravity of offence, which can also lead to refusal of renewal of admissions to the subsequent year of study in the college.

7. Discipline :

- 7.1. Students are expected to adhere, be committed and maintain highest standards of discipline in the college.
- 7.2. Students must not join any club or society or make any engagement outside the college that would interfere with their studies and go against action will be taken against them which may also lead to suspension / dismissal.
- 7.3. No student of the college shall take part in any campaign, demonstration, political agitation, protest, strike, hartal or satyagraha or associate with any group directed against the College, the University or the Government.
- 7.4. No meeting shall be convened, no person shall be invited by the students, no publication must be issued, no canvassing or mobilizing the students for any particular opinion / action will be allowed without the prior permission of the Principal.

- 7.5. Students shall not organize any activities, events or associate with any group concerned with college without the prior official permission of the Principal.
- 7.6. Students must not give College address for personal correspondence.
- 7.7. Educational/Study Tours/Industrial/Field Visits are to be organized with the prior permission of the Principal and staff members shall accompany such visits. For all such programs written consent from the parent is mandatory.
- 7.8. Mass Bunking of classes and any other college activities or causing disruption in any manner in the functioning of the college will attract serious disciplinary actions against the defaulters.
- 7.9. Cake cutting or any other unauthorized celebrations are strictly prohibited inside the college campus.
- 7.10. Littering inside the college campus is strictly prohibited.
- 7.11. Use of explosives, spraying colors, bursting crackers or any such uncommon acts are strictly prohibited in the college campus.
- 7.12. Disrespect or disfiguring the college uniform in any form is a major act of indiscipline. Hence, it will be viewed very seriously.
- 7.13. Any attempt made to tarnish the name of any person / institution in any form on a social media (such as WhatsApp, Facebook, Instagram, Twitter, E-mail, SMS, etc.) that is intended to cause physical, social or emotional harm is a serious punishable offence under Cyber Crime. Defaulters will have to face legal consequences and dismissal.
- 7.14. Eating chewing gum inside the campus is considered as violation of discipline.
- 7.15. Students must refrain themselves from smoking, possession / use / consumption of tobacco in any form, alcohol and drugs. Further, any student who is found in contact with any of the above toxic substances or has appeared in consumption of the same, a serious disciplinary college buildings, spaces and grounds; college documents and records or college furnishings, equipment and materials, is a violation of College policy and is subjected to disciplinary action.
- 7.16. College is a temple of learning, hence it will not entertain any religious affiliation to come in the way of institutional discipline and its functioning. Also it will strictly follow and adhere to the common college timings.
- 7.17. With a view to promote environment friendly concern, as far as pos-

sible, students are encouraged to make use of the public transportation for their conveyance.

- 7.18. Students coming to college by two wheeler should possess a valid license. They are expected to park their vehicles only in the parking lounge in an appropriate manner. Entry of four wheelers into the campus is strictly prohibited.
- 7.19. Sportively riding vehicles within the college premises is strictly prohibited. Further, with a view to avoid noise pollution and disturbance, the vehicle should possess efficient silencers.
- 7.20. Students who do not live with their parents or guardian must live in the hostels or in lodging approved by the Principal.
- 7.21. The college property has to be treated and handled with utmost care and should not be damaged. Any negligent, accidental or willful damage to the college books, furniture, water, gas, laboratory apparatus, electrical installations or any other property of the college will be seriously viewed and have to be paid for to make good the loss. Restitution may be charged to the appropriate individual(s) known or connected with it and or equally from all the students in the class/college as the case may be. It may also warrant appropriate disciplinary actions. However, the decision of the Principal is final and binding in all these matters.
- 7.22. Students are strictly advised not to involve themselves in any kind of anti-social activities or activities causing endangerment, physical restraint, violence, assault, etc., which is likely to place oneself or another in risk of bodily harm, is subject to strict disciplinary action which may also lead to expulsion from the college.
- 7.23. Students must be extra conscious towards judiciously using the resources of the college. They must switch off the fans, lights, projector, etc., when not in use.
- 7.24. Students are advised to maintain the cleanliness of classroom and environmental awareness by keeping the campus clean, green and plastic free.
- 7.25. The unauthorized use of college property, including but not limited to the spirit of the college without the permission of the Principal. Further, they are not allowed to play in any team against the college.
- 7.26. The students are required to improve and maintain consistency in their performance in the University/College examinations to ensure

their renewal of admission in the subsequent year.

- 7.27. The Principal and the Management reserves every power to rusticate a student from the college if the student is found guilty of any serious misconduct or breach of college rules and regulations or the presence of such student in the college disturbs the order and discipline.
- 7.28. If there is a case against a student for any possible breach of the stated codes of conduct, then the disciplinary committee formed by the Principal, will enquire into the alleged violation and accordingly recommend suitable disciplinary action against the said student(s). The committee may give a hearing to the student to ascertain the misconduct and suggest one or more disciplinary actions based on the nature of misconduct.

8. Anti-Ragging :

- 8.1. With a view to ensure ragging-free campus, Ragging is absolutely banned in and around the college campus.
- 8.2. As per the 3rd amendment in UGC Regulations on August 29, 2016 to expand the definition of Ragging includes the following :
"Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of color, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."
- 8.3. The college educates the students enrolled in various programs at the beginning of each academic year about the Anti-Ragging Policy and zero tolerance for ragging at the institute.
- 8.4. Note that Ragging is a cognizable criminal offence and those who indulge in it or encourage it will be handed over to the law.
- 8.5. In pursuant to the UGC Regulations, it is mandatory to submit an online undertaking in every academic year by each student and their parent / guardian to the effect that they are aware of the prohibition of ragging and the punishment prescribed both under penal laws as well as under these regulations.
- 8.6. The Anti-Ragging Squad duly appointed by the Principal has been constituted to keep close vigilance on the same.
- 8.7. The Anti-Ragging Committee / Cell shall examine all the complaints

of anti-ragging and come out with recommendation based on the nature of the incident.

- 8.8. Students in distress due to ragging related incidents can report to antiraggingcell@bbhegdecollege.com or call the National Anti-Ragging Helpline 1800-180-5522 (24X7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.

9. Conduct for Cellular Phones

- 9.1. Mangalore University, in its order No. ಸಂ.ಪುವಿವಿ/ಆಡಳಿತ/ಬಿ2/21/ 2006-07 dated 07.03.2007 has strictly prohibited the students from bringing mobile phones into the college campus.
- 9.2. With a view to maintain the sanctity and academic atmosphere on the campus, cellular phones are strictly forbidden inside the college campus. However, the college allows the students to carry cellular phones provided they are kept in switched off mode at the Counters provided in the College office only.
- 9.3. Use of cellular phones inside the college campus is strictly forbidden. Even if it is found in silent or vibrating mode or used by any student, it will be confiscated. A fine of Rs. 500/- will be imposed at the first instance and thereafter it will be progressively fined.
- 9.4. Confiscated cellular phones will not be returned until the end of the semester.
- 9.5. There can be surprise raids to classrooms by a squad appointed by the Principal to ensure its strict compliance.
- 9.6. Students are not supposed to play or listen music using mobile phones or any other electronic devices in the college campus.

10. Disciplinary Rules and Procedure

The Disciplinary Rules for the students of affiliated colleges framed by the University were approved by the Syndicate at its meeting dated 09/08/1984, and communicated to the colleges in the Notification No. MU/ACC/A3/Misc./13/84- 85 dated 13/09/1984.

As per the rules, the following will constitute acts of indiscipline :

10.1 Minor acts of indiscipline :

- 10.1.1. Causing disturbance within the college premises, Laboratory, Reading Room, Common Room or Playground
- 10.1.2. Diverting the attention of the students from the teachers or of the teachers from teaching

- 10.1.3. Insubordination and disrespect to the teachers, within or outside the college premises
- 10.1.4. Habitual distraction to class work or disturbing class from outside
- 10.1.5. Loitering aimlessly in the corridors
- 10.1.6. Making noise and disturbing the classes
- 10.1.7. Picking up quarrel with the staff - teaching or non-teaching or with the students
- 10.1.8. Any other act or acts which the Principal may deem as minor act or acts of indiscipline.

