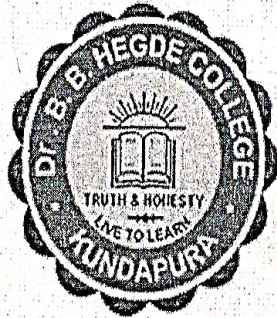


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REGISTER NO :DCMR 06

Dr. B. B. HEGDE FIRST GRADE COLLEGE,
KUNDAPURA

**DEPARTMENT OF COMMERCE
AND MANAGEMENT**



PLACEMENT MEETING

Career Counselling, Guidance and Placement Cell

Meeting Register

Academic Year

2016-17

Placement Co-ordinator

Mr. Jayasheel Kumar

Department of Commerce and
Management

Meeting Index

| Sl. NO | Date | Content of the meeting | page No |
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| 01 | 23 July 2016 | Inauguration of the activities of the placement cell. | 45 |
| 02 | 17 NOV 2016 | Summarized the interview process of TCS Company. | 47-48 |
| 03 | 05-Jan-2017 | Job Fair at SDM college Mangalore. | 49-50 |
| 04 | 14-Jan-2017 | Infosys BPO drive | 51-52 |
| 05 | 31 Jan 2017 | Two days training program to the final year students. | 53- |
| 06 | 11-Feb-2017 | Job Oriented certificate course in Management of Small and medium enterprise. | 57-58 |

Meeting Date :- 23 July - 2016 Saturday

Time :- 1.05 pm

Venue :- Principal Chamber

Agenda :-

Inauguration of the activities of the Placement Cell.

As mentioned the above agenda we held the meeting for the purpose of deciding the inaugurator and resource person, conforming the date for the inauguration of the activities of the career counselling, guidance and placement cell on 23 July 2016 Saturday at 1.05 pm at principal chamber.

The following decision has taken at the meeting.

* Decided to organise the inauguration of the activities of the placement cell on 29 July 2016 Friday.

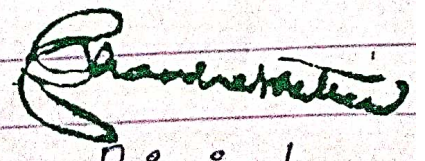
* For the inauguration of the activities of placement cell we decided to invite Dr. Jayaprakash Shetty H Kannada Lecturer, Government First Grade college Thenkanidiyooru.

Principal, HOD of Commerce and Management, Placement Co-ordinator were presented at the meeting.

Jey
Placement Co-ordinator



HOD Commerce & Mgt



Principal

H.O.D. of Commerce & Management
Dr. B. B. Hegde First Grade College
Kundapura - 576201

Principal
Dr. B.B. Hegde First Grade College
Kundapura - 576201

Meeting Date :- 13 November 2016 Thursday.

Time :- 4.05 pm

Venue :- Room Number 203

Agenda :- Summarized the interview process of TCS company.

TCS company wish to conduct interview for the final year students of B.Com and BBM on 15 November 2016, Saturday in order to brush up the students with the company's history and rounds of the interview process of the interview. We held the meeting in room number 203 at 4.05 pm on 13 November - 2016 Thursday.

The following points were discussed at the meeting :-

- * Brief Summarized the history of the TCS company.
- * Only interested students allowed to attend the meeting.
- * Instruct the students about interview process of TCS company.
- * Gestures of the candidates while attending the interview.

Placement officer Mr. Jayasheel lecturer in commerce and Management, final year students of B.Com and BBM, presented at the meeting. We wind up with the meeting at 4.55 pm after discussing important matters.

Placement Co-ordinator.

