

STATUTORY/FUNCTIONAL COMMITTEES: 2026-27

1. Academic Planning and Audit Committee - STATUTORY

Duties: Preparing Academic calendar and implementation, Analysis of academic indicators (Result, Attendance etc), Review of feedback reports individual/departmental/institutional (student appraisal), Conducting AAA and review, Review of monthly survey reports/stock reports.

Prof. Dr. K. Umesh Shetty, Principal	Chairman
Mr. Thimmappa D. S., Dean-Academics	Co-ordinator
Mrs. Veena V. Bhat, HOD of Commerce	Member
Mrs. Nanda Rai, HOD of Business Administration	Member
Mr. Mahesh Kumar, HOD of Computer Applications	Member
Mrs. Deepika G., HOD of English & IQAC Co-ordinator	Member
Ms. Gayathri Shet, Office Superintendent	Member

2. NIRF (National Institute Ranking Framework) and AISHE (All India Survey on Higher Education)

Duties: Preparing the documents according to the methodology for Ranking and All India Survey of Academic institutions in India.

Prof. Dr. K. Umesh Shetty, Principal	Chairman
Mr. Giriraj Bhat	Co-ordinator - AISHE
Mrs. Avitha M. Correa	Co-ordinator - NIRF

NAAC Committees: 2026-27

CRITERIA I-CURRICULAR ASPECTS

Co-ordinator : Mr. Satish Shetty

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Curricular Aspects (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria).

1. Campus Audit and Appraisal

Duties: Monthly survey, Staff appraisal - twice a year and reporting to higher authorities, Departmental appraisal, Self appraisal of Teaching & non-teaching staff, Stock Verification.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Rakshith Rao	Co-ordinator
Mrs. Deepika G.	Member
Mr. Thimmappa D. S.	Member
Mrs. Veena V. Bhat	Member
Mrs. Nanda Rai	Member
Mr. Mahesh Kumar	Member
Mrs. Revathi D.	Member
Mrs. Megha S. Bhat	Member

2. Committee for Calendar, Brochure, Prospectus, Time-table, Teacher's Diary

Duties: Calendar, Brochure, Prospectus, Application for admissions, Timetable, Teacher's diary - Planning and printing.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Thimmappa D. S.	Co-ordinator
Mr. Rakshith Rao	Member
Mrs. Deepika G.	Member
Mr. Sudhir Kumar	Member
Mrs. Swathi G. Rao	Member
Mr. Rohith Kumar Shetty	Member

CRITERIA II-TEACHING - LEARNING & EVALUATION

Co-ordinator : Mrs.Veena V. Bhat

(Planning, Execution and Documentation of Institutional Policies Projects with regard to Teaching, Learning and Evaluation (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria).

1. Examination Committee

Duties: Conduction of examinations, Exam time-table preparation, Strategy for prevention of malpractice, exam reforms, exam results and other exam related duties.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Thimmappa D. S.	Convener
Mrs. Revathi D.	Member
Mrs. Preeti Hegde	Member
Mr. Hareesha B.	Member
Mrs. Wilma Sharal Cornelio	Member
Mr. Sharath Kumar	Member
Mrs. Prithvishri G. Shetty	Member
Prathvi, III B.Com. (C)	Student Representative
Pratha, III BCA (B)	Student Representative

2. Students' Grievance Redressal Cell - STATUTORY (GRIEVANCE APPEAL COMMITTEE)

Duties: Receiving appeals and complaints, initiating speedy Redressal and reporting.

Prof. Dr. K. Umesh Shetty	Chairman
Dr. Chethan Shetty K.	Vice-Principal
Mrs. Deepika G.	IQAC Co-ordinator
Mr. Rakshith Rao	Student Welfare Officer
Mrs. Reshma Shetty	Student Welfare Officer

Mr. Mahesh Naik	Staff Welfare Secretary
Mrs. Veena V. Bhat	HOD of Commerce
Mrs. Nanda Rai	HOD of Business Administration
Mr. Mahesh Kumar	HOD of Computer Applications
Sinchana, III B.Com. (A)	Student Representative
Manikya, III B.Com. (C)	Student Representative

3. Students Performance Monitoring Committee

Duties: Monitoring attendance on a monthly basis, PTA, Mentorship, Monitoring shortage of attendance and necessary action, SMS Alert, Academic calendar and special events, reporting the suggestions and action taken report and maintaining the documents.