10.2. Major acts of indiscipline :

- 10.2.1. Repetition of minor acts of indiscipline in spite of repeated warnings and penalties imposed
- 10.2.2. Attending the college without prescribed uniform or dressed in a manner contrary to social norms prevailing from time-to-time
- 10.2.3. Indecent exposure in a proactive manner
- 10.2.4. Behaving in a manner tending to rouse baser passions among the members of the same or opposite gender
- 10.2.5. Disfiguring the walls, floors, furniture, etc., of the college by writing offensive and indecent slogans
- 10.2.6. Wanton destruction of college properties
- 10.2.7. Instigating others to commit acts of indiscipline
- 10.2.8. Organization of movements subversive of discipline of the college
- 10.2.9. Physical intimidation of law abiding students
- 10.2.10. Indulging in criminal acts of any kind
- 10.2.11. Arousing communal and caste feelings among students
- 10.2.12. Demonstration of disloyalty to the Country, its Constitution and its Flag
- 10.2.13. Ragging of any kind tending to cause physical and mental torture to other students
- 10.2.14. Forcing others to submit to indignity and nuisance
- 10.2.15. Playing in matches against the officially sponsored team of the college
- 10.2.16. Attending college in a drunken state and indulging in unseemly behavior
- 10.2.17. Using opiates of any kind
- 10.2.18. Smoking and consumption of tobacco in any form within the college campus

- 10.2.19. Bringing whistles, drums, blow pipes and such other instruments to the college with the intention of creating noise and disturbing the peace of the college
- 10.2.20. Playing or tuning radios inside the class or outside during the class hours
- 10.2.21. Any other act or acts that the Principal considers as major acts of indiscipline.

10.3 Nature of penalties and authorities empowered to impose them :

| Penalties for Minor Acts of indiscipline | Authority empowered to impose them |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Issue of warning | Teacher, Head of the Department or the Principal |
| Sending the student out of his/her class and not letting him / her into class for a maximum of 4 consecutive sessions | Teacher |
| Imposing a penalty | Principal |
| Suspension from the College | Principal |
| Asking the parent to withdraw the student from the College | Principal |
| Rustication from the College | Syndicate of the University on the recommendations of the Hon'ble Vice-Chancellor after considering the report of the Principal |

Note that no relaxation in disciplinary rules will be permissible for any reason.

11. Student Handbook :

- 11.1. Student Handbook and Academic Calendar of the college is an official document. Hence, it must be preserved, handled with utmost care and also be brought to the college every day without fail.
- 11.2. The Handbook must be produced to the Faculty / Staff / Principal whenever asked for.
- 11.3. Parents are advised to take note of the stated Code of Conduct for students in this Handbook and insist their ward to comply with the same.
- 11.4. Parents shall regularly check and authenticate the Leave Note appended to this Handbook at the end.
- 11.5. If a student loses the Handbook, he / she may apply for a new copy with the concerned Class Mentor on making a payment of Rs. 300/- at the College Office.

12. Communication of Learning Objectives and Outcomes :

The college adapts Outcome Based Education (OBE) and has clearly stated the learning objectives and outcomes of all the academic Programs and

Courses offered. Appropriate mechanism and initiatives are undertaken by the institution to communicate the learning outcomes to the teachers and students Apart from the direct communication by the faculty, the defined learning objectives and outcomes are also available on the Institutional Website.

13. Add-on / Certificate Courses :

- 13.1. The college through its various Departments and Associations offers wide-range of Add-on / Certificate Courses that focus on employability, entrepreneurship and skill development and Value Added Courses imparting transferrable and life skills of the students.
- 13.2. These Courses aims to supplement the basic curriculum, widen the horizons of the students through interdisciplinary knowledge in their respective areas of interest and also prepare them for career prospects.
- 13.3. Hence, students are encouraged to enroll themselves, make use of the exclusive opportunity made available for them and take special interest about it.

14. Extension Activities and Community Outreach Programs :

The greatness of any community is measured by the compassionate actions of its members towards others. True to the Institute's Vision and Mission it encourages the inclusive participation of its students' and other stakeholders in undertaking a wide-range of extension activities for outreaching community in the immediate vicinity as well as at large. The distinguished social and community service rendered by the Institution through its NSS, NCC and other Units in the adopted Village at Angalli, is a real testimony to it. Realizing and continuing the noble practice, the various departments and Associations through its students seeks active participation and involvement in reaching out to different sections of the society especially those who are in need, less privileged, marginalized and vulnerable.

15. Fee Regulations :

- 15.1. Every student shall be liable to pay the fees for the academic year in one/two installments within the specified due date.
- 15.2. If a student fails to pay the fees within the prescribed due date, he / she shall have to pay a fine at the rate of 10/- per day. Failure to pay the same within the last day for the fees collection with fine, the student's name shall be removed from the rolls. He / she will be re-admitted only after remitting the arrears including fines and the readmission fees.
- 15.3. If a student discontinues the college in midway of the academic year, he/she has no right to claim remission of any portion of any fees paid.
- 15.4. The prescribed fees may be paid by Cheque, Debit Card or drawing a Demand Draft in favor of "The Principal, Dr. B.B. Hegde First Grade College, Kundapura"
- 15.5. Note the time schedule for such transactions : Monday to Friday : 9:30 AM to 01:30 PM, 2.30 to 04.30 PM, Saturday : 9:30 AM to 12:00 Noon
- 15.6. A receipt signed by the Principal or his authorized official shall be issued for all payments.

16. Students Participation in Governance :

Students through the selected representatives are encouraged to take active part in governing process of the institute. They assume leadership roles and administrative responsibilities to organize various academic and non-academic activities through Students' Quality Assurance Cell, Students'

Welfare Council, Co-curricular and Extra-curricular Associations and Clubs, make representations on various Statutory Cells and Welfare Committees, etc. They work hand-in-hand to facilitate smooth functioning of the institute and together build a channel for effective communication between the students and administration.

17. Student Support and Welfare :

The college endeavors to provide a supportive learning environment that is appropriate to the program, background, regardless of their diversity. Extensive support and welfare services are offered to all students. The college has designated Student Welfare Officers who are primarily concerned for the well-being of the students on the campus. They are committed to the spirit of unity and integrity of the students. Also as the in-charge of Student Grievance Redressal Cell, they assist in the amicable redressal of grievances. Further, the Student Welfare Council is constituted as a partner with the Governing Board of Management, Staff and Parents for the benefit of the whole college community comprising of students representation. It aims to provide an ideal forum to the students for grooming their leadership skills and responsibilities. By working together, it facilitates in realizing institutional vision and mission.

18. Co-curricular and Extra-curricular Activities :

Creativity and Innovation is as important today in education as literacy; so does Co-curricular and Extra-curricular activities for holistic learning. The college has following functional Co-curricular and Extra-curricular Associations to cater to the holistic developing needs of the students :

Co-curricular Associations

I. Subject Associations

1. Commerce and Management Association
2. IT Association

II. Literary Associations

1. English Association
2. Hindi Sangha
3. Kannada Sangha
4. Sanskrit Sangha
5. Kundagannada Sangha

III. Aptitude Associations

1. Fine Arts Association
2. Yakshagana Sangha
3. Nature Club
4. 'Shikhara' Annual Magazine & 'Dhwani' Wall Magazine

IV. Extra-curricular Associations

1. National Service Scheme (NSS)
2. National Cadet Corps (NCC)
3. Youth Red Cross (YRC)
4. Rovers and Rangers
5. Rotaract Club
6. Games and Sports

V. Welfare Associations

1. Career Guidance, Training, Internships and Placement Cell
2. Consumer Forum

3. Innovation and Entrepreneurship Development Cell
4. Human Values and Professional Ethics Cell
5. Women Empowerment Cell
6. Anti Human Trafficking, Human Rights, Equal Opportunity and Electoral Literacy, Anti-sexual harassment, Grievance Redressal Cells.

19. Mentoring and Counseling :

- 19.1 As a part of effective mentoring system, every class is accorded with designated Class Mentors who nurtures every student entrusted to their care.
- 19.2 About 35 student mentees are assigned to each mentor who ensures that the mentees adapt to the dynamic learning environment and lead their ways into highly successful careers.
- 19.3 They strive to provide reliable and comprehensive support system and constantly motivate mentees to excel in both academic and nonacademic forefronts thereby enable them to make the most of their life at the college.
- 19.4 Besides this, the college also has certified in-house Counselors who provide counseling services to those in need.

20. SHIKHARA & DHWANI - The College Magazine (Annual and Wall) :

"SHIKHARA" & "DHWANI" - The College Magazine both Annual and Wall is nurtured under the able guidance of a designated faculty member and assisted by the student editorial committee. It invites the creative art, sketches, paintings, writings, articles on various subjects to display on the College Wall Magazine. Selected ones are further recommended for the annual magazine. This is yet another initiative to encourage the students to exhibit their unique talents and potentials.

21. Academic Proficiency Prizes :

Prize for academic proficiency are awarded annually to students who excel in a given field of study.

- 21.1. All rank holders and Gold Medalists in the Mangalore University Examinations.
- 21.2. General Proficiency Prizes are awarded to the students securing highest aggregate of marks in the University Examinations subject to the following conditions :
 - 21.2.1. He / She should have passed in all the courses.
 - 21.2.2. The aggregate marks obtained should not be below 50%.
- 21.3. Prizes for Outgoing Students based on the performance in Final year University Examinations.
- 21.4. Students who have secured highest marks in the qualifying examination and discontinued their studies in the college are not eligible for Endowment Prizes.
- 21.5. Good conduct and attendance are requisite conditions for obtaining Proficiency Prize. If any student who secures highest marks and fails to fulfill the above condition, it is left to the discretion of the Principal to award the prize to the next in merit.