H.O.D

Principal

H.O.D. of Commerce & Management

Dr. B. B. Hegde First Grade College

Kundapura - 576201

Principal

Dr. B. B. Hegde First Grade College

Kundapura - 576201

students presented at the meeting

III B.com B

III B.Com A

| SLNO | Name of the students | Roll NO | Signature | Name of the students | Rollno | Signature |
|------|----------------------|---------|--------------------|----------------------|--------|--------------------|
| 01 | Akshatha | 1402 | <i>[Signature]</i> | Abhishek S kumar | 1501 | <i>[Signature]</i> |
| 02 | Ameen | 1403 | <i>[Signature]</i> | Afreena | 1502 | <i>[Signature]</i> |
| 03 | Chaitra | 1411 | <i>[Signature]</i> | Ambika | 1508 | <i>[Signature]</i> |
| 04 | Jayalaxmi | 1421 | <i>[Signature]</i> | Amitha | 1510 | <i>[Signature]</i> |
| 05 | Monisha | 1430 | <i>[Signature]</i> | Asha | 1517 | <i>[Signature]</i> |
| 06 | Pavitra | 1438 | <i>[Signature]</i> | Chaitra | 1524 | <i>[Signature]</i> |
| 07 | Rajesh | 1451 | <i>[Signature]</i> | Deepa | 1529 | <i>[Signature]</i> |
| 08 | Reesha | 1457 | <i>[Signature]</i> | Divya | 1523 | <i>[Signature]</i> |
| 09 | Revathi | 1458 | <i>[Signature]</i> | Mahesh | 1540 | <i>[Signature]</i> |
| 10 | Santhosh | 1464 | <i>[Signature]</i> | Nagaraj | 1544 | <i>[Signature]</i> |
| 11 | Sudeep | 1478 | <i>[Signature]</i> | Nayana kumar | 1550 | <i>[Signature]</i> |
| 12 | Supreetha | 1483 | <i>[Signature]</i> | Pavitra | 1555 | <i>[Signature]</i> |
| 13 | Swathi | 1490 | <i>[Signature]</i> | Rakshith kumar | 1564 | <i>[Signature]</i> |
| 14 | Vigneshwara | 1497 | <i>[Signature]</i> | Renuka shetty | 1570 | <i>[Signature]</i> |
| 15 | Vivek karvi | 1500 | <i>[Signature]</i> | Smitha | 1591 | <i>[Signature]</i> |
| 16 | Vidhyashree | 1496 | <i>[Signature]</i> | Sumana | 1595 | <i>[Signature]</i> |

III B.Com C

III BBM

| SLNO | Name of the students | Rollno | Signature | Name of the students | Rollno | Signature |
|------|----------------------|--------|--------------------|----------------------|--------|--------------------|
| 01 | Asha | 1608 | <i>[Signature]</i> | Chaitra | 1707 | <i>[Signature]</i> |
| 02 | Anusha | 1605 | <i>[Signature]</i> | Afreena | 1701 | <i>[Signature]</i> |
| 03 | Bhavana | 1618 | <i>[Signature]</i> | Akshay | 1703 | <i>[Signature]</i> |
| 04 | Dreepika | 1622 | <i>[Signature]</i> | Hemantha B | 1708 | <i>[Signature]</i> |
| 05 | Kavya | 1630 | <i>[Signature]</i> | Nidhi | 1716 | <i>[Signature]</i> |
| 06 | Nagarathna B | 1637 | <i>[Signature]</i> | Ramesh | 1722 | <i>[Signature]</i> |
| 07 | Sachin shetty | 1642 | <i>[Signature]</i> | Sanath kumar | 1736 | <i>[Signature]</i> |
| 08 | Rakshitha | 1650 | <i>[Signature]</i> | Rakesh | 1741 | <i>[Signature]</i> |
| 09 | Rashmitha | 1655 | <i>[Signature]</i> | Manikantha | 1739 | <i>[Signature]</i> |
| 10 | Sahana | 1661 | <i>[Signature]</i> | Swathi | 1730 | <i>[Signature]</i> |
| 11 | Sanjana | 1663 | <i>[Signature]</i> | Shwetha G | 1727 | <i>[Signature]</i> |
| 12 | Smitha R.k | 1676 | <i>[Signature]</i> | | | |

Meeting date :- 05 January 2017, Thursday.

Time :- 4.05 pm

Venue :- Room Number 103.

Agenda :-

Job Fair at SDM college, Mangalore on 07-
January 2017, Saturday.