Prof. Dr. K. Umesh Shetty	Chairman
Dr. Chethan Shetty K.	Co-ordinators
Mr. Thimmappa D. S.	
Mrs. Veena V. Bhat	
Mrs. Nanda Rai	
Mr. Mahesh Kumar	
Apporva, III BCA (B)	Student Representative
Suraksha, III B.Com. (D)	Student Representative
Prathvi M., III BBA	Student Representative

4. Faculty Development Committee

Duties: Identifying the areas and organizing Faculty Development Training Programs to both teaching and non teaching staff, Conducting Staff meetings, Staff orientations, Monitoring Staff Welfare Association etc.

Prof. Dr. K. Umesh Shetty	Chairman
Dr. Chethan Shetty K.	Co-ordinator
Mr. Thimmappa D. S.	Co-ordinator
Mr. Mahesh Kumar	Member
Mrs. Deepika G.	Member
Mr. Mahesh Naik	Member

CRITERIA III-RESEARCH, CONSULTANCY AND EXTENSION

Co-ordinator : Mrs. Nanda Rai

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Research, Consultancy and Extension as per the requirements for NAAC/NIRF/University/UGC-MHRD and Monitoring the functioning of the subcommittees in view of this criteria).

1. Research Promotion, Project proposal and Research Ethics Committee

Duties: Identifying the areas of research and motivating the faculty and students to undertake research projects, Establishing MOUs, Organizing interactions/lectures sharing on new research areas, Conducting research related orientation programmes, training programmes, Providing relevant information.

2. Research Centre

Duties: Developing a cordial relationship between the University and the Centre, sending reports, information as and when the university asks, arranging pre colloquium, giving orientation to the faculty desirous of doing research.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Pranam R. Betrabet	Co-ordinator
Mr. Mahesh Kumar	Member
Dr. Chethan Shetty K.	Member
Mr. Giriraj Bhat	Member
Mr. Shreekanth	Member
Nishmitha, III BBA	Student Representative
Sanika, III BCA (A)	Student Representative

3. Incubation Centre

Duties: Preparing annual plan, budget and goals of the centre; identify students/faculty ideas with startup potential; conduct orientation, hackathons, idea contests, EDPs; manage lab space, equipment; Be the single point of contact for all incubates.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Pranam R. Betrabet	Co-ordinator
Mr. Shreejesh G. Naik	Member
Mr. Manjunath Kulal	Member
Shivaprasad, II BCA (C)	Student Representative

CRITERIA IV-INFRASTRUCTURE AND LEARNING RESOURCES

Co-ordinator : Mr. Mahesh Naik

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Infrastructure and Learning Resources(as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria).

1. Library & Learning Resources Committee

Duties: Library - preparing the list of books required, journals, e-Journals, other reference books - purchasing/subscribing; Monitoring biometrics of staff and students, Analysis of the staff and students library use and reporting, organizing the exhibitions/seminars/orientations, library use education to students.

Coordinating the activities of Nano Corners, W4H, Eminent Personalities display and contribution to Wikipedia.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Mahesh Naik	Co-ordinator
Mr. Giriraj Bhat	Member
Dr. Chethan Shetty K.	Member
Mr. Praveen Mogaveera	Member
Mrs. Praveena M. Poojary	Member
Mr. Akshay Kumar	Member
Ms. Megha	Member
Nishitha, III BCA (B)	Student Representative
Manish, III B.Com. (C)	Student Representative

2. Maintenance Committee

Duties: Supervision and maintenance of cleanliness, neatness, renovation, repair work, prevention of damage to infrastructure, electrical, plumbing; garden/greenery, water, light, Stock verification and reporting; Maintenance of retiring room, Class rooms, A.V. hall, Auditorium etc.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Rakshith Rao	Co-ordinator
Mr. Sathisha Shetty (Office)	Member
Manu, III B.Com. (C)	Student Representative
Karthik, III BBA	Student Representative

CRITERIA V- STUDENT SUPPORT & PROGRESSION

Co-ordinator: Mr. Rajesh Shetty

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Student Support and Progression (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria).