22. Scholarships and Financial Support

- 22.1. The Institution facilitates to receive / awards several scholarships to encourage meritorious students and also provides financial support to deserving and needy students.

- 22.2. Receiving any scholarship shall not be a matter of right for the student. Awarding of scholarship(s) shall be at the sole discretion of the Institution.
- 22.3. The details of various scholarships offered shall be notified by the college from time-to-time.

| No. & Name of the Scholarship | Eligibility |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| 1. Online Scholarships through NSP & SSP | Selection from the Government on the basis of merit |
| 2. Inspire Scholarship for Higher Education | Selection through merit basis for undertaking Bachelor's program in Natural & Basic Sciences by DST, GoI |
| 3. Karepass (Online Fee Concession Scheme) for OBC Students | Selection from the Government on the basis of merit |
| 4. Post Metric Scholarship to SC / ST Students (Online) | Income limit below 2,50,000/ |
| 5. Scholarship to the children of Beedi Workers (Online) | Selection from the Government on the basis of merit |
| 6. Scholarship to Physically Handicapped Students | Student who is physically handicapped |
| 7. Students Welfare Fund | Merit cum Poverty |
| 8. "Sanchi Honnamma" - Govt. of Karnataka Scholarship | Marks 60% and above in II PUC |
| 9. Post Metric Scholarship to Muslim Minority Students (Online) | Marks above 50% in II PUC |

Private Scholarships

1. Jindal Foundation Scholarship
2. Bunts Sangha Scholarship
3. Shamanur Shivashankarappa Scholarship
4. Santoor Women's Scholarship
5. Dharmasthala Yojana Trust Scholarship
6. Fisher Men Scholarship
7. Billava Samaja Scholarship
8. ಮೂರ್ತಿದಾರರ ಸೇವಾ ಸಹಕಾರಿ ಸಂಘ ವಿದ್ಯಾರ್ಥಿ ವೇತನ
9. ನಾರಾಯಣ ಗುರು ಸೇವಾ ಸಮಿತಿ ವಿದ್ಯಾರ್ಥಿ ವೇತನ
10. ಪ್ರಗತಿ ಮಹಿಳಾ ವಿವಿಡೋದ್ದೇಶ ಸಂಘ ವಿದ್ಯಾರ್ಥಿ ವೇತನ
11. Mogaveer Sangha Scholarship

23. Issue of Certificates :

- 23.1. All the applications for the issue of Certificates must be made to the Principal in the prescribed form.
- 23.2. Transfer and all other Certificates shall be issued only on payment of all the fees and other dues to the college by the student.

- 23.3. Transfer Certificate will be issued within seven days of application. Other Certificates will be issued within 48 hours of application.
- 23.4. The Certificates shall be collected by the students either in person or shall be sent by Post if the application is accompanied with self addressed envelope affixed with appropriate postal stamp. However, Institution will not be responsible for loss in transit if any. Certificates will not be handed over to unauthorized persons.
- 23.5. Transfer Certificate is issued at the completion of the program of study. However, in case when a student withdraws from the institution, it will be issued only after the declaration of the result of University Examinations.
- 23.6. A Conduct Certificate is issued only when a student leaves / withdraws from the institution. It will not be issued as a matter of course and has to be earned by the student by his conduct and behavior during his course of study in the college. However, the Principal may refuse to issue the same to any student whose conduct, in his opinion, has not been satisfactory.
- 23.7. A Provisional Pass Certificate is issued by the affiliating University on application to the Registrar (Evaluation). Hence, students are required to directly approach the University for the same.
- 23.8. Student applying for Certificates, testimonials and other documents requiring the Principal's signature should contact the concerned clerk in the Office for verifying the details before it is signed.

24. Campus Facilities

24.1. College Office :

The official timings of the College Office is as follows : On Monday to Friday : 9:00 AM to 1:00 PM and 2:00 PM to 5:00 PM On Saturday : 9:00 AM to 2:00 PM

24.2. A.V. Hall :

The Audio Visual Hall with a seating capacity of 100 is housed within the campus. It is well equipped with state-of-the-art facilities viz., incandescent lights, good acoustics and audio visual systems. Events such as common meetings of students and faculty members, department activities, seminars, training programs, symposia, conference, guest lectures, celebrations, gatherings, etc., are organized here.

24.3. Sports and Games :

As healthy mind resides in a healthy body, the college is committed to promote, encourage and support wide-range of sports and games activities both within and outside the college for the holistic development of the students.

24.4. Canteen Facility :

The College has an in-house Canteen which nourishes with hot and cold beverages, snacks, different varieties of light refreshments and meals at reasonable and affordable price.

24.5. Parking Lounge :

The college has on its premises ample space for parking two wheelers of the students. However, they are not permitted to bring four wheelers inside the college campus.

24.6. Hostel Facility :

With a view to assist especially the outstation students in providing them with a comfortable, safe and secure stay, Govt. Hostel facility is made available exclusively for male and female students which is located at a walkable distance from the College.

24.7. E-Attendance Monitoring :

As a proactive remedy to instill discipline amongst the students and thereby act as a watchdog in continuously monitoring their attendance, there is an exclusive system which monitors the irregularities and absenteeism of the students through E-Attendance Monitoring System.

24.8. College Website : www.bbhegdecollege.com

The college has an updated website which disseminates information pertaining to institutional details, academic programmes, activities held in the college, upcoming events, etc., so as to keep its stakeholders abreast about the happenings in the college.

24.9. SMS Service :

With a view to ensure quick dissemination of information and communication, the College has the facility of sending messages through SMS services. Short messages regarding important notice, meeting, test marks, attendance status, absent message, reminders, etc., are sent from time-to-time.

25. Parent Teachers' Association (PTA) :

The Parents play a decisive role in all round development of their ward in their formative years. Parent Teachers' Association is a great source of strength to the college in improving the quality of its facilities and activities. Thus, the college expects whole-hearted cooperation from the parents in this regard. Parent Teachers' Meetings are convened during the academic year for which the parents are expected to attend without fail. The Rules and Regulations of the Association as adopted in its first General Body Meeting held on October 08, 1983 and as amended from time to time.

25.1. Aims and Objectives :

- ✿ To enable the parents of the students of the Dr. B.B. Hegde First Grade College, Kundapura, to involve in the educational process of their process of their wards and help to develop the college into an ideal institution.
- ✿ To facilitate joint efforts by the parents and teachers in ensuring continuous improvement of the curricular, co-curricular and extracurricular activities as an integral part of quality education imparted in the college.
- ✿ To chalk out specific programs and organize appropriate activities, inside and outside the college, to bring about a healthy participation in the growth of their ward and the college.
- ✿ To collect and deploy resources and to do all such other acts that is necessary for successfully carrying out all the above programs and activities.

25.2. Membership

- ✿ All parents of the students on the roll of the college become the Members of the Association.
- ✿ All the members of the teaching staff including the Librarian and Physical

Education Director on the pay roll of the college become the members of the Association.

25.3. General Body

All the members of the Association as specified above together constitute the General Body of the Association.

25.4. The Advisory Committee

The Advisory Committee shall consist of two parents nominated from each class of first, second and third years across all the programs.

25.5. The Executive Committee

The Executive Committee shall consist of :

- 25.5.1. Six nominated members as Executive Members preferably representing from each of the programs from the Advisory Committee.
- 25.5.2. The Principal, IQAC Coordinators, Student Welfare Officers and Heads of Program Departments and any other staff nominated by the Principal shall be representing the staff.
- 25.5.3. In addition, the President of Coondapur Education Society who is in direct charge of the administration of the college shall be a permanent invitee.

25.6. Office Bearers of the Association

- 25.6.1. The President : The Executive Committee shall elect / nominate one amongst them as the President of the Committee who will also be the President of the Association. The tenure of the President shall be for the period ending with the next annual general meeting.
- 25.6.2. The Secretary : The Vice-Principal of the College shall be the ex-officio Secretary to the Executive Committee as well as that of the Association.

25.7. Meetings

- 25.7.1. The General Body Meet through Parent Teachers' Meetings is convened during the academic year for which the parents are expected to attend without fail.
- 25.7.2. The Meeting of Advisory Committee shall be convened as and when notified by the Secretary.

26. Alumni Association

The spirit of the Association is to strengthen the alumni by cherishing the values and memories of their association with the Institute, and foster enduring relationship with its Alma mater. It also facilitates the reunion of the alumni and enables networking. As a key stakeholder of the Institution, the alumni shall enroll themselves to this association as life / annual members. A nominal membership fee of 300/- is collected from every alumni at the time of collecting their Final Marks Card / Transfer Certificates. The Dr. B.B. Hegde First Grade College Alumni Association strives to maintain among its members an abiding interest in the welfare of their Alma mater.