SDM college, MG Road Mangalore planned to conduct one day Job Fair to the students on 07- January 2017, Saturday. In Order to discuss the Job Fair process and company details we held the meeting on 05- January 2017, Thursday at 4.05pm in Room number 103.

The following points were discussed at the meeting.

- Only interested students are allowed to attend the Job Fair on 07 January - 2017, Saturday.
- Instructed the importance of Job Fair to the students comparing to the campus placement.
- Analysed the list of the company which is planned to take the interview.
- Instructed the students about the proper arrangement of the documents to carry to the interview.
- List out the five top companies and informed give first preference at first while attending interview.

Placement CO-ordinator Mr. Jayasheel Lecturer in commerce and management students of final year B.Com and BBM presented at the meeting. We windup with the meeting at 4.50 pm

Students presented at the meeting.

| Sl.No | Name of the students | Roll No | class & section | Signature |
|-------|----------------------|---------|-----------------|-----------|
| 01 | Akshatha | 1402 | III B.com A | Akshatha |
| 02 | Rajesh | 1401 | III B.com A | Rajesh |

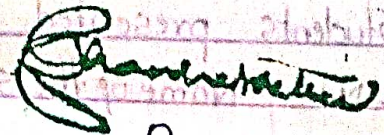
| | | | | |
|----|---------------|------|-------------|----------------------------|
| 03 | Asha | 1608 | III B.Com C | Asha |
| 04 | Afreena | 1502 | III B.Com A | Aj |
| 05 | Ameen | 1403 | III B.Com A | Ameen |
| 06 | Chaitra | 1411 | III B.Com A | Chaitra |
| 07 | Jayalaxmi | 1421 | III B.Com A | Jayalaxmi |
| 08 | Monisha | 1430 | III B.Com A | Jaya Pavitra |
| 09 | Pavitra | 1438 | III B.Com A | |
| 10 | Rajesh | 1451 | III B.Com A | Rajesh |
| 11 | Reesha | 1458 | III B.Com A | R |
| 12 | Chaitra | 1707 | III B.BBm | Ch |
| 13 | Afreena | 1701 | III BBM | Chaitra |
| 14 | Akshay | 1708 | III BBM | Akshay |
| 15 | Hemant B | 1708 | III BBM | H |
| 16 | Nidhi | 1716 | III BBM | Nidhi |
| 17 | Ramesh | 1722 | III BBM | Ramesh |
| 18 | Asha | 1608 | III B.Com C | Asha |
| 19 | Anusha | 1605 | III B.Com C | Bhavana |
| 20 | Bhavana | 1618 | III B.Com C | Anusha |
| 21 | Deepika | 1622 | III B.Com C | Deepika |
| 22 | Kavya | 1630 | III B.Com C | K |
| 23 | Nagarathna B | 1637 | III B.Com C | N |
| 24 | Sachin Shetty | 1642 | III B.Com C | S |
| 25 | Rakshittha | 1650 | III B.Com C | Sachin |
| 26 | Rashmitha | 1655 | III B.Com C | Rashmitha |
| 27 | Sahana | 1661 | III B.Com C | Sahana |
| 28 | Sanjana | 1663 | III B.Com C | Sanjana |
| 29 | Afreena | 1502 | III B.Com B | Afreena |
| 30 | Ambika | 1508 | III B.Com B | A |
| 31 | Amitha | 1510 | III B.Com C | Amitha |
| 32 | Asha | 1517 | III B.Com C | Asha |



Placement Co-Ordinator



HOD



Principal

Meeting Date : 14 January - 2017, Saturday.

Time : 1.30pm

Venue : College Auditorium

Agenda :-

Infoysis BPO drive on 18-January 2017
Wednesday.


Infoysis company wish to conduct interview for the final year students of B.Com and B.BM on 18-January 2017, Wednesday. In order to brushup the students with company's history and interview process. We held the meeting on 14-January - 2017, Saturday at 1.30pm at college auditorium.

The following matters were discussed at the meeting.