1. Student Welfare Council – “KSEMA”

Duties: Evolving proper strategies to ensure proper discipline; Evolving equitable and just means for a fair system; Constituting and Monitoring Students Fora, Midday Meals, Scholarships, Women Development Cell; Involving learners in constructive and useful activities; Holding frequent interactions and recording minutes.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Rakshith Rao	SWO
Mrs. Reshma Shetty	SWO
Vikas Shetty, III BCA (B)	Student Representative

2. Discipline Committee – “SHISTHU”

Duties: Maintenance of discipline in the campus, evolving proper strategies, creating awareness about etiquettes, ethics and conducting educative activities.

Prof. Dr. K. Umesh Shetty	Chairman
Dr. Chethan ShettyK.	Vice Chairman
Mr. Rakshith Rao	Dean (Administration)& SWO
Mrs. Reshma Shetty	SWO
Mrs.Veena V. Bhat	Member
Mrs. Nanda Rai	Member
Mr. Mahesh Kumar	Member
Mrs. Deepika G.	Member
Mr. Mahesh, III B.Com. (B)	Student Representative
Reshma, III BBA	Student Representative

3. Placement & Progression Committee – “PRAGATHI”

Duties: Acting as Liaison between the Institution and Employers; conducting Placement Trainings, Career Guidance, Inviting Companies and Organizing campus interviews; Documenting and reporting the details of placement and students pursuing higher education, Coordinating HRD activities.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Giriraj Bhat	Chief Placement officer
Mr. Thimmappa D.S.	Training Placement officer
Mr. Mahesh Kumar	Co-ordinator (B.C.A)
Mr. Sudhir Kumar	Co-ordinator (B.Com)
Mr. Ravinandan S. T.	Co-ordinator (B.B.A)
Dr. Chethan Shetty K.	Advisor
Mr. Rakshith Rao	Advisor
Mrs. Veena V. Bhat	Advisor
Mrs. Nanda Rai	Advisor
Deeksha, III B.Com. (B)	Student Representative
Deepika, III B.Com. (C)	Student Representative

4. Extra Curricular Activities Committee(Associations– “VEDIKE”)

Duties: Conducting Literary and cultural competitions-internal and external, Monitoring dramatics, Yakshagana activities, Wall magazine, Educational Blogs, Monitoring other extracurricular units; Planning and organizing all activities in time and maintaining documents; Evolving a proper system for marking attendance and giving attendance credits.

Prof. Dr. K. Umesh Shetty
 Dr. Chethan Shetty K.
 Mr. Rakshith Rao
 Mrs. Deepika G.
 Mrs. Reshma Shetty
 Rynal, III BCA (B)
 Adithya Kharvi, III BBA

Chairman
 Co-ordinator
 Member
 Member
 Member
 Student Representative
 Student Representative

5. Sports Advisory Committee

Duties: Planning the Physical Education activities, developing policies, monitoring the sports association events/meets, arranging for sending students to represent in the University, State, National, International activities.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Ranjith T.N.	PED
Dr. Chethan Shetty K.	Member
Mrs. Veena V. Bhat	Member
Mrs. Nanda Rai	Member
Mr. Rakshith Rao	Member
Mr. Satish Shetty	Member
Mr. Sudhir Kumar	Member
Mr. Sathish Kanchan	Member
Mrs. Wilma Sharal Cornelio	Member
Mrs. Avitha M. Correa	Member
Ms. Megha	Member
Nishanth Dsouza, III B.Com. (A)	Student Representative
Prajwal, III BCA (B)	Student Representative

6. College Annual Magazine Committee – “SHIKHARA”

Duties: Planning and guiding the students for writing quality articles; Identifying areas and focusing on selected areas; Arranging for group Photos, Collection and selection of photos, articles, reports from students and departments; publication of the magazine and arranging for distribution.

Prof. Dr. K. Umesh Shetty	Chief Editor
Dr. Chethan Shetty K.	Executive Editor
Mrs. Reshma Shetty	Member
Mr. Rakshith Rao	Member
Mrs. Revathi D.	Member
Mr. Giriraj Bhat	Member
Mrs. Prithvishri G. Shetty	Member
Mr. Rajath Bangera	Member
Mrs. Swathi G. Rao	Member
Mr. Akshay Kumar	Member
Prathvi, III B.Com. (C)	Student Representative
Vishmitha, III B.Com. (D)	Student Representative

7. a) Women Grievance Redressal Cell-(STATUTORY) As per UGC guidelines & (b) Internal Complaints Committee (ICC)- STATUTORY (Prevention of Sexual Harassment).