27. Library & Information Centre

Library as a learning resource centre with its motto of "Read every day and Lead a better life" strives to cater to the information needs of a learner that is fundamental to functioning successfully in today's information and

knowledge driven age. The college has a full-fledged, spacious Library and Reading Room with E-Library facilities. It is well stocked with the latest books, magazines, journals, periodicals. Besides this, it also provides in-house reprographic services to its students and staff.

General Rules and Regulations of College Library :

1. The use of Library and Reading Room and its facilities are governed by the rules and regulations of the Library. The main purpose of these rules is to safeguard the common interest of all users and to enable the Library to carry out its functions as efficiently as possible. Failure to observe these rules will lead to cancellation of the membership.
2. Library and Reading Room Working Hours :
The Library and Reading Room shall remain open on all working days as per the time stated below :
Monday to Friday : 9:00 AM to 5:00 PM
On Saturday : 9:00 AM to 1:00 PM
During Vacation : 9:30 AM to 4:30 PM
3. Time schedule for issue and return of books
Issue of books : 9:00 AM to 12:30 PM (Borrowers Card)
12:30 PM to 4:00 PM (Identity Card)
Return of books : 9:00 AM to 11:30 AM
4. Each student will be given two Borrower's Card which entitles him to borrow two course book at a time, and the Card will have to be returned to the Librarian at the end of the year.
5. Renewal of the books to be done on or before due date, else a fine of 1/- per book per day and 2/- will be levied during the examination time.
6. If the Card is lost, the fact must be immediately reported to the Librarian and a duplicate Card will be issued after paying a penalty of 50/-.
7. Users can reserve the book with the help of OPAC.
8. Book Bank books can be issued as per Book Bank Scheme norms/the availability of books. The discretionary powers are given to the Librarian by the Library Advisory Committee.
9. On request books can be issued to the students for specific purpose by the Librarian.
10. Reprographic facilities are available in the Reading Room.
11. The Students must carry their College Identity Card / Library Membership Card with them at all time inside the Library. Show the Identity Card compulsory at the time of books check-out / check-in (whenever asked by the library staff).

12. All readers are required to maintain perfect silence and discipline in the library.
13. The Library staff members at the entrance and exit gate of the Library is authorized to search the person or a reader if he / she suspects that he / she is carrying any other property from the Library.
14. The borrowing facility can be withdrawn or restricted in case of misbehavior of users for their misuse of the library.
15. Library users should enter his / her name, course, class, time-in and time-out in register kept at the entrance.
16. All personal belongings, such as books, bag, coat, umbrella, personal files, photocopied material that do not belong to the library must be deposited in the library counter at the entrance of the library.
17. The books may be renewed if the same are not in demand or are not reserved by other readers.
18. A book may be reserved for a reader provided he makes an application to the Librarian for the same within the stipulated time. The book should be collected within 24 hours after the Librarian informs the availability of book.
19. Library cards are not transferable. The borrower card holders should come personally to borrow the books and the authorization is not allowed.
20. Every borrower from the library is responsible for the safe custody and return of the book borrowed by him / her. In the event of damage or loss he / she shall replace the book or pay the price of the book. The person has to pay the fine plus the price of the book at the time of clearance from the library.
21. Readers should not deface, mark, cut, tear, mutilate or damage library resources in any way. If anyone is found doing so, he / she will be charged the full replacement cost of the resource. Also books borrowed should be protected from rain, fire, insect, etc...
22. Downloading of undesirable e-resources shall not be allowed and punishable if violated.
23. Strict discipline should be maintained in the library. The position of the chairs and tables should not be changed or displaced.
24. Beverages and eatables are not allowed inside the library.
25. Mobile phones are strictly prohibited in the Library and Reading Room.
26. Students may be permitted to carry Laptops and its accessories in the Library / Reading room.
27. All persons may be allowed admission to the library provided that the Librarian may at his discretion refuse admission if he considers a person either of unsound mind, intoxicated or otherwise shabbily dressed. The

decision of the Librarian or the next senior officer of the library in the absence of the Librarian shall be final in this matter.

28. Students Entry to Library and Reading Room is permitted with college uniform only.
29. No reader is allowed to sleep in the Library or Reading Room premises.
30. The readers shall behave in a civilized manner. The Librarian may expel any person if he / she feel the presence of such a person is liable to create law and order situation.
31. The readers are liable for disciplinary actions and fine if they either misbehave or damage the books or any other property of the library. Hence, decency in behavior is expected.
32. Each prospective member shall give in writing an undertaking to abide by the rules of the library. He / she shall fill up a membership form.
33. Each member shall be provided with the membership Identity Card and / or Borrower's Card.
34. Handle the books with great care as they are costly, precious in nature. In case any book is lost or injured by the member, the member shall replace the book or shall pay the price of replacement. If a book is one of the volumes of a set, the reader may be asked to replace the whole set.
35. Reference books, rare books, unbound periodicals and books of fine arts may not be issued generally except with the written permission of the Librarian.
36. If a member does not pay off the library dues, the privilege of borrowing books may be suspended till he / she deposits the requisite amount.
37. No visitor or guest is permitted to use the Library without the prior permission of the Librarian / Principal. He / She is required to produce a proper introduction letter from the concerned Institution / Organization thereafter who wishes to use the Library facility.
38. No photograph of the Library shall be taken without the prior permission of the Librarian.
39. The librarian reserves the power to refuse the issue of book to any member or he may recall any book without assigning any reason therefore.
40. Student after returning of library books / documents should take No-dues Certificate from the library before the examination or before the III and V Semester admissions.

28. Code of Conduct for Examinations

Students are expected to observe the following Code of Conduct for Examinations :

1. Students are expected to arrive at least thirty minutes prior to the commencement of examination.

2. Students shall take the note of seating arrangements displayed on the notice board.
3. Students are advised to take their seats in the respective examination room according to the number allotted.
4. Students standing outside the exam room even after the bell rings, it will be considered as a violation of code of conduct.
5. Maintenance of absolute silence in the examination hall and compliance to the examination code of conduct is obligatory.
6. Students must have a valid student ID card to enter the test / exam hall. Forgetfulness is not an acceptable excuse.
7. Students shall possess Admission Ticket / Hall Ticket while appearing for the University examinations.
8. Arriving late for the tests / examinations will not be entertained. Further, habitually arriving late will be seriously dealt with.
9. Entry to the examination hall after half an hour of the commencement of the examination is not permitted.
10. Students shall frisk and check their bench, desks, pockets, instrument box, etc., if any written materials are found, shall keep outside the examination hall.
11. Students are not permitted to have in their possession any unauthorized items such as cell phones, iPods, PDAs and other web-access devices during the examination excluding approved calculators.
12. All students are responsible for making themselves aware of the college examination regulations, the Student Code of Conduct and disciplinary procedures.
13. Talking, whispering, possession of any written materials, manuscripts, copying, helping to copy or any other suspicious behavior are considered as examination malpractice. Such cases will be strictly dealt with.
14. Students shall read carefully the instructions printed on the Answer booklet and question paper and work accordingly.
15. Students shall take utmost care to fill in the details on the front sheet of the answer booklet without making any errors.
16. Nothing except the register number of the students shall be written on the question paper. If so, it is treated as a case of malpractice.
17. On having completed answering the paper, students shall personally hand over their answer script to the room invigilators.
18. No candidate is permitted to go out of the examination hall temporarily on the plea of the call of nature, telephone calls, meeting someone urgently, etc...In exceptional cases, candidate may be permitted provided he / she is accompanied by an attendant.

19. The invigilator is authorized to verbally warn / move or confiscate students answer booklet if malpractices are noticed.
20. Any kind of argument with the invigilators is strictly prohibited.
21. Any case of malpractice booked will be dealt as per the code of conduct and procedure governing the same.
22. The tests / examinations are conducted for the betterment of students. Therefore, the students are strictly informed to consider each test / examination seriously.

29. Special Advisory to the Students

1. University education is a rare privilege and hence consider yourself to be fortunate and privileged to attain it. Further, it demands committed efforts, sincere hard work and determined dedication.
2. As an ideal student, it is your prime duty to maintain the highest standard of conduct and behavior.
3. Be courteous and considerate to others and adhere to all the rules and regulations of the college.
4. As a potential learner, you need to nurture your life through purposeful learning; striving for the intellectual transformation and groomed to be a professional.
5. As a knowledge seeker, you must possess the preparedness, willingness and eagerness for continuous learning, be dynamic and optimistic with widened intellectual horizons.
6. Instill in you the spirit for striving potential excellence in all spheres of life and thus lead towards righteous life.
7. Make the right and good use of all the learning resources and facilities that are made available by the college.
8. As a student of this great noble institution, you must feel proud to be a 'BBHCian', as it is your college and moreover a 'Temple of Learning'. Hence treat the college property with utmost care.
9. There is nothing that can substitute for self-discipline and a serious devotion to duty. The college expects its students to keep their vision high and solicit their co-operation to minimize the necessity of enforcing excessive rules and regula-

tions. Thus, enable in efficient and smooth functioning of the system.