- Gave overview the history of the Infoysis company.
- Instruct the students about the interview process of the Infoysis company.
- Necessary documents to be carry to the interview
- Only intrested students are allowed to attend the campus interview.

Placement Co-ordinator Mr. Jayasheel Lecturer in Commerce and Management, Students of final year B.Com A, B.Com B and B.Com C presented at the meeting.

Students presented at the meeting.

| S.No | Name of the students | Roll No | class & section | Signature. |
|------|----------------------|---------|-----------------|---|
| 01 | Akshatha | 1402 | III B.Com A |  |
| 02 | Ameen | 1403 | III B.Com A | Ameen |
| 03 | Chaitra | | III B.Com A | Chaitra. |

| | | | | |
|----|------------------|------|-------------|------------|
| 04 | Jayalaxmi | 1421 | III B.Com A | Jayalaxmi |
| 05 | Monisha | 1430 | III B.Com A | Monisha |
| 06 | Abhishek S Kumar | 1501 | III B.Com B | |
| 07 | Afreena | 1502 | III B.Com B | Afreena |
| 08 | Ambika | 1508 | III B.Com B | Ambika |
| 09 | Asha | 1517 | III B.Com B | Asha |
| 10 | Chaitra | 1524 | III B.Com B | Chaitra |
| 11 | Deepa | 1529 | III B.Com B | Deepa |
| 12 | Asha | 1608 | III B.Com c | Asha |
| 13 | Anusha | 1605 | III B.Com c | Asha |
| 14 | Bhavana | 1618 | III B.Com c | Bhavana |
| 15 | Deepika | 1622 | III B.Com c | Deepika |
| 16 | Kavya | 1630 | III B.Com c | |
| 17 | Nagarathna B | 1637 | III B.Com c | Nagarathna |
| 18 | Sanjana | 1663 | III B.Com c | Sanjana |
| 19 | Jayalaxmi | 1689 | III B.Com c | Jayalaxmi |
| 20 | Anitha | 1693 | III B.Com c | Anitha |
| 21 | Shwetha G | 1727 | III B.BM | Shwetha G. |
| 22 | Sachin Shetty | 1642 | III B.Com c | S. Shetty |
| 23 | Rakshitha | 1650 | III B.Com c | Rakshitha |
| 24 | Rashmitha | 1655 | III B.Com c | Rashmi |
| 25 | Sahana | 1661 | III B.Com c | Sahana |
| 26 | Sanjana | 1663 | III B.Com c | Sanjana |
| 27 | Afreena | 1502 | III B.Com c | Afreena |
| 28 | Ambika | 1508 | III B.Com c | Ambika |
| 29 | Amitha | 1510 | III B.Com c | Amitha |
| 30 | Asha | 1517 | III B.Com c | (A) |
| 31 | | | | |

Jey

Placement Co-ordinator

HOD

Principal

H.O.D. of Commerce & Management
Dr. B. B. Hegde H. C.

Dr. B. B. Hegde First Grade College
Kundapura - 576201

Kundapura - 576201

Meeting Date : 31 January 2017, Tuesday

Time : 4.05 pm

Venue : College auditorium.

Agenda :

Two days placement training program to the final year students.

Dr. B.B Hegde first grade college Kundapura, planned to conduct two days placement training programme to the final year students. In order to discuss the process of placement training program we held the meeting on 31 January 2017 Tuesday at 4.05 pm at College auditorium.

The following points discussed at the meeting

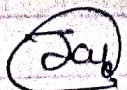
- We planned to organise the two days placement training program to the final year students on 03 - February and 04 February - 2017 Friday and Saturday.
- Informed the students that talk to us and know how is wish to take the training program.
- Only 50 students are allowed to participate at the placement training program. we collected the 13 students name, those who are interested to take the benefit from the program, From final year B.Com A, B.Com B and B.Com C class and we have collected 11 students name from final year BBM class to attend the program.
- The total training hour is 10, Hence program is decided to held on 03 - February - 2017, Friday and 04 - February 2017, Saturday
- The fees for participants is decided ₹ 500 from 50 students.
- Topic of the program is " Trek Towards leadership "


The following table shows the topics for the training program.