Duties: a) Investigating reported cases of acts of sexual harassment of women, if any, and submitting the report to the disciplinary authority, recommending action to be taken against the accused employee/Female students Preparing an annual report and submitting it to the authority about the complaints on sexual harassment of women at workplace and action taken for redressal of complaints; Holding regularly monthly meetings even if there are no complaints; Reviewing the state of preparedness to deal with complaints and to make all staff/Female students fully aware of their responsibilities in this regard; Organizing programs to acquaint the women regarding their rights.

b) Creating a climate and a free platform for placing the complaints; Evolving systems for prevention of harassment- enquiry, justice and speedy settlements and reporting; Maintaining documents.

Prof. Dr. K. Umesh Shetty	Chairman
Mrs. Veena V. Bhat	Co-ordinator
Mrs. Preeti Hegde	Member
Ms. Rashmi Gavadi	Member
Mrs. Rashmitha Shetty	Member
Mrs. Surekha	Member
Mrs. Vijayashree	Member
Samhitha, III BCA (A)	Student Representative
Kalpitha, III B.Com. (B)	Student Representative

8. Alumni Association

Duties: Developing a liaison with the Alumni; monitoring Our Alumni Our Pride; Organizing Alumni Interactions, Developing Alumni database, Initiating the opening of new chapters and registration; Conducting annual meet; Involving the alumni in all academic and other activities of the college.

Prof. Dr. K. Umesh Shetty	Hon. President
Mr. Rakshith Rao	Advisor
Dr. Chethan Shetty K.	Advisor
Mr. Yogeesh	President
Ms. Deepa Poojary	Secretary
Mr. Sachin Kumar	Treasurer

9. Counseling Centre – "AAPTHA SAMALOCHANA"

Duties: Evolving strategy for the remedial counseling and communicating to faculty; Mentoring through individual counseling; Providing various comprehensive psychological services to students and resolve their emotional, behavioral, academic, and social issues; Conducting surveys and Organizing workshops in the area of Stress management, Emotional intelligence, Self

awareness, Learning disabilities, Aptitude, Intelligence, Interest, Stress and anxiety; Documentation and reporting.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Rakshith Rao	Co-ordinator
Mrs. Reshma Shetty	Co-ordinator
Khushi Shetty, III B.Com. (C)	Student Representative

10. Cultural Advisory Committee – "SAMSKRITHI"

Duties: Planning the cultural actives inside & outside the campus, developing policies, maintaining cultural association activities/shows outside, arrange for sending students to represent the University, State, National and International activities.

Prof. Dr. K. Umesh Shetty	Chairman
Mrs. Deepika G.	Co-ordinators
Mr. Rakshith Rao	
Dr. Chethan Shetty K.	Members
Mrs. Veena V. Bhat	
Mrs. Nanda Rai	
Mr. Mahesh Kumar	
Mrs. Revathi D.	
Mrs. Nirmala B.	Student Representative
Mr. Ravinandan S. T.	
Abhishek, III BBA	
Apeksha, III BCA (B)	Student Representative

CRITERIA VI-GOVERNANCE, LEADERSHIP AND MANAGEMENT

Co-ordinator: Mr. Rakshith Rao

(Planning, Execution and Documentation of Institutional Policies Projects with regard to Governance, Leadership and Management (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring of functioning of the subcommittees in view of this criteria)

1. Documentation & Website Committee

A. Documentation

Duties: Publication of Campus Voice: Bi-annual News bulletin, Digi Campus; Data collection and streamlining, documentation and reporting. Preserving the data and providing reports and all data required for Annual Reports, NIRF, AQAR, NAAC, University, UGC, Dept of Higher Education etc.

Mrs. Deepika G.	Co-ordinator
Mr. Rakshith Rao	Co-ordinator
Mrs. Avitha M. Correa	Member
Mrs. Veena V. Bhat	Member

Mr. Harish Kanchan	Member
Mr. Shreekanth	Member
Ms. Shivani Adiga	Member
Mr. Mahesh Poojari	Member
Pradeep, III BBA	Student Representative
Tejasvini, III B.Com. (B)	Student Representative

B. Website

Duties: Reviewing the Website on daily basis and updating; Making the website more viewer friendly and more functional; uploading the information on the future events; Creating mandatory portals for institutional performance, visibility, mandatory institutional disclosures, College magazine, IQAC, NAAC reports, Research journal, and other statutory committees; Ensuring the availability of the applications and other information to the public and making it more interactive.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Pranam R. Betrabet	Co-ordinator
Mr. Manjunath Kulal	Member
Ranjith, III BCA (B)	Student Representative
Sanika, III BCA (A)	Student Representative