10. As a responsible social being, you must develop a spirit of respect and love for all that is good, noble and beautiful in life. Thus, be a partner in fostering peace and harmony in the college and society.
11. For your holistic growth and development, actively involve yourself by participating regularly in all the programs of study; both in Curricular and Co-curricular / Extra-curricular activities.
12. Try to develop a good faculty-student rapport. Feel free to consult your Mentors who can guide, assist and help you in case of any difficulties or learning needs.

30. Advisory to Parents / Guardians

Parents / Guardians play an instrumental role in the educational life of their ward. Therefore, as a responsible and key stakeholder of the system, they are expected to partner with institution in its smooth and effective functioning. Your obligations and responsibilities can go a long way in serving your ward even better.

1. Parents/Guardians are reminded that they are not absolved of their responsibility once their ward is admitted to the college. Hence, you are required to cooperate with the college authorities in enforcing the discipline and regularity of study.
2. Parents/Guardians are expected to actively take part in Parent Teachers' Meet and any other activities of the college as and when notified for.
3. Parents/Guardians are requested to be in regular touch and periodically meet the Class Mentors or concerned faculty and seek necessary feedback about their ward's performance. Parents can meet the teachers between 3:10 - 4:30 PM only.
4. Parents / Guardians are expected to teach their ward:
 - i. How to think instead of what to think.
 - ii. That discussion is always better than argument. Because argument is to find out who is right; but discussion is to find out what is right.
 - iii. That education does not merely mean teaching students what they do not know; it means teaching them to behave in a way that is acceptable to the society.
 - iv. That what comes easy, will not last long. And what lasts long, will not come easy.

v. That 'Success' comes before 'Work' only in the dictionary.

ಹೆತ್ತವರ ಅಥವಾ ಪೋಷಕರ ಗಮನಕ್ಕೆ :

ನಮ್ಮ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಉತ್ತಮ ಗುಣಮಟ್ಟದ ಶಿಕ್ಷಣವನ್ನು ನೀಡುವರೇ ತಮ್ಮ ಸಂಪೂರ್ಣ ಸಹಕಾರವನ್ನು ನಾವು ನಿರೀಕ್ಷಿಸುತ್ತೇವೆ. ವಿದ್ಯಾರ್ಥಿಗಳ ಸರ್ವತೋಮುಖ ವ್ಯಕ್ತಿತ್ವ ನಿರ್ಮಾಣಗೊಳ್ಳುವ ಹಂತದಲ್ಲಿ ಹೆತ್ತವರ/ಪೋಷಕರ ಪಾತ್ರವು ಬಹಳ ಮುಖ್ಯವಾಗಿರುತ್ತದೆ ಎನ್ನುವುದು ನಮ್ಮ ನಂಬಿಕೆ. ಆದುದರಿಂದ, ತಾವು ಕಾಲೇಜಿನಲ್ಲಿ ನಡೆಯುವ ಎಲ್ಲಾ ಸಮಾರಂಭಗಳಲ್ಲಿ, ರಕ್ಷಕ-ಶಿಕ್ಷಕ ಸಭೆಗಳಲ್ಲಿ ಭಾಗವಹಿಸಿ, ತಮ್ಮ ಆಸಕ್ತಿಯನ್ನು ತೋರಿಸಬೇಕಾಗಿ ವಿನಂತಿ.

- ❖ ವರ್ಷದಲ್ಲಿ 2 ಬಾರಿ ರಕ್ಷಕ-ಶಿಕ್ಷಕರ ಭೇಟಿ ಕಾರ್ಯಕ್ರಮವಿರುತ್ತದೆ. ತಾವು ಈ ಕಾರ್ಯಕ್ರಮಗಳಲ್ಲಿ ಖಡ್ಡಾಯವಾಗಿ ಹಾಜರಿರತಕ್ಕದ್ದು.
- ❖ ತಾವು ಕಾಲ ಕಾಲಕ್ಕೆ ಪಾಠ್ಯಪಠ್ಯವನ್ನು ಭೇಟಿ ಮಾಡಿ, ನಿಮ್ಮ ಮಕ್ಕಳ ಹಾಜರಾತಿ, ಪ್ರಗತಿ ಮತ್ತು ನಡವಳಿಕೆಯ ಬಗ್ಗೆ ಸಮಾಲೋಚನೆ ನಡೆಸಬೇಕಾಗಿ ವಿನಂತಿ.
- ❖ ಕಾಲೇಜು ನಡೆಸುವ ಎಲ್ಲಾ ಪರೀಕ್ಷೆಗಳಿಗೂ ಖಡ್ಡಾಯವಾಗಿ ವಿದ್ಯಾರ್ಥಿಯು ಹಾಜರಾಗಬೇಕು. ಪರೀಕ್ಷೆಗೆ ಗೈರು ಹಾಜರಾದಲ್ಲಿ ಹೆತ್ತವರು/ಪೋಷಕರು ಪಾಂಶುಪಾಲರನ್ನು ಭೇಟಿಯಾಗಿ ಚರ್ಚಿಸಿದ ನಂತರ ಮಾತ್ರ ವಿದ್ಯಾರ್ಥಿಯನ್ನು ತರಗತಿಗಳಿಗೆ ತೆಗೆದುಕೊಳ್ಳಲಾಗುವುದು.
- ❖ ಶೈಕ್ಷಣಿಕ ಪ್ರವಾಸ ಅಥವಾ ಪಿಕ್‌ನಿಕ್‌ಗಳಿಗೆ ಹೋಗಲು ಹೆತ್ತವರ ಮತ್ತು ಪಾಂಶುಪಾಲರ ಅನುಮತಿ ಅಗತ್ಯವಿರುತ್ತದೆ. ಅಂತಹ ಸಂದರ್ಭಗಳಲ್ಲಿ ನಿಮಗೆ ಮುಂಚಿತವಾಗಿ ತಿಳಿಸಲಾಗುವುದು.
- ❖ ನೀವು ಕಾಲೇಜನ್ನು ಸಂದರ್ಶಿಸಿದ ಸಮಯದಲ್ಲಿ, ನಿಮ್ಮ ಮಕ್ಕಳು ತಂಗಿರುವ ಹಾಸ್ಟೆಲ್ ಅಥವಾ ವಸತಿ ನಿಲಯಗಳನ್ನು ಸಂದರ್ಶಿಸಿ ಹೋಗಬೇಕಾಗಿ ವಿನಂತಿ.

University Ranks :

| Sl. No. | Year | Name | Program | Percentage | Rank |
|---------|---------|--------------------|---------|------------|------|
| 1. | 2013-14 | Neha Prabhu | B.Com. | 91.92% | VIII |
| 2. | 2015-16 | Oshin Puma S'souza | B.B.M. | 87.32% | III |
| 3. | 2020-21 | Kavya Devadiga | B.C.A. | 96.58% | I |
| 4. | 2020-21 | Sumadhura Shetty | B.C.A. | 95.81% | IV |
| 5. | 2021-22 | Shubhalakshmi | B.B.A. | 92.11% | II |
| 6. | 2021-22 | Akshaya Shetty | B.Sc. | 98.26% | II |
| 7. | 2021-22 | Akshatha | B.Com. | 94.09% | IX |
| 8. | 2022-23 | Prathiksha Shetty | B.Com. | 94.87% | IX |

CERTIFICATE COURSE : NPTEL - SWAYAM

NPTEL is a project of 7 older IITs and IISc. Today, NPTEL is a National Coordinator for various courses (UG and PG) under SWAYAM, the National MOOCS portal. The USP of NPTEL courses is that they are offered by the best faculty in the IITs/IISc/IISERS/IIITs in each subject. The content is very current as the faculty also carry out research in these areas.

NPTel also offers courses in Humanities and Management subjects as the NPTel partner institutes also have these departments.