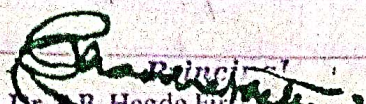
Trek towards Leadership.

| Sl.No | Topic | Coverage | Hours |
|-------|------------------|--|-------|
| 01 | Group discussion | Etiquette of GD + Do's and Don'ts of GD + Roles in GD | 02 |
| 02 | Interview skill | Pre-requisites of an interview + Body language in an interview. + Frequently asked questions + Grooming and personal hygiene | 02 |
| 03 | Resume writing | New Age Resume writing | 01 |
| 04 | Placement Drive | Mock group discussion | |
| 05 | Placement Drive | Mock interview. | 01 |

Placement Co-ordinator Mr. Jayasheel, Department of Commerce and Management, and Students of final year B.Com A, B.Com B and B.Com C, BBM presented at the meeting And at last Mr. Rajesh Shetty, HOD, Department of Commerce and Management gave away the remarks of the program to be conduct.


Placement Co-ordinator.


HOD


Dr. B. B. Hegde First Grade College
Principal

Students presented at the meeting

| III B.com A | | | | III B.com B | | |
|-------------|---------------------|---------|-----------|---------------------|---------|------------------|
| Sl.No | Name of the student | Roll No | Signature | Name of the student | Roll No | Signature |
| 01 | Akshatha | 1402 | Akshatha | Abhishek S kumar | 1501 | Abhishek S kumar |
| 02 | Ameen | 1403 | Ameen | Afreena | 1502 | Afreena |
| 03 | Chaitra | 1411 | Chaitra | Ambika | 1508 | Ambika |
| 04 | Jayalaxmi | 1421 | Jayalaxmi | Amitha | 1510 | Amitha |
| 05 | Monisha | 1430 | Monisha | Asha | 1517 | Asha |
| 06 | Pavitra | 1438 | Pavitra | Chaitra | 1524 | Chaitra |
| 07 | Rajesh | 1451 | Rajesh | Deepa | 1529 | Deepa |
| 08 | Reesha | 1457 | Reesha | Divya | 1523 | Divya |
| 09 | Revathi | 1458 | Revathi | Mahesh | 1540 | Mahesh |
| 10 | Santhosh | 1464 | Santhosh | Nagaraj | 1544 | Nagaraj |
| 11 | Sandeep | 1478 | Sandeep | Nayan kumar | 1550 | Nayan kumar |
| 12 | Supreetha | 1483 | Supreetha | Pavitra | 1555 | Pavitra |

| III B.com c | | | | III B.BM | | |
|-------------|---------------------|--------|---------------|---------------------|--------|--------------|
| SLNO | Name of the student | Rollno | Signature | Name of the student | Rollno | Signature. |
| 01 | Asha | 1608 | Asha | Chaitra | 1707 | Chaitra |
| 02 | Anusha | 1605 | Anusha | Afreena | 1701 | Afreena |
| 03 | Bhavana | 1618 | Bhavana | Akshay | 1703 | Akshay |
| 04 | Deepika | 1622 | Deepika | Hemantha B | 1708 | Hemantha B |
| 05 | Kavya | 1630 | Kavya | Nidhi | 1716 | Nidhi |
| 06 | Nagarathna B | 1637 | Nagarathna B | Ramesh | 1722 | Ramesh |
| 07 | Sachin Shetty | 1642 | Sachin Shetty | Sanath kumar | 1736 | Sanath kumar |
| 08 | Rakshitha | 1650 | Rakshitha | Rakesh | 1741 | Rakesh |
| 09 | Rashmitha | 1655 | Rashmitha | Manikantha | 1739 | Manikantha |
| 10 | Sahana | 1661 | Sahana | Swathi | 1730 | Swathi |
| 11 | Sanjana | 1663 | Sanjana | Shewtha G | 1727 | Shewtha G. |
| 12 | Smitha R.k | 1676 | Smitha R.k | | | |
| 13 | Jayalaxmi | 1689 | Jayalaxmi | | | |