2. Anti-Ragging Committee (STATUTORY)

Duties: Holding and complying with the directions of the Hon'ble Supreme Court and be vigilant on any acts of ragging; Displaying the prevalent directives and the actions that can be taken against those indulging in ragging; considering the complaints received from the students and conducting enquiries and submitting reports to the Core Committee along with punishment recommended for the offenders; Oversee the procedure of obtaining undertaking from the students in accordance with the provisions; Conducting workshops against ragging menace and orient the students; providing students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls; Offering services of counseling and create awareness to the students; Taking all necessary measures for prevention of Ragging inside the Campus/ Hostels.

Prof. Dr. K. Umesh Shetty	Chairman
Mr. Satish Shetty	Co-ordinator
Mrs. Wilma Sharal Cornelio	Co-ordinator
Sagar, II B.Com. (A)	Student Representative
Kishan, II BBA	Student Representative

3. Data Centre Committee

Duties: Compiling the documents prepared as per the instructions of the IQAC and preserving cum uploading the same during the process of NAAC Accreditation work every year.

Prof. Dr. K. Umesh Shetty	Chairman
Mrs. Deepika G.	IQAC Co-ordinator
Mr. Thimmappa D. S.	Member
Mr. Shreekanth	Member
Mr. Rakshith K.	Member
Mr. Akash	Member
Mr. Sachin	Member
Mr. Manjunath Kulal	Member
Mrs. Nishmitha K.	Member
Mrs. Madhura	Member
Mrs. Nishchitha N.	Member
Ms. Archana	Member

CRITERIA VII - INSTITUTIONAL VALUES AND BEST PRACTICES

Co-ordinator: Mrs. Avitha M. Correa

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Innovations and Best Practices (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring of functioning of the subcommittees in view of this criteria).

1. BBHC Social Responsibility Initiatives Committee

Duties: In the campus: Organizing Social, Spiritual and Scientific lecture series, Civic awareness programs etc.

Off the Campus- Arranging BBHC Social responsibility series, Extension activities related to Environment, Health, Education, Nation building and Swacch Bharath; Conducting Surveys related to social issues and arranging for consultancy.

Prof. Dr. K. Umesh Shetty	Chairman
Dr. Chethan Shetty K.	Co-ordinator
Mr. Rakshith Rao	Member
Mr. Praveen Mogaveera	Member
Mrs. Avitha M. Correa	Member
Mr. Thimmappa D.S.	Member
Pavan, III B.Com. (C)	Student Representative
Adithya, III BCA (B)	Student Representative

2. Co-Curricular Committee

Duties: Planning and Execution; Monitoring Student Faculty (selection and guidance), Student Lecture Series, Student Research Projects (Evolving System to enhance the quality of research projects), Short Term Certificate Courses (timely information), E-Lectures, E-Notes, Junior Project Guidance (coordination between the college and schools), Open Electives-MOOCs/NPTEL (prior information to students, inviting applications and scrutiny and allotment) Documentation.

Prof. Dr. K. Umesh Shetty
Mr. Rakshith Rao
Dr. Chethan Shetty K.
Mrs. Veena V. Bhat
Mrs. Nanda Rai
Mr. Mahesh Kumar
Mr. Mahesh Naik
Mr. Shreekanth
Ms. Shivani Adiga
Mr. Mahesh Poojari
Kalpitha, III B.Com. (B)
Aishwarya, III B.Com. (C)

Chairman
Co-ordinator
Member
Member
Member
Member
Member
Member
Member
Member
Student Representative
Student Representative

3. Equality Committee (To support the disadvantaged learners)

Duties: Preparing the schedule of the disadvantaged learners; counseling – motivating – guiding them to reach the goals from time to time.

Prof. Dr. K. Umesh Shetty
Dr. Chethan Shetty K.
Mr. Rakshith Rao
Mrs. Veena V. Bhat
Mr. Mahesh Kumar
Mrs. Nanda Rai
Mrs. Reshma Shetty
Mithun, III B.Com. (C)
Ankush, III B.Com. (A)

Chairman
Co-ordinator
Co-ordinator
Member
Member
Member
Member
Student Representative
Student Representative