ASSOCIATIONS

| Sl. No. | Name |
|---------|-----------------------------------|
| 1. | NSS UNITS I & II |
| 2. | NCC UNIT |
| 3. | YOUTH RED CROSS UNIT |
| 4. | RANGERS AND ROVERS UNIT |
| 5. | ROTARACT CLUB |
| 6. | COMMERCE & MANAGEMENT ASSOCIATION |
| 7. | IT ASSOCIATION |
| 8. | FINE ARTS ASSOCIATION |
| 9. | NATURE CLUB |
| 10. | GAMES & SPORTS ASSOCIATION |
| 11. | YAKSHAGANA SANGHA |
| 12. | ಕನ್ನಡ ಸಂಘ |
| 13. | HINDI SANGHA |
| 14. | ENGLISH ASSOCIATION |
| 15. | SANSKRIT SANGHA |
| 16. | ಕುಂದಗನ್ನಡ ಸಂಘ |

ACADEMIC CALENDAR 2024-25

| August 2024 | | | | September 2024 | | | |
|-------------|------|-----|------------------------------------------------------------------------|----------------|------|-----|---------------------------|
| Date | Days | L/H | Particulars | Date | Days | L/H | Particulars |
| 1 | Thur | L | | 1 | Sun | H | |
| 2 | Fri | L | | 2 | Mon | L | |
| 3 | Sat | L | | 3 | Tue | H | |
| 4 | Sun | H | | 4 | Wed | L | |
| 5 | Mon | L | | 5 | Thur | L | Teacher's Day Celebration |
| 6 | Tue | L | | 6 | Fri | L | |
| 7 | Wed | L | | 7 | Sat | L | SWC Meeting |
| 8 | Thu | L | | 8 | Sun | H | |
| 9 | Fri | L | | 9 | Mon | L | |
| 10 | Sat | L | | 10 | Tue | L | |
| 11 | Sun | H | | 11 | Wed | L | SWC Inauguration |
| 12 | Mon | L | Commencement of Classes/World Youth Day Orientation to I Year Students | 12 | Thu | L | |
| 13 | Tue | L | | 13 | Fri | L | SOAC Meeting |
| 14 | Wed | L | | 14 | Sat | L | Hindi Day |
| 15 | Thu | L | Independence Day | 15 | Sun | H | |
| 16 | Fri | L | | 16 | Mon | L | IQAC Meeting |
| 17 | Sat | L | IQAC Meeting | 17 | Tue | L | |
| 18 | Sun | H | | 18 | Wed | L | Varasiddhivinayaka Vritha |
| 19 | Mon | L | Staff Meeting | 19 | Thu | L | |
| 20 | Tue | L | | 20 | Fri | L | Staff Meeting |
| 21 | Wed | L | | 21 | Sat | L | |
| 22 | Thu | L | | 22 | Sun | H | |
| 23 | Fri | L | | 23 | Mon | L | |
| 24 | Sat | L | | 24 | Tue | L | NSS Day |
| 25 | Sun | H | | 25 | Wed | L | |
| 26 | Mon | L | National Librarians' Day | 26 | Thu | L | |
| 27 | Tue | L | | 27 | Fri | L | World Tourism Day |
| 28 | Wed | L | | 28 | Sat | L | |
| 29 | Thu | L | National Sports Day | 29 | Sun | H | |
| 30 | Fri | L | | 30 | Mon | L | |
| 31 | Sat | L | SWC Meeting & Sanskrit Day | | | | |

L = Lectures

H = Holiday

ACADEMIC CALENDAR 2024-25

| October 2024 | | | | November 2024 | | | |
|--------------|------|-----|-----------------------------|---------------|------|-----|-------------------------------|
| Date | Days | L/H | Particulars | Date | Days | L/H | Particulars |
| 1 | Tue | L | | 1 | Fri | L | Kannada Rajyothsava |
| 2 | Wed | L | Gandhi & Shashthri Jayanthi | 2 | Sat | L | |
| 3 | Thu | L | | 3 | Sun | H | |
| 4 | Fri | L | | 4 | Mon | L | |
| 5 | Sat | L | | 5 | Tue | L | |
| 6 | Sun | H | | 6 | Wed | L | |
| 7 | Mon | L | SQAC Meeting | 7 | Thu | L | |
| 8 | Tue | L | | 8 | Fri | L | |
| 9 | Wed | L | | 9 | Sat | L | SQAC Meeting |
| 10 | Thu | L | Commencement of Ist IA Exam | 10 | Sun | H | |
| 11 | Fri | L | | 11 | Mon | L | Remembrance of Dr. B.B. Hegde |
| 12 | Sat | L | | 12 | Tue | L | |
| 13 | Sun | H | SWC Meeting | 13 | Wed | L | SWC Meeting |
| 14 | Mon | L | | 14 | Thu | L | Deepavali |
| 15 | Tue | L | | 15 | Fri | L | |
| 16 | Wed | L | IQAC Meeting | 16 | Sat | L | IQAC Meeting |
| 17 | Thu | L | | 17 | Sun | H | |
| 18 | Fri | L | Staff Meeting | 18 | Mon | L | Staff Meeting |
| 19 | Sat | L | | 19 | Tue | L | |
| 20 | Sun | H | | 20 | Wed | L | |
| 21 | Mon | L | | 21 | Thu | L | |
| 22 | Tue | L | | 22 | Fri | L | |
| 23 | Wed | L | Mahanavami | 23 | Sat | L | |
| 24 | Thu | L | Vijayadashami | 24 | Sun | H | |
| 25 | Frid | L | | 25 | Mon | L | |
| 26 | Sat | L | | 26 | Tue | L | Constitution Day |
| 27 | Sun | H | | 27 | Wed | L | Commencement of IInd IA Exam |
| 28 | Mon | L | | 28 | Thu | L | |
| 29 | Tue | L | | 29 | Fri | L | |
| 30 | Wed | L | | 30 | Sat | L | |
| 31 | Thu | L | | | | | |

L = Lectures

H = Holiday

ACADEMIC CALENDAR 2024-25

| December 2024 | | | | January 2025 | | | |
|---------------|------|-----|-------------------------------------|--------------|------|-----|--------------------------|
| Date | Days | L/H | Particulars | Date | Days | L/H | Particulars |
| 1 | Sun | H | World AIDS Day | 1 | Wed | L | |
| 2 | Mon | L | National Anthem Day | 2 | Thu | L | |
| 3 | Tue | L | | 3 | Fri | L | |
| 4 | Wed | L | | 4 | Sat | L | |
| 5 | Thu | L | | 5 | Sun | H | |
| 6 | Fri | L | | 6 | Mon | L | |
| 7 | Sat | L | | 7 | Tue | L | |
| 8 | Sun | H | SQAC Meeting | 8 | Wed | L | |
| 9 | Mon | L | International Girl Child Rights Day | 9 | Thu | L | |
| 10 | Tue | L | International Women Rights Day | 10 | Fri | L | |
| 11 | Wed | L | | 11 | Sat | L | |
| 12 | Thu | L | SWC Meeting | 12 | Sun | H | National Youth Day |
| 13 | Fri | L | | 13 | Mon | L | IQAC Meeting |
| 14 | Sat | L | IQAC Meeting | 14 | Tue | L | |
| 15 | Sun | H | | 15 | Wed | L | Army Day |
| 16 | Mon | L | End of I Term Classes | 16 | Thu | L | |
| 17 | Tue | L | | 17 | Fri | L | |
| 18 | Wed | L | | 18 | Sat | L | |
| 19 | Thu | L | | 19 | Sun | H | |
| 20 | Fri | L | Staff Meeting | 20 | Mon | L | Staff Meeting |
| 21 | Sat | L | Commencement of Sem. Exams | 21 | Tue | L | |
| 22 | Sun | H | | 22 | Wed | L | |
| 23 | Mon | L | National Fathers' Day | 23 | Thu | L | |
| 24 | Tue | L | | 24 | Fri | L | |
| 25 | Wed | L | Christmas | 25 | Sat | L | |
| 26 | Thu | L | | 26 | Sun | H | Republic Day |
| 27 | Fri | L | | 27 | Mon | L | |
| 28 | Sat | L | | 28 | Tue | L | |
| 29 | Sun | H | | 29 | Wed | L | |
| 30 | Mon | L | | 30 | Thu | L | National Cleanliness Day |
| 31 | Tue | L | | 31 | Fri | L | |

L = Lectures

H = Holiday

ACADEMIC CALENDAR 2024-25

| February 2025 | | | | March 2025 | | | |
|---------------|------|-----|---------------------------------|------------|------|-----|---------------------------|
| Date | Days | L/H | Particulars | Date | Days | L/H | Particulars |
| 1 | Sat | L | | 1 | Sat | L | |
| 2 | Sun | H | | 2 | Sun | H | |
| 3 | Mon | L | | 3 | Mon | L | |
| 4 | Tue | L | | 4 | Tue | L | |
| 5 | Wed | L | IQAC Meeting | 5 | Wed | L | IQAC Meeting |
| 6 | Thu | L | Commencement of II Term Classes | 6 | Thu | L | |
| 7 | Fri | L | | 7 | Fri | L | |
| 8 | Sat | L | | 8 | Sat | L | International Womens' Day |
| 9 | Sun | H | SOAC Meeting | 9 | Sun | H | SOAC Meeting |
| 10 | Mon | L | | 10 | Mon | L | |
| 11 | Tue | L | | 11 | Tue | L | |
| 12 | Wed | L | SWC Meeting | 12 | Wed | L | SWC Meeting |
| 13 | Thu | L | | 13 | Thu | L | |
| 14 | Fri | L | | 14 | Fri | L | World Consumer Day |
| 15 | Sat | L | | 15 | Sat | L | |
| 16 | Sun | H | | 16 | Sun | H | |
| 17 | Mon | L | | 17 | Mon | L | |
| 18 | Tue | L | | 18 | Tue | L | |
| 19 | Wed | L | Staff Meeting | 19 | Wed | L | Staff Meeting |
| 20 | Thu | L | | 20 | Thu | L | |
| 21 | Fri | L | | 21 | Fri | L | |
| 22 | Sat | L | | 22 | Sat | L | World Water Day |
| 23 | Sun | H | | 23 | Sun | H | |
| 24 | Mon | L | | 24 | Mon | L | |
| 25 | Tue | H | | 25 | Tue | L | |
| 26 | Wed | L | | 26 | Wed | L | |
| 27 | Thu | L | | 27 | Thu | L | |
| 28 | Fri | L | National Science Day | 28 | Fri | L | |
| | | | | 29 | Sat | L | |
| | | | | 30 | Sun | H | |
| | | | | 31 | Mon | L | |

L = Lectures

H = Holiday

ACADEMIC CALENDAR 2024-25

| April 2025 | | | | May 2025 | | | |
|------------|------|-----|----------------------------|----------|------|-----|------------------------|
| Date | Days | L/H | Particulars | Date | Days | L/H | Particulars |
| 1 | Tue | L | | 1 | Thu | L | May Day |
| 2 | Wed | L | | 2 | Fri | L | |
| 3 | Thu | L | | 3 | Sat | L | |
| 4 | Fri | L | | 4 | Sun | H | |
| 5 | Sat | L | IQAC Meeting | 5 | Mon | L | |
| 6 | Sun | H | | 6 | Tue | L | IQAC Meeting |
| 7 | Mon | L | World Health Day | 7 | Wed | L | |
| 8 | Tue | L | | 8 | Thu | L | World Redcrosss Day |
| 9 | Wed | L | SQAC Meeting | 9 | Fri | L | SQAC Meeting |
| 10 | Thu | L | | 10 | Sat | L | |
| 11 | Fri | L | | 11 | Sun | H | |
| 12 | Sat | L | SWC Meeting | 12 | Mon | L | |
| 13 | Sun | H | | 13 | Tue | L | SWC Meeting |
| 14 | Mon | L | Ambedkar Jayanthi | 14 | Wed | L | |
| 15 | Tue | L | | 15 | Thu | L | |
| 16 | Wed | L | World Entrepreneurship Day | 16 | Fri | L | |
| 17 | Thu | L | | 17 | Sat | L | |
| 18 | Fri | L | Staff Meeting | 18 | Sun | H | |
| 19 | Sat | L | | 19 | Mon | L | Staff Meeting |
| 20 | Sun | H | | 20 | Tue | L | |
| 21 | Mon | L | | 21 | Wed | L | |
| 22 | Tue | L | | 22 | Thu | L | |
| 23 | Wed | L | World Book Day | 23 | Fri | L | |
| 24 | Thu | L | | 24 | Sat | L | |
| 25 | Fri | L | | 25 | Sun | H | |
| 26 | Sat | L | | 26 | Mon | L | |
| 27 | Sun | H | International Sports Day | 27 | Tue | L | |
| 28 | Mon | L | | 28 | Wed | L | |
| 29 | Tue | L | | 29 | Thu | L | |
| 30 | Wed | L | | 30 | Fri | L | End of II Term Classes |
| | | | | 31 | Sat | L | Anti Tobacco Day |

L = Lectures

H = Holiday

ACADEMIC CALENDAR 2024-25

| June 2025 | | | | July 2025 | | | |
|-----------|------|-----|-------------------------------|-----------|------|-----|-------------------------------------|
| Date | Days | L/H | Particulars | Date | Days | L/H | Particulars |
| 1 | Sun | H | | 1 | Tue | L | |
| 2 | Mon | L | | 2 | Wed | L | |
| 3 | Tue | L | Commencement of II Sem. Exams | 3 | Thu | L | |
| 4 | Wed | L | | 4 | Fri | L | |
| 5 | Thu | L | World Environment Day | 5 | Sat | L | |
| 6 | Fri | L | IQAC Meeting | 6 | Sun | H | |
| 7 | Sat | L | | 7 | Mon | L | IQAC Meeting |
| 8 | Sun | H | | 8 | Tue | L | Writers' Day |
| 9 | Mon | L | | 9 | Wed | L | |
| 10 | Tue | L | | 10 | Thu | L | |
| 11 | Wed | L | | 11 | Fri | L | World Population Day |
| 12 | Thu | L | | 12 | Sat | L | |
| 13 | Fri | L | | 13 | Sun | H | |
| 14 | Sat | L | | 14 | Mon | L | |
| 15 | Sun | H | | 15 | Tue | L | |
| 16 | Mon | L | | 16 | Wed | L | |
| 17 | Tue | L | | 17 | Thu | L | |
| 18 | Wed | L | | 18 | Fri | L | Remembrance of Vishalakshi B. Hegde |
| 19 | Thu | L | Staff Meeting | 19 | Sat | L | |
| 20 | Fri | L | | 20 | Sun | H | |
| 21 | Sat | L | International Yoga Day | 21 | Mon | L | Staff Meeting |
| 22 | Sun | H | | 22 | Tue | L | |
| 23 | Mon | L | | 23 | Wed | L | |
| 24 | Tue | L | | 24 | Thu | L | |
| 25 | Wed | L | | 25 | Fri | L | |
| 26 | Thu | L | | 26 | Sat | L | Kargil Vijay Divas |
| 27 | Fri | L | | 27 | Sun | H | |
| 28 | Sat | L | | 28 | Mon | L | |
| 29 | Sun | H | | 29 | Tue | L | |
| 30 | Mon | L | | 30 | Wed | L | |
| | | | | 31 | Thu | L | |

L = Lectures

H = Holiday

Dr. B.B. HEGDE FIRST GRADE COLLEGE, KUNDAPURA

Accredited by NAAC with B++ Grade [Cycle I]

[A Unit of Coondapur Education Society (R.), Kundapura]

PERFORMANCE REPORT INTERNAL ASSESSMENT EXAMINATION

Name of the Student : _____

Roll No. : _____ Class & Section : _____ Semester _____

| Courses | First IA Exam | | | Second IA Exam | | |
|-------------|-----------------|------------|----------------|----------------|------------|----------------|
| | Max. Marks | Min. Marks | Marks obtained | Max. Marks | Min. Marks | Marks obtained |
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| Grand Total | | | | | | |
| Result | | | | | | |
| Signature | Mentor | | | | | |
| | Parent/Guardian | | | | | |

Dr. B.B. HEGDE FIRST GRADE COLLEGE, KUNDAPURA

Accredited by NAAC with B++ Grade [Cycle I]

[A Unit of Coondapur Education Society (R.), Kundapur]

PERFORMANCE REPORT INTERNAL ASSESSMENT EXAMINATION

Name of the Student : _____

Roll No. : _____ Class & Section : _____ Semester _____

| Courses | | First IA Exam | | | Second IA Exam | | |
|-------------|-----------------|---------------|------------|----------------|----------------|------------|----------------|
| | | Max. Marks | Min. Marks | Marks obtained | Max. Marks | Min. Marks | Marks obtained |
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| Grand Total | | | | | | | |
| Result | | | | | | | |
| Signature | Mentor | | | | | | |
| | Parent/Guardian | | | | | | |

RECORD OF DEPUTATION - (SEM :)

(Absent on account of NCC/NSS/Rovers & Rangers / Sports, Co-curricular activities and Participation in Competitions in other colleges)

| Date : From-To | Event & Place | Signature of the Faculty Concerned | Signature of the Mentor |
|----------------|---------------|------------------------------------|-------------------------|
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RECORD OF DEPUTATION - (SEM :)

(Absent on account of NCC/NSS/Rovers & Rangers / Sports, Co-curricular activities and Participation in Competitions in other colleges)

| Date : From-To | Event & Place | Signature of the Faculty Concerned | Signature of the Mentor |
|----------------|---------------|------------------------------------|-------------------------|
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TIME-TABLE: 2024-25 (Sem:)

Name:.....

Roll Number:.....Class & Section:.....

| Day | Morning Sessions | | | Afternoon Sessions | | |
|-----------|------------------|----|-----|--------------------|---|----|
| | I | II | III | IV | V | VI |
| Monday | | | | | | |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |
| Saturday | | | | | | |

LUNCH BREAK

TIME-TABLE: 2024-25 (Sem:))

Name:.....

Roll Number:.....Class & Section:.....

| Day | Morning Sessions | | | Afternoon Sessions | | |
|-----------|------------------|----|-----|--------------------|---|----|
| | I | II | III | IV | V | VI |
| Monday | | | | | | |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |
| Saturday | | | | | | |

LUNCH BREAK

ನಾಡಗೀತೆ

ಜಯ ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ

ಜಯ ಭಾರತ
ಜನನಿಯ ತನುಜಾತೆ
ಜಯ ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ.
ಜಯ ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೇ,

ಕುಮಾರವ್ಯಾಸರ ಮಂಗಳಧಾಮ,
ಕವಿಕೋಗಿಲೆಗಳ ಪುಣ್ಯಾರಾಮ.
ನಾನಕ ರಮಾನಂದ ಕಬೀರರ
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ.

ಜಯ ಹೇ ರಸಖುಷಿಗಳ ಬೀಡೆ.
ಭೂದೇವಿಯ ಮಕುಟದ ನವಮಣಿಯೆ,
ಗಂಧದ ಚಂದದ ಹೊನ್ನಿನ ಗಣಿಯೆ.
ರಾಘವ ಮಧುಸೂಧನರವತರಿಸಿದ
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ.

ತೈಲಪ ಹೊಯ್ಸಳರಾಳಿದ ನಾಡೆ,
ಡಂಕಣ ಜಕಣರ ನೆಚ್ಚಿನ ಬೀಡೆ.
ಕೃಷ್ಣ ಶರಾವತಿ ತುಂಗಾ,
ಕಾವೇರಿಯ ವರ ರಂಗ.
ಚೈತನ್ಯ ಪರಮಹಂಸ ವಿವೇಕರ
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ

ಜನನಿಯ ಜೋಗುಳ ವೇದದ ಘೋಷ,
ಜನನಿಗೆ ಜೀವವು ನಿನ್ನಾವೇಶ.
ಹಸುರಿನ ಗಿರಿಗಳ ಸಾಲೇ,
ನಿನ್ನಯ ಕೊರಳಿನ ಮಾಲೆ
ಕಪಿಲ ಪತಂಜಲ ಗೌತಮ ಜಿನನುತ
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ.

ಸರ್ವಜನಾಂಗದ ಶಾಂತಿಯ ತೋಟ,
ರಸಿಕರ ಕಂಗಳ ಸೆಳೆಯುವ ನೋಟ.
ಹಿಂದೂ ಕ್ರೈಸ್ತ ಮುಸಲ್ಮಾನ,
ಪಾರಸಿಕ ಜೈನರುದ್ಯಾನ.
ಜನಕನ ಹೋಲುವ ದೊರೆಗಳ ಧಾಮ,
ಗಾಯಕ ವೈಣಿಕರಾರಾಮ.
ಕನ್ನಡ ನುಡಿ ಕುಣಿದಾಡುವ ಗೇಹ,
ಕನ್ನಡ ತಾಯಿಯ ಮಕ್ಕಳ ದೇಹ.
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ.
ಜಯ ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೆ,
ಜಯ ಹೇ ರಸಖುಷಿಗಳ ಬೀಡೆ.

ಶಂಕರ ರಾಮಾನುಜ ವಿದ್ಯಾರಣ್ಯ,
ಬಸವೇಶ್ವರ ಮಧ್ವರ ದಿವ್ಯಾರಣ್ಯ.
ರನ್ನ ಷಡಕ್ಷರಿ ಪೊನ್ನ,
ಪಂಪ ಲಕುಮಿಪತಿ ಜನ್ನ

ರಾಷ್ಟ್ರಗಾನ ವಂದೇ ಮಾತರಂ

ವಂದೇ ಮಾತರಂ
 ಸುಜಲಾಂ ಸುಫಲಾಂ
 ಮಲಯಜ ಶೀತಲಾಂ
 ಸಸ್ಯ ಶ್ಯಾಮಲಾಂ ಮಾತರಂ
 || ವಂದೇ ಮಾತರಂ || ಪ ||

ಶುಭ್ರ ಜ್ಯೋತ್ಸಾ ಪುಲಕಿತ ಯಾಮಿನೀಂ
 ಫುಲ್ಲ ಕುಸುಮಿತ ದ್ರುಮದಲ ಶೋಭಿನೀಂ
 ಸುಹಾಸಿನೀಂ ಸುಮಧುರ ಭಾಷೀಣೀಂ
 ಸುಖಿದಾಂ ವರದಾಂ ಮಾತರಂ
 || ವಂದೇ ಮಾತರಂ ||1||

ಕೋಟಿ ಕೋಟಿ ಕಂಠ ಕಲಕಲ ನಿನಾದ
 ಕರಾಲೇ
 ಕೋಟಿ ಕೋಟಿ ಭುಜೈರ್ಧೃತ ಖರ ಕರವಾಲೇ
 ಅಬಲಾ ಕನೊ ಮಾ ಎತೋ ಬಲೆ
 ಬಹುಬಲಧಾರಿಣೀಂ ನಮಾಮಿ ತಾರಿಣೀಂ
 ರಿಪುದಲ ವಾರಿಣೀಂ ಮಾತರಂ
 || ವಂದೇ ಮಾತರಂ ||2||

ತುಮಿ ವಿದ್ಯಾ ತುಮಿ ಧರ್ಮ
 ತುಮಿ ಹೃದಿ ತುಮಿ ಮರ್ಮ
 ತ್ವಂಹಿ ಪ್ರಾಣಾಃ ಶರೀರೇ
 ಬಾಹುತೇ ತುಮಿ ಮಾ ಶಕ್ತಿ
 ಹೃದಯೇ ತುಮಿ ಮಾ ಭಕ್ತಿ
 ತೋಮಾರಯಿ ಪ್ರತಿಮಾ ಗಡಿ
 ಮಂದಿರೇ ಮಂದಿರೇ
 || ವಂದೇ ಮಾತರಂ ||3||

ತ್ವಂ ಹಿ ದುರ್ಗಾ ದಶಪ್ರಹರಣ ಧಾರಿಣೀ
 ಕಮಲಾ ಕಮಲದಲವಿಹಾರಿಣೀ
 ವಾಣೀ ವಿದ್ಯಾದಾಯಿನೀ
 ನಮಾಮಿತ್ವಾಂ ನಮಾಮಿ ಕಮಲಾಂ
 ಅಮಲಾಂ ಅತುಲಾಂ
 ಸುಜಲಾಂ ಸುಫಲಾಂ ಮಾತರಂ
 || ವಂದೇ ಮಾತರಂ ||4||

ಶ್ಯಾಮಲಾಂ ಸರಲಾಂ ಸುಸ್ಥಿತಾಂ ಭೂಷಿತಾಂ
 ಧರಣೀಂ ಭರಣೀಂ ಮಾತರಂ
 || ವಂದೇ ಮಾತರಂ ||5||
 || ಭಾರತ ಮಾತಾ ಕೀ ಜೈ ||

ಜನ ಗಣ ಮನ

ಜನ ಗಣ ಮನ ಅಧಿನಾಯಕ ಜಯ ಹೇ
ಭಾರತ ಭಾಗ್ಯ ವಿಧಾತಾ
ಪಂಜಾಬ ಸಿಂಧು ಗುಜರಾತ ಮರಾಠಾ
ದ್ರಾವಿಡ ಉತ್ಕಲ ವಂಗ
ವಿಂಧ್ಯ ಹಿಮಾಚಲ ಯಮುನಾ ಗಂಗಾ
ಉಚ್ಚಲ ಜಲಧಿ ತರಂಗ
ತವ ಶುಭ ನಾಮೇ ಜಾಗೇ
ತವ ಶುಭ ಆಶಿಷ ಮಾಗೇ
ಗಾಹೇ ತವ ಜಯ ಗಾಥಾ
ಜನ ಗಣ ಮಂಗಲ ದಾಯಕ ಜಯ ಹೇ
ಭಾರತ ಭಾಗ್ಯ ವಿಧಾತಾ
ಜಯ ಹೇ ಜಯ ಹೇ ಜಯ ಹೇ
ಜಯ ಜಯ ಜಯ ಜಯ ಹೇ

National Anthem

Jana Gana Mana
Adhinaayak Jaya Hey,
Bharat Bhaagya Vidhaataa
Panjaab Sindhu Gujarat Maraatha,
Draavid Utkal Vanga
Vindhya Himaachal Yamuna Ganga,
Uchchhal Jaladhi Taranga
Tav Shubh Naamey Jaagey,
Tav Shubha Aashish Mage
Gaahey Tav Jayagaathaa
Jana Gana Mangal Daayak, Jaya Hey
Bharat Bhaagya Vidhaataa
Jaya Hey, Jaya Hey, Jaya Hey
Jaya Jaya Jaya, Jaya Hey